

TOWN OF WILLIAMSTOWN, MASSACHUSETTS



ANNUAL REPORT

-2019-

TOWN OF WILLIAMSTOWN, MASSACHUSETTS



2019 ANNUAL REPORT

Department reports are for the calendar year 2019 unless otherwise noted

Financial report covers the fiscal year ending June 30, 2019

Prepared by Sarah Hurlbut, Debra Turnbull

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COVER STORY

The End of an Era

This year we would like to reflect on the careers of three retiring department heads. Mary Kennedy, Town Clerk, Janet Saddler, Treasurer Collector and Finance Director, and Tim Kaiser, Director of Public Works. These dedicated employees, likely known by many in town, have contributed ninety-three years of service to our community.

Janet Saddler was hired in 1998 as an Assistant to the Treasurer. In 2002 she was promoted to Treasurer. In addition to being responsible for the collection of the Town's taxes, she served as our representative to Berkshire Health Group guiding policy for our health plans in partnership with towns and school districts across the county. Janet assumed the role of acting Finance Director in 2010. She served as acting director until 2012 when she was permanently appointed Finance Director. With staff changes in 2015 came additional responsibilities as IT manager. Janet retired in January of 2020 after 22 years of service. She was repeatedly acknowledged in annual audits for her high rate of collections and outstanding record keeping. Janet also was an integral part of annually maintaining the Town's bond rating through compliance reporting and oversaw the recent bond issuance for the Police Station. Additionally, she served as the primary contact for coordinating department budgets, reviewing for accuracy and consistency prior to the Town Manager's review.

Mary Kennedy joined the Town in September of 1988. She worked in both the Town Clerk's office and the Town Manager's office as an administrative assistant. Additionally, she provided administrative support to the Select Board from 1988 to 1992. Mary became the Town Clerk in 1992. She added Justice of the Peace to her resume in 1993, allowing her to perform countless marriages, many even at Town Hall, over the past few decades. Mary became the Town's Wellness Coordinator in 2010, helping to provide numerous wellness programs and screenings for staff (as well as leading by example through regular marathon running!). Mary retired in April 2020, after 32 years of service. Visitors to her office were always met with a smile and the four-legged visitor could always count on a tasty treat and a good rub behind the ears, as well as a chance to have a photo posted on the wall. Whatever business dog owners needed to conduct in Town Hall, the first stop was always to Mary's office. Over the years, she oversaw countless Town elections, State and National elections and Special elections and Town Meetings. Mary had an encyclopedic knowledge of actions that town had taken over the past 30 years, whether at annual meetings or at Board meetings. For those items not immediately at top of mind, as keeper of town records, she quickly could track down the appropriate warrant or minutes to answer the question. This community has been well served by Mary's professionalism, exhaustive knowledge and kind heart.

Tim Kaiser was hired in 1981 as a Laborer. In 1986 took on the role of Drinking Water and Supply Facility Operator. In 1987, Tim became the Temporary Water Sewer Foreman. In 1988, he stepped into the role of Interim DPW Director. Four months later, he was named the permanent Director of the Department. In addition, Tim participated in an ad hoc recycling committee in 2005. He has also served as a Commissioner on the Northern Berkshire Solid Waste Commission since 2014. Tim has also served as Acting Town Manager on numerous occasions. His leadership during Tropical Storm Irene and the subsequent closing of the Spruces illustrated his creative problem solving skills and the ability to work collaboratively and with compassion. Through overseeing the operations of the Highway Department, Water Department and Transfer Station, Tim brought a consistent and responsible approach to managing the Town's infrastructure, ensuring that roads, operating equipment, pipes and wells were all maintained and protected. Over his years of service, Tim developed extensive knowledge of not only what was on the ground, but also what lay beneath, as well as the history of conversations, disagreements and discoveries over the years. For his staff and colleagues, as well as many in town, a quick call to Tim Kaiser was the more effective solution than hours of potentially fruitless research. With his knowledge from years in the field, a thorough understanding of rules and requirements and more than a touch of classic Yankee ingenuity, there are many examples of Tim's invaluable perspective in the built environment throughout our community. Tim retired to pursue his dream of farming in February of 2020.

It is with immense gratitude that we send these public servants into retirement. They are all deeply missed already and we value their commitment and service to the residents of our community over the past decades. We are all wishing them many years of health, happiness and continued success in whatever they do and take comfort that they all have offered to remain only a phone call away!



CURRENT TOWN OFFICIALS

ELECTED OFFICIALS

SELECT BOARD

Hugh Daley	2020	Andrew Hogeland	2020
Anne O'Connor	2021	Jeffrey Thomas, chair	2022
Jane Patton	2022		

MODERATOR

Adam Filson	2022
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LIBRARY TRUSTEES

Micah Manary	2022	Deb Dimassimo	2022
Bridget Span	2022	Peter Mehlin	2022
Karen Kowitz	2020	Patricia Wilk	2020
Charles Bonenti	2021		

HOUSING AUTHORITY

Peter Mehlin	2021	Judith Bombardier	2020
Nancy LaValley	2019	David Mangun	

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT

Davis Westall	2022	Tim Rickert	2021
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MT. GREYLOCK REGIONAL SCHOOL DISTRICT

Jaime Art	2020	Regina Dilego	2022
Steven Miller	2022	Christina Conry	2022
Dan Caplinger, chair	2022	Alison Carter	2020
Al Terrenova	2020		

PLANNING BOARD

Stephanie Boyd	2023	Alex Carlisle	2020
Chris Winters	2022	Dante Birch	2024
Susan Puddester	2021	Bruce McDonald, Assoc.	2022

APPOINTED BY THE MODERATOR

FINANCE COMMITTEE

Doris Karampatsos	2020	Elizabeth Goodman, chair	2022
Stephen Shepard	2020	Melissa Cragg	2020
Elaine Neely	2022	Charles Fox	2021
Paula Consolini	2022	Michael Sussman	2021

APPOINTED BY THE SELECT BOARD

AFFORDABLE HOUSING TRUST BOARD

Thomas E. Sheldon, Chair	2021	Patrick Quinn	2020
Stanley Parese	2020	Ruth Harrison	2020
Anne O'Connor	2020	Liz Costley	2020

AGRICULTURAL COMMISSION

Sarah Gardner, Chair	2021	Brian Cole	2021
Darryl Lipinski	2020	Averill Cook	2022
Bill Galusha	2021	Christopher Sabot, Alt.	

CABLE TELEVISION ADVISORY COMMITTEE

Vacancy (3)

COMMUNITY PRESERVATION COMMITTEE: Town Resident

Joseph Finnegan 2022

Other Representatives Designated by their Committees:

Philip McKnight (Conservation Commission)
Linda Conway (Historical Commission)
Susan Puddeste (Planning Board)
Melissa Cragg (Finance Committee)
Jane Patton (Parks Commissioner)
Jason Hoch (Town Manager)
Peter Mehlin (Housing Authority)

CONSTABLES

Paul Yarter	2020	Andrew Bernardy	2020
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CULTURAL COUNCIL of NORTHERN BERKSHIRE

Cecelia Hirsch	2021	Sarah Sussman	2021
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FENCE VIEWERS

Brian Renaud	2020	Tanya Tidmarsh	2020
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HOOSAC WATER QUALITY DISTRICT

Elaine Neely		Don Clark	2022
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MOBILE HOME RENT CONTROL BOARD

John Luczynski	2020	Jack Nogueira	2020
David Levine	2020		

MOHAWK TRAIL WOODLANDS PARTNERSHIP

Hank Art

MT. GREYLOCK ADVISORY COMMITTEE

Cosmo Catalano, State Appointed

Scott Lewis

MUNICIPAL SCHOLARSHIP COMMITTEE

Kris Kirby 2020
Jeanne DiLisio

Donna Denelli-Hess 2020
Linda Brown 2022

REGISTRARS OF VOTERS

Mary C. Kennedy (D) Town Clerk
Mark Windover (D) 2020

Kurt Gabel (R) 2021
Robert A. Jones (R) 2022

SIGN COMMISSION

Anne Hogeland 2023
Kathy Thompson 2020

Anne Singleton 2021
Timothy Cherubini 2024

NORTHERN BERKSHIRE SOLID WASTE MANAGEMENT DISTRICT

Tim Kaiser 2020

SPRUCES LAND USE COMMITTEE

Andy Hogeland, Chair
Tom Hyde
Dick Schlesinger
Peter Wells

Libby Bartels
Nicholas Wright
Leslie Reed-Evans

BERKSHIRE REGIONAL TRANSIT AUTHORITY

Brian O'Grady 2020 (appointed by the Board of Selectmen Chair)

ZONING BOARD OF APPEALS

Vince Pesce 2021
Robert Mathews 2024
David Levine 2023

Andrew Hoar, chair 2022
Keith Davis 2024

Alternates, Jane Nichols 2024 Amy Jeschawitz 2024 Eunice Marigliano 2024



APPOINTED BY THE TOWN MANAGER

1753 HOUSE COMMITTEE

Andrus Burr	2021	Sarah Currie	2022
Marilyn Faulkner	2020	Hank Art	2020
Lauren Stevens	2021	David Loomis	2021
Keith Davis	2021		

ANIMAL CONTROL OFFICER AND INSPECTOR OF ANIMALS

Kyle Johnson	Mike Ziemba
Jeffrey Kennedy	

BOARD OF ASSESSORS

David Westall	Chris Lamarre, Chair	Thomas Elder
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BERKSHIRE REGIONAL PLANNING COMMISSION

Alex Carlisle, Appointed by Planning Board	2020
Roger Bolton, Alternate	2020

CONSERVATION COMMISSION

Tim Carr	2021	Stephanie Boyd	2021
Philip McKnight	2020	Michael Evans	2020
Lauren Stevens	2020	Katie Wolfgang	2022
Hank Art, Chair	2021		

COUNCIL ON AGING **Brian T. O'Grady, Director**

Karen Kelly	2022	Pamela Burger, Chair	2022
Martin Greenstein	2020	Susan Puddeste	2020
Patricia Picard	2020	Judith BomBardier	2020
Mary Jo Green	2021	Elaine Keyes	2021

EMERGENCY MANAGEMENT

Jason Hoch, Director

FOREST WARDEN

Richard Daniels

FORESTRY/ PEST CONTROL SUPERINTENDENT/TREE WARDEN

Robert E. McCarthy, Jr.

HEALTH INSPECTOR

Jeffrey C. Kennedy

BOARD OF HEALTH

Edwin Steubner, MD		James Parkinson, MD	2021
Ruth Harrison	2020	Ronald Stant, Chair	2022
Marcia Tessier	2021		

HISTORICAL COMMISSION

William Barkin, Chair 2020
Sarah Currie 2020
Linda Conway

Patricia Leach 2021
Andrus Burr 2021
Gerrit Blauvett 2022

POLICE DEPARTMENT

Kyle Johnson, Chief
Paul Thompson, Sergeant

Michael Ziemba, Lieutenant
David Lemieux, Sergeant

Scott McGowan, Sergeant

POLICE OFFICERS

John J. McConnell, Jr.
Shuan William
Tania Hernandez
Craig Eichhammer

Kevin Garner
Scott Skorupski
Brad Sacco
Anthony Duprat, training

SPECIAL POLICE OFFICER

David Jennings
Kalvin Dziedziak

POLICE DISPATCHERS

Bill Jennings
Laura Tuper

Christy Lemoine
Barbara Brucato

SCHOOL CROSSING GUARDS

William Cote
Rosella Cote

Linda Nichols
Scott Parks



SELECT BOARD

Jeffrey D. Thomas, Chair

2019 in Williamstown was a year of advancement and milestones. Major, multi-year projects reached conclusion for the Town, for Williams College, and in the private sector. Long-tenured Town staff reached retirement. On the economic development front, the Town is enjoying new commercial tax revenues and has received several grants that reduce taxpayer burden.

One of the most significant Town achievements was the July opening of Williamstown's new Police Station at 825 Simonds Road. This state-of-the-art facility was created by repurposing and expanding a residential building on the site. It replaces a facility at 31 North Street that was substantially inadequate. Conceived and led by Town Manager Hoch and Police Chief Johnson, the execution of the Police Station project was notable for being on schedule and on budget. The outcome is a handsome structure, befitting of its environs, that can support all of the functions of a contemporary police force. Thanks to financial planning by Town staff as well as support from Williams College and the State, the Police Station was funded without a tax increase.

Other notable municipal projects include installation of a new sidewalk and grassed parking area parallel to South Street to support visitors to the Clark Art Institute as well as user-activated caution lights at key crosswalks installed on Main Street to help ensure the safety of Williams College students as they walk across campus. Both of these projects were funded by state grants.

2019 was a year of transition in Williamstown's municipal government as it prepared for the retirement of key staff, including, Tim Kaiser, Public Works Director, Janet Saddler, Finance Director, and Mary Kennedy, Town Clerk. Town Manager Hoch has successfully recruited their replacements and has enabled these departing experts to help train their successors. The Select Board wishes to express its heartfelt gratitude to Bill, Tim, Janet, and Mary for their decades of outstanding service to our Town.

Williams College opened its new 64 room Williams Inn on Spring Street in August. The Inn is the culmination of several years of College projects in this area including the renovation of The Log, the new College Bookstore, a pop-up ice cream store, major storm drainage infrastructure, and a complete rebuild of the parking area on the corner of Spring and Walden. The result of all of this work by the College is a stunning enhancement of the aesthetic and vibrancy of our downtown area.

Silver Therapeutics, Williamstown's first marijuana retailer, opened in April after more than two years of planning and preparation. Silver Therapeutics has enjoyed a robust business since opening, as evidenced by the increase in traffic at Colonial Plaza and by new revenues to the Town via a state-mandated tax and a host community agreement. The new 94-room Fairfield Inn opened on 430 Main Street in December, serving visitors while generating new revenues for the Town via the Hotel and Meals tax.

In early 2019, the Select Board appointed a seven member Parks and Recreation Advisory Committee to assess needs, determine priorities, and recommend specific investments in the Town's Parks and Recreation infrastructure. Their final report was presented in early 2020 and received with enthusiasm. We are grateful for the diligent and thoughtful work of this ad hoc group.

At year end, key projects in development include the bike trail to North Adams, evaluation of facility needs for the Fire District, development of the 330 Cole Avenue into more than 40 units of affordable housing, and implementation of recommendations from the 2019 Parks and Recreation Advisory Committee. Thanks to the leadership of Hank Art, Chair of the Mohawk Trail Woodlands Partnership, we anticipate the results of exciting new research, funded by a state grant, to evaluate developing carbon tax credit revenues through Town-owned woodlands.

2019 saw the culmination of a number of new initiatives that in aggregate, have substantially enhanced the quality of life of residents as well as Williamstown's appeal to visitors. Congratulations and thank you to all who have contributed to this year of progress.

TOWN MANAGER

Jason Hoch

2019 has been a year of new beginnings, collaboration and visions for our future. We celebrated the opening of our new police station with community celebration, recognizing the enhanced capabilities the new facility offers. We have added two new hotels in the Williams Inn on Spring Street and the Marriott Fairfield Inn on Main Street. Williamstown also opened its first cannabis retail store at Colonial Plaza.

Town Hall has enjoyed numerous opportunities to work collaboratively with various community partners. Recently, we opened the Berlin Mountain Recreation Area with enhanced trails, signage and parking area. We want to acknowledge Dan Gura, Rural Lands Trail Coordinator for all his efforts growing from collaboration between the Town, Williams College, Williamstown Rural Lands Foundation and Berkshire Natural Resources Council. The Chamber of Commerce spearheaded the efforts in completing the re-designation of the Williamstown Cultural District. The Chamber is also an important partner connecting the Town to our business community as well as our primary resource to promote the area to visitors. We would also like to acknowledge the efforts of the COOL Committee for taking the lead to work with us and the Fire District to begin analyzing options for new street lighting for Williamstown. Interest continues on a community owned broadband initiative. Community members submitted over 1300 surveys expressing their desire to continue exploring how we might obtain broadband throughout the community. Watch for informational meetings in the future. The town also sponsored another round of Solarize projects. We had 23 contracts for photovoltaic projects and 9 contracts for battery storage.

We saw improvements in our infrastructure this year. The completion of the Water Street project by the state has improved both road conditions and sidewalks. Additional enhancements were made to the sidewalk on South Street connecting a "missing link" between the Clark and Buxton School. The College's culvert project on Spring Street and Latham has also enhanced our stormwater management and yielded refreshed paving at the lower end of Spring Street, complete with decorative elements and traffic calming as well as renewed pavement on most of Latham Street.

I would like to acknowledge the contributions of several retiring department heads. Bill Barkin, Assessor, Janet Saddler, Finance Director, Mary Kennedy, Town Clerk and Tim Kaiser, DPW Director have retired in 2019 and early 2020. We thank these individuals for their decades of service to our community. In my time here, they have been an invaluable source of advice and guidance as well as providing effective and consistent management of their individual operations. We have been fortunate to have experienced staff ready to step into these roles as well as experienced external hires. Our Town staff remains one of our operational strengths. We have become a leader in regional outreach with some of our neighbors. Assessing and land planning are areas where we support our neighboring communities with our expertise.

The Parks and Recreation Advisory Committee completed their work this year providing insight into the community's desire for additional recreational opportunities. We will be studying the feasibility of additional playing fields at various sites within the community. There was also an identified need to have a central communication hub to advise and coordinate various recreational opportunities. We are currently working with the Williamstown Youth Center to pilot software that will centralize the scheduling of our athletic facilities. In addition, we appear to be nearing the end of the design and regulatory review of the bike path, at least a decade in the planning. Hopefully in the near future, work will begin on this long awaited amenity.

Williamstown continues to be mindful of managing natural resources. We have joined the Mohawk Trail Woodlands Partnership. This board is charged with supporting and expanding sustainable forestry practices. Williams College professor, Hank Art has been named chair. Williamstown was awarded a two thousand dollar grant to study carbon

sequestration in our community as a result of joining the Woodlands Partnership. The Water Department has installed water bottle refilling fountains at Williamstown Elementary School and two fountains on Spring Street to reduce the need for plastic bottles. The town has also collaborated with Williams College to replace tree plantings on the village green and at various building sites on campus and has plans to expand street tree planting in the coming years.

I close offering gratitude for the consistent care and stewardship our residents show for our community. Whether that is serving on one of our boards and committees, or one of the many more throughout the community and region, providing advice or asking questions of those of us serving the community, as well as those who adopt a patch to plant flowers, pick up trash or make sure that they check in with a neighbor, all of these actions build a stronger community. Collectively, our work is never complete. I look forward to the opportunity to engage with you in the coming year as we all strive to make Williamstown an even better place to live and work and play.



REPORTS OF THE COMMITTEES, COMMISSIONS AND BOARDS

1753 HOUSE COMMITTEE

Lauren R. Stevens

The '53 House has moved gradually from being a temporary structure in honor of the 200th anniversary of the first homes built in town to a quasi-permanent icon. Now overseen by an official town committee, it celebrated its 66th year with a new roof, funded by the Community Preservation Act. The half a dozen previous roofs were installed by amateurs who first split the shakes out of oak or ash. We know it looked strange this time to have a truck with a generator parked next to a sign that said the house was made with the materials and methods of the original homes. The job was completed before Thanksgiving, professionally, with cedar shakes, in hopes it will last longer. We're pleased to report that no roofers were injured in the remaking of this roof—always a potential in amateur operations.

The House was again opened weekends and holidays from June through October 2019, welcoming 420 visitors who saw fit to sign the register, representing 34 states and 16 countries. We had expected that with the closing of The Williams Inn nearby our numbers would fall off; however, the total represents an increase of 70 over the previous year. Field Park, the location of the House, remains a geographical crossroads. The largest number of visitors hailed from Massachusetts, followed by New York and then Vermont and Connecticut. One visitor noted that the House belonged to the time when people had to work together.

Students from Pine Cobble School came to examine and work with the tools used to build the House, which are the property of the Williamstown Historical Museum. Interested groups are welcome to arrange visits through the Museum. Gail Burns once again organized the annual carol sing on December 22. Led by Deborah Burns; Marilyn Faulkner provided the swag on the door, Dick Schlesinger, the greens, David Loomis lit the fire and music once again filled the dwelling.

Members of the 1753 House Committee are Henry "Hank" Art, Andrus Burr, Sarah Currie, Keith Davis, Marilyn Faulkner, David Loomis and Lauren Stevens



ACCOUNTANT
Anna Osbourne

Town of Williamstown
Annual Reports of Budgets and Expenditures General Fund
For the Year Ended June 30, 2019

Account	FY19 Budget	FY18 Encumbrance	Total Available	Year to Date Expended	FY19 Encumbrance	Balance
Appropriations - General						
Selectmen	18,900.00	10,186.37	29,086.37	18,650.35	3,500.00	6,936.02
Town Manager	230,415.62	37,656.97	268,072.59	218,181.47	33,106.95	16,784.17
Sand Springs Recreation ATM Article	19,000.00	0.00	19,000.00	19,000.00	0.00	0.00
Town Counsel	40,000.00	175.00	40,175.00	26,318.19	0.00	13,856.81
Emergency Management	2,253.00	0.00	2,253.00	2,228.00	0.00	25.00
Insurance	129,000.00	0.00	129,000.00	107,234.00	0.00	21,766.00
Finance Committee	776.00	0.00	776.00	180.00	0.00	596.00
Town Accountant	190,521.83	6,855.50	197,377.33	178,172.32	5,420.00	13,785.01
Assessor	118,821.26	22,250.00	141,071.26	120,340.13	22,250.00	(1,518.87)
Treasurer-Collector	178,174.45	0.00	178,174.45	177,824.65	0.00	349.80
Management Information Systems	84,812.60	88.76	84,901.36	162,862.59	19,416.58	(97,377.81)
Town Clerk	78,611.23	0.00	78,611.23	78,990.48	168.20	(547.45)
Registrar of Voters	22,592.40	0.00	22,592.40	17,764.22	0.00	4,828.18
Voting Machines	0.00	25,000.00	25,000.00	20,800.00	4,200.00	0.00
Employees Benefits	2,229,172.00	75,511.61	2,304,683.61	2,016,066.13	53,978.70	234,638.78
Conservation Commission	12,901.00	0.00	12,901.00	12,774.37	0.00	126.63
Agricultural Commission	1,000.00	0.00	1,000.00	1,000.38	0.00	(0.38)
Planning Board	2,725.00	0.00	2,725.00	1,572.19	0.00	1,152.81
Zoning Board	5,200.00	0.00	5,200.00	2,641.20	0.00	2,558.80
Historical Commission	700.00	0.00	700.00	269.80	0.00	430.20
Community Development	298,088.23	11,302.79	309,391.02	290,359.77	14,107.79	4,923.46
Sealer of Weights & Measures	6,920.48	0.00	6,920.48	9,000.95	0.00	(2,080.47)
Health Department	80,302.40	0.00	80,302.40	79,714.98	0.00	587.42
Police Department	1,120,046.91	52,042.60	1,172,089.51	1,128,592.17	191.00	43,306.34
Dispatch Services	187,914.28	0.00	187,914.28	226,327.37	0.00	(38,413.09)
Animal Control Officer	7,706.18	0.00	7,706.18	1,969.59	0.00	5,736.59
Forest Warden	9,595.27	0.00	9,595.27	9,320.13	0.00	275.14
Director of Public Works	177,244.31	39,887.67	217,131.98	181,853.96	37,725.18	(2,447.16)
Site Assessment Hart Landfill	60,000.00	0.00	60,000.00	40,750.00	19,250.00	0.00
Facilities Management	169,764.93	17,720.29	187,485.22	182,493.04	7,500.00	(2,507.82)
Town Hall Improvements	0.00	19,813.00	19,813.00	3,416.98	16,396.02	0.00
Highway Department	1,130,729.31	441,792.27	1,572,521.58	1,007,600.55	566,016.22	(1,095.19)
Hall Street Sidewalks	0.00	11,613.58	11,613.58	0.00	0.00	11,613.58
Arnold Street Sidewalk Repair	0.00	25,000.00	25,000.00	0.00	25,000.00	0.00
N. Hoosac Rd Stabilization Engineering	0.00	41,800.00	41,800.00	0.00	41,800.00	0.00
Bridges & Sand Springs Rd Paving	0.00	119,065.17	119,065.17	0.00	119,065.17	0.00
South Street Design	0.00	18,362.00	18,362.00	5,515.00	12,847.00	0.00
Luce Rd Drainage	278,000.00	0.00	278,000.00	133,216.57	144,783.43	0.00
Maple St Sidewalk	16,000.00	0.00	16,000.00	11,744.13	0.00	4,255.87
Thornliebank Depth & Curb	152,000.00	0.00	152,000.00	117,498.10	34,501.90	0.00
2 Trip Edge Plows	18,200.00	0.00	18,200.00	17,700.00	0.00	500.00
Nissan Frontier	47,000.00	0.00	47,000.00	45,787.86	0.00	1,212.14
Kubota Tractor	27,800.00	0.00	27,800.00	26,971.24	0.00	828.76

Snow and Ice Control	169,020.00	0.00	169,020.00	169,020.00	0.00	0.00
Parks and Cemetery	246,471.99	27,308.92	273,780.91	252,130.79	16,306.76	5,343.36
Asphalt Road Improvements	0.00	1,199.21	1,199.21	0.00	1,199.21	0.00
Fence Replacement	0.00	19,385.00	19,385.00	0.00	19,385.00	0.00
Cemetery Record Cards	0.00	14,897.25	14,897.25	9,384.46	5,512.79	0.00
Mower Replacement	26,000.00	0.00	26,000.00	26,000.00	0.00	0.00
Sherman Burbank Chapel	4,525.00	0.00	4,525.00	3,555.54	0.00	969.46
Forestry Department	48,306.00	12,317.99	60,623.99	48,566.25	12,057.74	0.00
Recreation Commission	12,392.56	499.50	12,892.06	11,204.71	0.00	1,687.35
Youth Center	77,000.00	0.00	77,000.00	77,000.00	0.00	0.00
Council on Aging	230,605.28	539.35	231,144.63	229,435.56	359.97	1,349.10
Veterans Benefits	93,956.94	0.00	93,956.94	81,178.10	0.00	12,778.84
Library	481,902.29	9,274.30	491,176.59	486,497.24	4,679.35	0.00
Sidewalks & Parking Lot	0.00	12,741.20	12,741.20	557.78	12,183.42	0.00
Window Replacement	0.00	15,000.00	15,000.00	0.00	15,000.00	0.00
Underground Oil Tank Removal	0.00	12,552.25	12,552.25	5,622.17	0.00	6,930.08
Veterans Graves and Holidays	3,000.00	0.00	3,000.00	2,410.50	0.00	589.50
General Debt Service	561,313.00	0.00	561,313.00	561,313.00	0.00	0.00
Local Public Schools	0.00	7,195.83	7,195.83	7,195.83	0.00	0.00
Public School Support ATM Article	19,648.00	0.00	19,648.00	19,648.00	0.00	0.00
Mt Greylock Regional School	11,809,075.00	0.00	11,809,075.00	11,809,075.00	0.00	0.00
Northern Berk Vocational School	240,480.00	0.00	240,480.00	239,457.12	0.00	1,022.88
Broadband Study	0.00	25,000.00	25,000.00	10,563.63	14,436.37	0.00
Chamber of Commerce	43,906.00	0.00	43,906.00	43,906.00	0.00	0.00
Transfers to other Funds	484,163.62	0.00	484,163.62	484,163.62	0.00	0.00
Reserve Fund	75,000.00	0.00	75,000.00	41,458.08	0.00	33,541.92
Total Appropriated - General	21,779,654.37	1,134,034.38	22,913,688.75	21,322,046.24	1,282,344.75	309,297.76
Tax Rate Assessments						
State Assessments	5,939.00	0.00	5,939.00	5,939.00	0.00	0.00
County Assessments	43,696.00	0.00	43,696.00	43,696.00	0.00	0.00
Other Assessments	156,027.47	0.00	156,027.47	138,589.69	0.00	17,437.78
Total Tax Rate Assessments	205,662.47	0.00	205,662.47	188,224.69	0.00	17,437.78
Total General Fund	21,985,316.84	1,134,034.38	23,119,351.22	21,510,270.93	1,282,344.75	326,735.54

**Annual Report of Budgets and Expenditures Enterprise Funds
For the Year Ended June 30, 2019**

Account	FY19 Budget	FY18 Encumbrance	Total Available	Year to Date Expended	FY19 Encumbrance	Balance
Appropriations - Transfer Station	185,466.32	9,500.00	194,966.32	187,942.33	8,868.50	(1,844.51)
Sustainable Materials Recovery	4,200.00	2,856.85	7,056.85	3,299.01	3,757.84	0.00
Appropriations - Sewer Department	375,018.61	85,795.65	460,814.26	435,759.51	41,171.73	(16,116.98)
Cold Spring Pump Upgrades C12PU	0.00	23,283.50	23,283.50	0.00	23,283.50	0.00
Pump Station Upgrades C17PS	0.00	40,000.00	40,000.00	0.00	40,000.00	0.00
Pump Station Upgrades C18PS	0.00	40,000.00	40,000.00	0.00	40,000.00	0.00
Sewer Camera Replacement	0.00	35,000.00	35,000.00	0.00	35,000.00	0.00
Cold Spring Pump Upgrades C19CS	40,000.00	0.00	40,000.00	0.00	40,000.00	0.00
South St Sewer Replacement	84,000.00	0.00	84,000.00	0.00	84,000.00	0.00
Sewer Debt Service	103,897.00	0.00	103,897.00	78,896.40	0.00	25,000.60
Transfers to General Fund	82,219.00	0.00	82,219.00	82,219.00	0.00	0.00
Transfers to Reserve	(2,896.55)	0.00	(2,896.55)	0.00	0.00	(2,896.55)
Hoosac Water Quality District	668,282.94	0.00	668,282.94	668,282.94	0.00	0.00
Appropriations - Water Department	644,341.54	12,806.34	657,147.88	756,170.71	10,764.16	(109,786.99)
Well 1 Decommissioning C15W1	0.00	74,535.00	74,535.00	0.00	74,535.00	0.00
Well #2 Rehab C17W2	0.00	120,000.00	120,000.00	0.00	120,000.00	0.00
Maple Street Main Replacement	0.00	18,121.19	18,121.19	0.00	18,121.19	0.00
GIS Water Map	0.00	28,915.00	28,915.00	0.00	28,915.00	0.00
Walden St Water Main	90,000.00	0.00	90,000.00	37,829.25	52,170.75	0.00
Water Debt Service	37,373.00	0.00	37,373.00	12,373.00	0.00	25,000.00
Transfer to Reserves	272,627.46	0.00	272,627.46	0.00	0.00	272,627.46
Transfers to General Fund	117,081.00	0.00	117,081.00	117,081.00	0.00	0.00
Total Enterprise	2,701,610.32	490,813.53	3,192,423.85	2,379,853.15	620,587.67	191,983.03
Borrowed Funds - Sewer Department						
Inflow and Infiltration	0.00	187,442.07	187,442.07	0.00	187,442.07	0.00

Town of Williamstown
Annual Report of Revenues and Expenditures Special Revenue Funds
For the Year Ended June 30, 2018

Account	Balance 7/1/2017	Receipts	Total Available	Expended	Balance 6/30/2018
Special Revenue Funds					
School Lunch Revolving Fund	47,820.06	129,120.33	176,940.39	101,011.47	75,928.92
Highway Flood Control - Green River	474.60	0.00	474.60	0.00	474.60
Highway - Cole Ave Bridge	517.74	0.00	517.74	0.00	517.74
Highway - Roaring Brook Grant	6,575.96	0.00	6,575.96	0.00	6,575.96
Highway - Chapter 90	(13,452.36)	0.00	(13,452.36)	37,530.00	(50,982.36)
Highway - Syndicate Stabilization Grant	5,243.80	0.00	5,243.80	0.00	5,243.80
Highway - Linear Park Bridge	4,044.12	0.00	4,044.12	0.00	4,044.12
School - SPED Professional Development	0.03	0.00	0.03	0.03	0.00
School - Title II - Math & Science	2,382.30	7,999.00	10,381.30	10,381.30	0.00
School - Title IV Grant	0.00	1,157.00	1,157.00	1,157.00	0.00
School - Early Childhood SPED	2,257.92	1,300.00	3,557.92	3,557.92	0.00
School - Early Childhood - WEE	(5,717.18)	6,870.80	1,153.62	1,153.62	0.00
School - NA Cultural Council	2,066.68	0.00	2,066.68	2,066.68	0.00
School - Title I	(5,582.70)	32,950.00	27,367.30	27,367.30	0.00
School - P.L. 94-142	8,402.11	131,712.00	140,114.11	140,114.11	0.00
School - School Choice	78,650.02	183,597.00	262,247.02	2,106.86	260,140.16
Community Preservation Act Fund	251,596.36	296,032.14	547,628.50	229,598.30	318,030.20
CDBG Housing - Steinerfilm	15,650.40	0.00	15,650.40	0.00	15,650.40
CDGB Highland Woods	(0.60)	0.00	(0.60)	(0.60)	0.00
Selectmen - Spruces HMG	80,525.89	0.00	80,525.89	262.98	80,262.91
Selectmen - Cable Technology Fund	5,874.71	0.00	5,874.71	0.00	5,874.71
Selectmen - Comm St Tree Restoration	1,500.00	0.00	1,500.00	0.00	1,500.00
Selectmen - Toxic Use Reduction Grant	0.00	7,119.39	7,119.39	7,119.39	0.00
Selectmen - RRA - Capital Projects	0.00	2,451.69	2,451.69	0.00	2,451.69
Selectmen - Affordable Housing - Photech	(6,368.22)	6,368.22	0.00	0.00	0.00
Selectmen - Solarize MA Program	23.03	0.00	23.03	23.03	0.00
Selectmen - EOAF ADA Plan MOD	0.00	0.00	0.00	20,000.00	(20,000.00)
County Dog Tax Refund	19,648.00	0.00	19,648.00	0.00	19,648.00
Town Clerk - Polling Reimbursement	4,862.71	1,177.00	6,039.71	2,259.95	3,779.76
ConCom - Wetlands Fees	28,003.44	0.00	28,003.44	400.00	27,603.44
ConCom - Consultant Fee	0.00	1,049.50	1,049.50	1,110.52	(61.02)
ConCom - Stone Hill Stewardship Grant	2,805.00	0.00	2,805.00	0.00	2,805.00
ConCom - Lindley Park 50th Anniversary	672.34	0.00	672.34	672.34	0.00
Planning Bd - Housing Partner Zoning	650.68	0.00	650.68	0.00	650.68
Planning Bd - DOT Comp Sts Priority Plan	0.00	15,124.07	15,124.07	15,124.07	0.00
Econ Develop - Bike Trail Gift	5,164.64	0.00	5,164.64	0.00	5,164.64
Econ Develop - Brownfield Grant	0.00	5,845.61	5,845.61	9,797.61	(3,952.00)
Econ Develop - FmHA Exec Park	1,617.95	0.00	1,617.95	0.00	1,617.95
Econ Develop - Mohawk Bike Pedestrian Trail	(147,237.20)	147,237.20	0.00	2,938.81	(2,938.81)
Econ Develop - Canoe Access Facility Grant	5,500.00	0.00	5,500.00	0.00	5,500.00

Pub Property - Sale of Property	239,163.62	0.00	239,163.62	0.00	239,163.62
Pub Property - Damaged Property	750.00	0.00	750.00	0.00	750.00
Pub Property - LRS Oil Tank Grant	(2,787.50)	0.00	(2,787.50)	0.00	(2,787.50)
Pub Property - Green Community Grant	(46,897.17)	49,452.00	2,554.83	0.00	2,554.83
Police - Support Fund	31,392.96	5,450.00	36,842.96	0.00	36,842.96
Police - Drug Task Force	19,538.59	10,751.18	30,289.77	12,451.20	17,838.57
Police - Forfeiture Funds	15,367.45	53.01	15,420.46	0.00	15,420.46
Police - Defibrillator Gift	714.54	0.00	714.54	0.00	714.54
Police - School Resource Officer Gift	8,575.82	0.00	8,575.82	4,316.28	4,259.54
Police - Damaged Property	770.44	300.00	1,070.44	1,067.45	2.99
Police - K9 Gifts	8,134.26	0.00	8,134.26	887.06	7,247.20
Police - E911 Training Grant	(4,700.43)	4,215.36	(485.07)	3,612.20	(4,097.27)
Police - E911 Communications Grant	(9,770.99)	21,606.46	11,835.47	26,028.72	(14,193.25)
Police - REACH Triad Grant	144.54	0.00	144.54	0.00	144.54
Police - Highway Safety Grant	11,172.01	0.00	11,172.01	11,172.01	0.00
Police - COPS MORE Grant	4,013.23	0.00	4,013.23	0.00	4,013.23
Police - Bullet Proof Vest Grant	2,514.50	0.00	2,514.50	1,560.00	954.50
Police - COPS Fast Grant	14,026.79	0.00	14,026.79	0.00	14,026.79
Police - Public Safety & Equipment Grant	1,636.47	0.00	1,636.47		1,636.47
Inspection Services - Revolving Fund	0.00	119,236.94	119,236.94	41,036.06	78,200.88
DIS - Damaged Property	31.17	0.00	31.17	31.17	0.00
Civil Defense - Emergency Management Grant	1,850.46	4,375.64	6,226.10	2,228.00	3,998.10
Civil Defense - Hazard Mitigation Grant	0.00	0.00	0.00	8,990.35	(8,990.35)
Civil Defense - MVP Municipal Vulnerability	0.00	10,000.00	10,000.00	16,999.15	(6,999.15)
Civil Defense - Emergency Preparedness	377.12	0.00	377.12	377.12	0.00
Animal Control - Operations Gift	164.13	0.00	164.13	0.00	164.13
Forest Warden - Assist Firefighters	634.95	659.00	1,293.95	1,293.95	0.00
Forest Warden - Assist Firefighters	0.00	0.00	0.00	1,714.11	(1,714.11)
DPW - Rapid Road Recovery	318.97	0.00	318.97	0.00	318.97
DPW - Winter Recovery Assistance	(0.10)	0.00	(0.10)	(0.10)	0.00
DPW - Damaged Prop	198.06	4,202.07	4,400.13	3,702.07	698.06
DPW - Irene - Luce Road Headwall	(337.10)	0.00	(337.10)	0.00	(337.10)
DPW - Fed Snow & Ice	2,629.88	0.00	2,629.88	2,629.88	0.00
DPW - Irene - Protective Measures	(2,112.03)	0.00	(2,112.03)	0.00	(2,112.03)
Parks - Damaged Prop	353.06	0.00	353.06	0.00	353.06
Parks - Litchfield Beautification Gift	2,000.00	0.00	2,000.00	0.00	2,000.00
Parks - Cem Burial Records Grant	0.00	20,000.00	20,000.00	20,000.00	0.00
Parks - Sherman Chapel Gifts	150.00	0.00	150.00	0.00	150.00
Forestry - Gift	1,789.50	0.00	1,789.50	1,673.75	115.75
Forestry - Damaged Prop	2,487.99	0.00	2,487.99	0.00	2,487.99
Health - FRCOG-TURI	16.13	0.00	16.13	16.13	0.00
COA - TRIPPS Program	0.00	0.00	0.00	5,000.00	(5,000.00)
COA - Activity Fund	4,240.71	4,434.84	8,675.55	2,458.93	6,216.62
COA - Damaged Property Reimbursement	97.20	0.00	97.20	97.20	0.00
COA - CPR Grant	285.00	0.00	285.00	105.00	180.00
COA - Public Health Incentive Grant	40.80	0.00	40.80	40.80	0.00
COA - Incentive Grant	20.90	0.00	20.90	20.90	0.00
COA - Senior Comm. Nutrition Assess	150.00	0.00	150.00	150.00	0.00

COA - MCOA Direct	(579.66)	1,300.00	720.34	800.00	(79.66)
COA - Elder Services Meal Grant	1,787.37	0.00	1,787.37	18.77	1,768.60
COA - Formula Grant	2,481.93	20,351.00	22,832.93	20,339.80	2,493.13
Library - Revolving Fund	4,086.58	2,027.68	6,114.26	6,114.26	0.00
Library - Museum Pass Gift	4,170.00	0.00	4,170.00	980.00	3,190.00
Library - Gifts for Books	6,618.01	6,756.40	13,374.41	6,272.21	7,102.20
Library - Damaged Prop	1,424.24	335.68	1,759.92	0.00	1,759.92
Library - Operations Gift	(596.08)	21,206.91	20,610.83	20,642.01	(31.18)
Library - LIG/MEG Grant	0.00	11,501.87	11,501.87	11,501.87	0.00
Library - Scanlon Gift	80,000.00	0.00	80,000.00	0.00	80,000.00
Library - Renovation Donations	0.00	25,000.00	25,000.00	0.00	25,000.00
Recreation - Revolving Acct	3,600.39	0.00	3,600.39	36.25	3,564.14
Recreation - Skateboard Park Gift	436.59	0.00	436.59	0.00	436.59
Benefits - BHG Health Coordinator	1,781.21	2,000.00	3,781.21	2,436.62	1,344.59
School - Principal Gift	375.92	943.76	1,319.68	500.01	819.67
School - Circuit Breaker	30,411.00	27,557.00	57,968.00	30,411.00	27,557.00
School - WESE Grants	14,528.13	14,229.50	28,757.63	16,862.86	11,894.77
School - Outdoor Classroom Gifts	2,636.76	0.00	2,636.76	0.00	2,636.76
School - Computer Tech Gifts	732.80	500.00	1,232.80	0.00	1,232.80
School - After School Tutoring	1,614.56	0.00	1,614.56	0.00	1,614.56
School - Sunrise Spanish	421.03	0.00	421.03	0.00	421.03
School - 6th Grade Fund	(457.91)	38,600.89	38,142.98	34,483.01	3,659.97
School - Yellow School Bus Grant	0.00	200.00	200.00	200.00	0.00
School - Field Trips	914.00	1,308.20	2,222.20	2,222.20	0.00
School - Summer School Tuition	1,059.42	0.00	1,059.42	0.00	1,059.42
School - Teacher Salary Gift	29,565.03	10,000.00	39,565.03	16,741.90	22,823.13
School - Tuition	9,950.23	72,276.85	82,227.08	3,000.00	79,227.08
School - Music Gift	(1,019.92)	5,040.00	4,020.08	3,401.47	618.61
School - Library Books	18,565.19	3,019.00	21,584.19	298.27	21,285.92
School - Health Materials	0.00	1,000.00	1,000.00	1,000.00	0.00
School - Transportation Fees	981.63	6,685.00	7,666.63	6,332.02	1,334.61
School - Rental	4,639.10	6,058.00	10,697.10	10,697.10	0.00
School - Damaged Property	(9,443.95)	0.00	(9,443.95)	(9,443.95)	0.00
School - Building Renewal	(3,369.25)	0.00	(3,369.25)	(3,369.25)	0.00
Special Revenue Funds-Borrowed Funds					
Cemetery Building	1,778.55	0.00	1,778.55	0.00	1,778.55
Total Special Revenue	922,411.06	1,509,745.19	2,432,156.25	967,890.51	1,464,265.74

Town of Williamstown
Annual Report of Revenues and Expenditures Trust Funds
For the Year Ended June 30, 2019

Account	Balance 7/1/2018	Receipts	Total Available	Expended	Balance 6/30/2019
Trust Funds					
Affordable Housing	\$34,520.39	\$20,565.68	\$55,086.07	\$29,975.03	\$25,111.04
Alma Morey	6,585.78	147.10	6,732.88	0.00	6,732.88
Botsford-House of Local History Trust	42,666.93	953.05	43,619.98	0.00	43,619.98
Botsford - Library Trust	89,108.91	1,754.89	90,863.80	19,000.00	71,863.80
Bullock Forest	111,802.55	2,563.56	114,366.11	0.00	114,366.11
C.D. Foster	1,981.47	44.25	2,025.72	0.00	2,025.72
Compensated Balances	85,000.00	196,572.30	281,572.30	21,606.53	259,965.77
Conservation Commission	2,899.82	1,064.76	3,964.58	0.00	3,964.58
Helen Renzi School	10,191.61	227.66	10,419.27	0.00	10,419.27
J.E. Bascom	11,393.53	254.50	11,648.03	0.00	11,648.03
Library Annual Fund	80,136.05	35,049.04	115,185.09	42,514.66	72,670.43
Library Carpenter Fund	10,038.98	224.63	10,263.61	95.50	10,168.11
Margaret Lindley	2,560.40	57.19	2,617.59	0.00	2,617.59
Municipal Scholarship	39,510.07	2,861.57	42,371.64	4,000.00	38,371.64
OPEB Liability trust	440,448.90	59,983.19	500,432.09	0.00	500,432.09
Perpetual Care Income	9,435.69	9,673.78	19,109.47	3,000.00	16,109.47
Perpetual Care Principal	389,771.13	12,440.00	402,211.13	0.00	402,211.13
Sale of Lots	30,916.86	900.00	31,816.86	3,470.00	28,346.86
Sherman Burbank	11,098.14	851,764.29	862,862.43	15,563.60	847,298.83
Stabilization Fund	1,372,103.69	30,405.57	1,402,509.26	0.00	1,402,509.26
Torrey Woods	3,103.77	69.32	3,173.09	0.00	3,173.09
West Lawn Cemetery	190,257.58	11,249.39	201,506.97	0.00	201,506.97
Total Trust Funds	\$2,975,532.25	\$1,238,825.72	\$4,214,357.97	\$139,225.32	\$4,075,132.65

Town of Williamstown
Annual Report of Revenues and Expenditures Capital Projects Fund
For the Year Ended June 30, 2019

Account	Balance 7/1/2018	Receipts	Total Available	Expended	Balance 6/30/2019
Capital Projects Fund					
Police Station	\$4,895,085.09	\$239,163.62	\$5,134,248.71	\$4,716,039.48	\$418,209.23

AFFORDABLE HOUSING TRUST FUND

Thomas Sheldon, Chairman

The Williamstown Affordable Housing Trust (AHT) was founded in 2012 to create, preserve and enhance affordable housing in Williamstown, Massachusetts.

Highlights of the AHT's 2019 work include:

- *awarded four DeMayo Mortgage Assistance grants to qualified first-time homebuyers totaling \$60,000 for purchase of homes in Williamstown
- *finalized transfer of the Cole and Maple property to Northern Berkshire Habitat for Humanity with relevant deed restrictions around affordability in perpetuity allowing construction to begin on the first of two homes on the site
- *finalized the application process for the Brush with Kindness/Critical Repairs Program – a partnership with Northern Berkshire Habitat for Humanity that provides building materials for eligible homeowner repairs
- *discussed the relevance of the Planning Board's Town Meeting Articles proposing regulatory change to promote housing that is affordable
- *determined that a non-resident of the United States would be eligible to apply for a DeMayo Mortgage Assistance Grant
- *attended the groundbreaking celebration for the Cole and Maple Northern Berkshire Habitat for Humanity house
- *applied for and awarded \$75,000 in unrestricted funds for 2020 fiscal year from the Community Preservation Committee– approved by Town Meeting 2019
- *continued to engage in conversation about the present stock of affordable housing and envision the future of affordable housing in Williamstown



Habitat for Humanity house on Cole Avenue.

AGRICULTURAL COMMISSION

Sarah Gardner, Chair

Purpose: The purpose of the Agricultural Commission is to support commercial agriculture and other farming activities in Williamstown, MA. The Commission's duties include but are not limited to:

- Serving as facilitators for encouraging the pursuit of agriculture in Williamstown;
- Promoting agricultural-based economic opportunities in Williamstown;
- Mediating, advocating, educating, and negotiating farming issues;
- Supporting the preservation of agricultural lands; and
- Advising town boards on issues involving agriculture.

2019 Commissioners: Sarah Gardner (Chair), Brian Cole, Averill Cook, Darryl Lapinski, William Galusha, Topher Sabot (Alternate).

Email address: agcom@williamstownma.gov

Activities/Accomplishments:

- *Clark Art Institute Pasture:* The Commission discussed the situation of the cows in the pasture at the Clark Art Institute and wrote a letter to the Clark in support of some financial remuneration for the farmers who pasture their cows there, which brings benefits to the museum and requires time and effort on the part of the farmers.
- *Williamstown Farmers Market:* The Commission continues to provide financial support to the Williamstown Farmers Market in the amount of \$882 for membership in the Massachusetts Farmers Market Organization, for their liability insurance policy, and for their website platform.
- *Pollinator Friendly Community Resolution:* The Agricultural Commission continued to hear updates on the town's pollinator friendly community project and provided some funding for materials for plantings at The Spruces.
- *Farm Friendly Bylaw Revisions:* The Commission voted to propose a zoning bylaw amendment to revise the farm event bylaw to allow for more weddings and family events each year (from 6 to 10 such events annually).
- *Commercial Kitchens:* The Commission had discussions about commercial kitchen access for farmers to produce value-added products. Some kitchens were identified; however, the need was found to be minimal.
- *8th Annual Farmers Dinner:* The Agricultural Commission hosted its eighth Annual Farmers Dinner for Williamstown farmers and farmers and workers in neighboring communities on November 13th at Sheep Hill. Over 45 farmers and family members attended the potluck representing many of the farms in Williamstown and nearby towns.
- *Williamstown Farm Brochure and Map:* The Commission continues to provide the Williamstown Farm Brochure that we created in 2014. The brochure provides Williamstown's residents and visitors a list of farms and agricultural products and resources. The map shows farms that are open for visitors and lists farmers who can be met by appointment only. The brochure also includes a matrix of Williamstown farms and the products they offer. The map is available from the town clerk's office, at the Williamstown Farmers' Market and at the information booth on Spring Street.

BOARD OF ASSESSORS

Christopher Lamarre, Chair

The Assessor is responsible for annually valuing real and personal property at its full cash value as of the date of assessment of January 1. The "Mass Appraisal Approach" to value is the standard assessors use when determining values for ad valorem tax purposes. The DOR's Bureau of Local Assessment defines Mass Appraisal as, "the use of standardized procedures for collecting data and appraising property to ensure that all properties within a municipality are valued uniformly and equitably". "It is the process of valuing a group of properties as of a given date, using common data, employing standardized methods and conducting statistical tests to ensure uniformity and equity in the valuations".

For FY 2019 there were 2,533 residential parcels, 252 commercial and 17 industrial properties. Personal property accounts numbered 102 for a grand total of 2,904 taxable parcels. The total taxable value for all parcels and accounts was \$971,219,874, a slight increase of \$2,710,934 over the prior year value of \$968,508,940. Separate from the taxable parcels there are 184 parcels classified as tax exempt with a value of \$445,403,600. As a percentage of the total tax levy (\$17,530,519) the residential class paid 88.95% of the levy or \$15,593,662. Commercial & industrial classes paid a combined 9.25% or \$1,621,505 while personal property accounted for 1.8% of the levy or \$315,352. The tax rate is calculated by dividing the tax levy or, the amount of money to be raised to fund the budget (\$17,530,519), by the value of all taxable real and personal property (\$971,219,874). This yielded a FY 2019 tax rate of \$18.05, an increase of \$0.11 from the prior year. The median single-family home value increased \$1,700 over the same period from \$277,600 to \$279,300. The FY 2019 median single-family town tax bill, exclusive of the CPA surcharge and Fire District tax was \$5,041, an increase of \$31 from the prior year.

On behalf of Assistant Assessor Julie Snow and Board of Assessor members David Westall and Tom Elder, I would like to thank William "Billy" Barkin for his commitment and dedication in service to the community. Billy retired in February of 2019 after 32 years as Williamstown's Principal Assessor and five plus years as a member of the Williamstown Historical Commission. Billy's steadfast commitment to the assessing craft and his professionalism while delivering fair and equitable values to the taxpayers of Williamstown was exemplary. His service to the community will be greatly missed. Enjoy your retirement, Billy. It's been hard earned and richly deserved!

Regards,
Christopher J. Lamarre, MAA
Chairperson

Williamstown Board of Assessors

Computations for Determining Fiscal 2019 Tax Rate

Town Meeting Date	Total Appropriations Each Meeting	From Tax Levy	From Free Cash	From Other Available Funds	From Enterprise Funds	CPA Funds
5/15/2018	24,574,229	20,758,981	545,000.00	276,375.00	2,697,410	296,463.00
Totals	24,574,229.00	20,758,981.00	545,000.00	276,375.00	2,697,410.00	296,463.00

Local Expenditures.....	\$	24,574,229.00
Cherry Sheet Offsets & Other Amounts.....		11,563.00
Overlay.....		129,100.90

Tax Rate Summary

1. Gross Amount to be Raised.....		24,843,756.49
2. Estimated Receipts and Available Funds.....		7,313,237.77
3. Net Amount to be Raised by Taxation.....	\$	17,530,518.72
4. Real Property Valuation.....	\$951,900,493	
5. Personal Property Valuation.....	\$16,608,447	
6. Total Property Valuation.....	\$968,508,940	
7. Tax Rate	17.94	
8. Real Property Tax.....		17,215,167.21
9. Personal Property Tax.....		315,351.51
10. Total Taxes Levied on Property.....	\$	17,530,518.72

Recap Abatements and Exemptions

Abatements

Real Estate	\$	89,668.33
Personal Property	\$	1,829.39

Exemptions

Clause 41C	\$	2,000.00
Clause 22, 22E		18,400.00
Clause 17D		2,800.00
Clause 37		875
Clause 42		0
Clause 18		0
Total.....	\$	115,572.72

Recap Motor Vehicle Commitments

	<u>Calendar Year</u>	<u>Valuation</u>	<u>Excise</u>
Commitments			
7	2018	\$2,067,500	\$6,426.96
1-3	2019	\$28,903,500	\$706,320.39
4-6	2019	\$5,633,900	\$61,788.66
Totals		\$36,604,900	\$774,536.01
Abatements	<u>Number</u>	<u>Excise</u>	
	305	\$27,688.27	
Totals		\$27,688.27	

FOR A DETAILED REPORT SEE TREASURER'S SUMMARY

COMMUNITY DEVELOPMENT DEPARTMENT

Andrew Groff, AICP, Community Development Director

Ryan Contenta, MCO, Building Commissioner

Travis Fachini, Local Inspector

Jeffrey Kennedy, RS, Health Inspector

Joseph Beverly, Inspector of Wires

Michael Lahey, Inspector of Plumbing and Gas

Sarah Hurlbut, Administrative Assistant

The Community Development staff are committed to public safety and community support, working to assist all members of the community throughout each stage of the development process. The Department partners three basic functions of town government that oversee development activities, the Building Officials, Board of Health and Health Inspector, and Planning and Land Use. All three basic functions of the Department work together to forward the goal of protecting both the town's built and natural environment to ensure a safe, healthy, and thriving Williamstown. The State Building Code, Board of Health Regulations, The Wetlands and Rivers Protection Acts, as well as the Town's Zoning Bylaw, Sign Bylaw and Subdivision Regulations are all enforced by the Department and the various volunteer community boards that the Department works with in order to achieve this goal. Below are reports from the Department's Building Officials and the Director, responsible for working with our land use and planning boards. Reports concerning the many different Boards and Commissions the Department works with are separate from this report.

BUILDING OFFICIALS

Ryan Contenta, Building Commissioner

Travis Fachini, Local Inspector

Joseph Beverly, Inspector of Wires

Michael Lahey, Inspector of Plumbing and Gas

Williamstown's Building Officials issued 655 Building Permits with an estimated construction dollar value of \$38,057,531.40 for calendar year 2019. These range from small residential work such as replacement windows to new homes to major commercial construction projects. The Department continued to work closely throughout the year with Williams College on various projects. This past year we have seen significant progress at Williams College on the North Science Center, the CDE Complex, Fort Bradshaw, and multiple new solar installations. The most exciting completed project in 2019 was the opening of the new Williams Inn on Spring Street. 2019 was also another year of transition for the Building Department. Congratulations is due to our long time Local Inspector Tim Sears who accepted the position of Facilities Manager for the Mt. Greylock School District. Travis Fachini has been appointed to the Local Inspector position and is currently going through



Williams College North Science Building Site, December 2019

the process of receiving permanent Building Official Certification with the Commonwealth. We're excited to have Travis join us as he brings nearly 20 years of private sector construction experience to our team.

In addition to reviewing permit applications and plans and inspecting ongoing projects, the Building Officials are responsible for performing annual reviews of certain public buildings throughout the community. **184** Buildings were inspected and received valid Certificates of Inspection in 2019. The Commonwealth requires that all establishments where alcoholic beverages are consumed to be inspected jointly by a Building Official and Fire Chief Pedercini. These inspections are done once a year and a valid inspection certificate is a requirement for an alcoholic beverage license. This requirement helps to ensure your safety in the event of an emergency at any of the Williamstown's liquor license holding establishments.

Your Williamstown Building Officials are dedicated individuals who strive to ensure that the built environment of Williamstown is a safe place to live, work, and enjoy. We wish you all a happy and safe 2020.

Williamstown Community Development - <i>Building Department</i> Building and Trades Permits Issued 2019	
New Single-Family Houses	2
Solar Photovoltaic	27
Total Building Permits	655
Wire Permits	281
Plumbing Permits	97
Gas Permits	94



PLANNING AND LAND USE

Community Development Director, Andrew Groff, AICP

The Planning and Land Use arm of the Community Development Department is responsible for the administration and enforcement for all of the land use regulations governing development in town and staff support for the Boards and Commissions that have permitting and regulatory responsibility for these laws and regulations.

A significant part of our work involves providing support to all members of the community who are investigating the possibility of changing how their land is used. When someone is researching potential development, whether the proposal is a small home addition or a large commercial building, the planner is generally the first town official you will see when undertaking a project. It is our job to help citizens make sense of these laws and regulations and ensure the permitting process is simple, fair and equitable for all stakeholders of any size project.

In addition to assisting the public with navigating the maze of Massachusetts land use law our office is responsible for the staff support, including research, analysis, and GIS mapping capabilities to five of Williamstown's local boards and commissions.

One exciting project we are still diligently working through into 2020 is an EPA funded remediation of asbestos materials at the former Photech Mill. Completion of this work in early 2020 will allow Berkshire Housing to take control of the site and begin conversion of the building and site into affordable apartments.



The Boards and Commissions that we work with, along with a brief description of each board are;

- Conservation Commission

The Conservation Commission is responsible for administration of the Massachusetts Wetlands and Rivers Protection Act (the "Wetlands Protection Act"), this legislation requires approval for activities that involve "digging, dredging, or altering" wetlands or areas near wetlands. The Commission also oversees the management of nine parcels of land owned by the Town which are dedicated to a variety of conservation and recreation goals. Meetings are held on the second and fourth Thursdays of each month at 7:00 p.m. and are often preceded by site visits to assess field conditions for projects that are brought to the Commission through the Wetlands Act review process. The Planner attends all of the Commission's meetings to provide staff support and also acts as the Conservation Agent, handling enforcement and other day to day issues of the Commission.

- Historical Commission

The Historical Commission reviews projects for compliance with the Demolition Delay Bylaw. The Planner reviews and processes these applications. The Commission meets on an as needed basis.

- Planning Board

The Planning Board is an elected Board, responsible for overseeing the long-term land use patterns of Williamstown through the Zoning Bylaw, Subdivision Rules, and Master Planning process. The Planner is responsible for the review of all plans and permit applications that come before the Board and ensures they are complete and distributed to all interested parties. The Planner also provides significant time in staff support to the board. Working with individual members on research projects and possible zoning bylaw, and subdivision regulation amendments. The Planner is also responsible for the maintenance of the Board's official maps and frequently updates the Board on important legislation and other planning issues.

- Sign Commission

The Sign Inspector is responsible for reviewing all sign applications and may issue any sign which fully complies with the Sign Bylaw; any deviation from the bylaw requires Sign Commission approval. The Sign Inspector is also the enforcing authority under the bylaw. Fines may be assessed under the non-criminal disposition provisions of the Code of the Town of Williamstown. The Sign Commission meets the 4th Thursday of every month.

- The Zoning Board of Appeals

The Zoning Board (ZBA) hears and decides petitions arising from the application of the Williamstown's Zoning Bylaws. These petitions fall into four categories, Special Permits, Variances, Administrative Appeals, and Comprehensive Permits. The Planner is responsible for the review of all of the ZBA's permit applications and ensures they are complete and distributed to all interested parties. Ensuring completion can involve plan review meetings with project stakeholders and other town officials. The Board meets on the third Thursday of every month.

These are all brief descriptions of each Board's responsibilities; please see each individual Board's report for a more in-depth description of all the business the Boards, Commissions and our department have been working on for the past year.

HEALTH DEPT.

Jeffrey C. Kennedy, RS, Health Inspector (since 1995)

Although the numbers change from year to year, the narrative doesn't. It becomes important to keep the narrative because public health normally operates 'under the radar'; when things are going well, you're not supposed to notice. So, the narrative will remain primarily the same each year to remind the resident of the function of the Health Inspector, and the Sealer of Weights and Measures.

Health inspection functions in Williamstown are mandated by State laws and regulations, and by local Board of Health regulations. The inspection and monitoring requirements are many, and include, but are not limited to, food establishments, bathing beaches, septic systems, private wells, housing, swimming pools, tanning facilities, refuse and recycling, manufactured housing communities, beaver control, recreational camps, and nuisances affecting the public health.

The Health Inspector for the town holds licenses as a Registered Sanitarian, a Soil Evaluator, and a Septic System Inspector. All licenses require a commitment for continuing education in the various aspects of their applicable disciplines. Registered Sanitarians are required to accrue 12 contact hours each year; Soil Evaluators and Septic System Inspector must accrue 10 hours every 3 years.

Did you know that over 10% of the boards of health in the United States are located in Massachusetts? Functions that in other states are handled at the state or county level are under the purview of local boards of health. Boards of health or their designated agents have the same responsibilities, and are required to perform the same duties no matter the size of their community. In rural western Massachusetts, boards and their agents do not have the luxury of specializing in certain aspects of a board of health's day-to-day responsibilities. They are general practitioners of public health. It's what makes public health in this side of the Commonwealth both interesting and challenging.

Towards the end of 2017, the Board of Health began using (along with the rest of the Community Development Department) the Viewpoint™ online permitting system. All permit applications, with the exception of Tobacco Product Retailers, are now completed online. This has rendered the old database counting moot; therefore, accurate annual numbers will not be possible.

Food Establishment inspections are performed on restaurants, cafeterias, dining facilities, bed and breakfasts, non-profit organizations serving an occasional meal for a fee or donation, and retail stores. Inspections look at food handling, facility infrastructure and equipment, and employee cleanliness and appearance. Efforts are made to work with the establishments to upgrade their facilities and improve practices, if needed, to ensure patrons are getting a safe meal. New and upgraded establishments require that an application and plan are submitted for review. A schedule of all new equipment with specification sheets are also required.

- There are currently 83 (at the time of writing) establishments which undergo, at a minimum, annual or semi-annual inspection by the Health Inspector. Additional permits are issued to temporary establishments, which are inspected as needed. Food Establishment numbers are changing throughout the year, as some establishments close their doors, and others try their hand at operating in the Town of Williamstown.
- A total of 133 inspections were conducted in 2019.

The Board of Health issues retail establishment licenses to individual vendors selling processed foods at a farmers' market. The Board of Health must assess the facilities available to the farmer's market, and prohibit any food-handling operation that cannot be safely performed. In addition, the Board of Health may prohibit the sale of certain food items if the items cannot be handled and maintained in accordance with 105 CMR 590.000 requirements.

- In 2019, the Board of Health issued 36 such licenses for various processed foods to be sold either at the Williamstown Farmers' Market and/or the Williamstown Holiday Farmers' Markets. These markets are inspected by the Health Inspector.

The Board of Health requires all rental units to have undergone an inspection within 12 months prior to occupancy by the current tenant. The units are inspected for compliance with 105 CMR 410.000 Minimum Standards of Fitness for Human Habitation, State Sanitary Code, Chapter II. Every unit that meets the standards is issued a Certificate of Compliance (CoC). Other conditions also apply, depending upon the length of tenancy. However various houses that are 'for sale' have been made rentals until such time as the dwelling is sold. In addition, complaint inspections, which are not part of the CoC database, were also performed, resulting in Orders to Correct being issued, and occasionally, filings in housing court.

- 120 applications for inspection were received in 2019.

Every house without access to community water must have a private water supply approved by the Board of Health or its Agent. The Board requires that the proposed well is sited by a Professional Engineer or Registered Sanitarian to meet all safety setbacks, and is drilled by a Massachusetts registered well driller. Following drilling, water quality and quantity reports are submitted by the driller and/or property owner to the Board for review to determine that the supply is sufficient for the house, and meets chemical and bacterial standards. If all information is acceptable, a Certificate of Compliance is issued. A building permit for a new home will not be issued for homes on a private water supply until the Board issues a Well Certificate of Compliance. The Board of Health also requires most of this information for ANY well intended to supply water for ANY purpose. Many geo-thermal system wells have been permitted recently.

- Well permits issued in 2019 - 1.
- Total private wells drilled since 1992 regulation - 154

Every home without access to community sewer must have an on-site sewage disposal system that meets the requirements of 310 CMR 15.000, usually referred to as Title 5. Existing on-site systems must be inspected at time of sale or other title transfer, and failing systems or components must be upgraded to meet Title 5 standards. A new system starts with a soil evaluation (perk test) performed by a licensed Soil Evaluator and witnessed by the Board of Health. This ensures that the on-site soils absorption system (leaching field) is correctly placed and sized for the home it services. A Professional Engineer or Registered Sanitarian will submit a design plan to the Board for review. Following review, if the plan meets the provisions of Title 5, and if a properly trained and licensed installer is contracted by the property owner, a permit to construct is issued. Inspections are conducted throughout the installation process by the

Board and the designer to monitor compliance with the design plans. Any changes to the plans must be approved by the Board prior to implementation. If the system is constructed properly, and certificates of construction compliance are received by the Board from the engineer and installer, a Certificate of Compliance is issued for the system. Upgrades of failed existing system components are also evaluated for Title 5 compliance prior to installation. The Board of Health requires that all installers working in Williamstown must have attended a training course recognized by the Berkshire County Boards of Health Association and have satisfactorily passed the given exam. In addition, the Board requires that all new or upgraded septic tanks have an effluent filter installed at the tank outlet. This helps prevent field loss through system clogging due to inattention. In 2015, the Board of Health passed regulations (effective January 1, 2015) requiring that the agent of the Board of Health witness all septic system inspections. This will help ensure a consistent standard in applying various provisions of the Title 5 regulation. The Board of Health is also requiring any inspections performed on vacant dwellings be re-inspected after occupancy. This will ensure that a buyer is not buying a dwelling with a system that would normally fail if used would be issued an inspection pass because it was not in normal operating mode.

If a Title 5 Septic System Inspection show that systems have a garbage grinder and/or a water softener discharging into the system, property owners are now informed by letter that their system is in noncompliance, and are instructed to remove the garbage grinder, and discharge the water softener to a drywell. Failure to do so could result in a damaged septic system requiring costly replacement or repair.

- Title 5 Inspections witnessed in 2019 – 15
- Septic System permits issued in 2019 – 4
- Total Septic Systems in the Williamstown database – 568

Companies which haul septage are required to obtain permits from the Board of Health in each town they serve. Haulers must keep a record of individual systems served, which is presented to the appropriate wastewater treatment plant. The plant forwards these records to the Board of Health, which keeps a database on how often each system is pumped. At times, these records will allow the Board to determine if an on-site system is functioning properly.

- Septage haulers permitted to operate in the Town of Williamstown – 5

The Board of Health from time to time examines all camps, motels, hotels, manufactured housing communities and cabins licensed by it and if, upon such examination, such camp, motel, hotel, manufactured housing community or cabin is found to be in an unsanitary condition, the Board may, after notice and a hearing, suspend or revoke such license. This year saw the closure of the old Williams Inn on Main Street, the opening of the new Williams Inn on Spring Street, and the opening of the Fairfield Inn by Marriot on Main Street.

- There are 11 motels, 3 hotels, and 1 manufactured housing community in the Town of Williamstown.

Williamstown hosts many recreational camps for children each summer. Camps must meet the standards set down by the State in 105 CMR 430.000, Minimum Sanitation and Safety Standards for Recreational Camps for Children.

Fortunately, most camps are operating on the Williams College campus, which has dormitories, dining facilities, and other infrastructure subject to periodic building and health inspections. The Board ensures that camp staff and counselors have undergone criminal and sexual offender record checks, that campers and staff have appropriate medical checks, that a licensed physician, physician's assistant or nurse practitioner is contracted as a healthcare consultant, and that adequate medical staff and equipment are available to meet the campers' needs.

- In 2019, 9 recreational camps for children were held in Williamstown. Most of these camps held multiple sessions throughout the summer.

All public and semi-public (motels, condominiums, clubs, schools, institutions, etc.) pools and hot tubs/spas are required to be inspected at least annually. Inspections look at the design and construction of the pool, safety equipment and communication devices, first aid equipment, and water quality. All public and semi-public pools are required to have a Certified Pool Operator and perform inspections and water chemical testing at prescribed intervals.

- In 2019, 25 permits were issued for public and semi-public pools and hot tubs.

Margaret Lindley Park has the only authorized public bathing beach in Williamstown. Beach bacterial sampling of the impoundment water at Margaret Lindley Park is periodically tested from Memorial Day to Labor Day, and has always showed excellent results, well within standards set by the state (No single *E. coli* sample shall exceed 235 colonies per

100 ml. and the geometric mean of the most recent five *E. coli* samples within the same bathing season shall not exceed 126 colonies per 100 ml). This facility continues to be very popular with many people in North Berkshire County.

- In 2019 the geometric mean established for the last 5 samples taken was – 13.52
- In 2019 the geometric mean for the entire bathing season was – 17.86

The Board of Health licenses and regulates through inspection the maintenance of safe and appropriate indoor air quality in ice skating rinks that utilize ice resurfacing equipment powered by combustible fuels which produce carbon monoxide or nitrogen dioxide and thereby protect the health, safety and well-being of the public.

- The Williams College Lansing Chapman Rink is inspected annually, usually during the Bay State Games. Although the rink is primarily serviced with an electric ice resurfacing machine, it is still licensed and inspected because the seldom used back-up resurfacer is propane powered.

The Board of Health also regulations nuisances and noisome trades, and may restrict and/or prohibit any trade or employment, nuisances, sources of filth, injurious odors and potentials for sickness, which may endanger the public health, safety, or welfare of the inhabitants of the Town of Williamstown. Many nuisance complaints are received anonymously by telephone, but still require follow-up and inspection.

Refuse haulers operating in the Town of Williamstown must be permitted by the Board of Health, and must offer recycling services.

- Number of permitted Refuse Haulers in 2019 – 8

Williamstown has joined the Berkshire County Public Health Alliance to coordinate public health efforts on a larger scale and to assist in planning and implementation of public health functions to smaller communities.

The Board of Health also oversees the duties of the Animal Inspector. Towards the end of 2015, the Williamstown Police Department assumed the Animal Control responsibilities, and the Animal Inspector responsibilities related to domestic animals and rabies control. The Health Inspector remained the Animal Inspector responsible for Stables and Livestock. The Town of Williamstown has a very proactive and involved public health program; there is much expected in this town of 7000 +. The Health Inspector continues to use federal, state and local regulations in a reasonable manner to ensure the spirit and intent of each are used for the general maintenance and improvement of the community's public health needs.

SEALER OF WEIGHTS AND MEASURES

Jeffrey C. Kennedy

The Health Inspector, beginning in 2011, has assumed the position of Sealer of Weights and Measures, passing both the written and field test portions of certification. Additionally, there is a continuing education requirement for Certified Sealers. The Sealer attends meetings twice a year in Eastern Massachusetts. The meetings are hosted by the Massachusetts Weights and Measures Association.

The duties of the Sealer include:

Enforcement of, and compliance with, Massachusetts General Law chapter 98, sections 34 through 56D pertaining to weighing and measuring devices, including, but not limited to:

- Balances and Scales
- Weights
- Capacity Measures
- Liquid Measuring Devices
- Fuel Pumps
- Linear Measuring Devices

Collection of fees for each inspection performed, to be turned in to the Department of Inspection Services for deposit with the Treasurer/Collector.

The accurate and timely submission of all reports required by state and local authorities.

Ensuring all equipment is maintained and repaired, and that certification of weights and standards is accomplished when needed.

- In 2019, 52 gasoline and diesel pumps, 22 test weights and 27 scales were inspected and certified.

COMMUNITY PRESERVATION ACT COMMITTEE

Fiscal Year 2019 - 2020

Ten warrant articles were presented at Town Meeting on behalf of the Community Preservation Committee for a total of \$506,096.00. Details below:

- Committee Administrative Expenses: \$5,000
- Affordable Housing: \$345,000
 - \$75,000 for unrestricted funds to further affordable housing options
 - \$200,000 for affordable housing construction at 330 Cole Avenue
 - \$70,000 for Northern Berkshire Habitat for Humanity for two homes at the corner of Maple and Cole Avenue in Williamstown
- Historic Resources: \$21,120
 - \$3,980 for preservation of historical documents
 - \$7,325 for restoration of a 1920 architectural rendering of the proposed Memorial Community Building
 - \$9,815 for replacement of the roof on the 1753 House at Field Park
- Recreation Resources: \$134,976
 - \$34,800 to Sand Springs Recreational Center for construction to bring facility up to ADA standards
 - \$80,000 to Friends of Linear Park to purchase and install playground equipment at Linear Park
 - \$20,176 to the Hoosic River Watershed for construction of the Linear Park Trail

The CPC also made a debt payment for Cable Mills in the amount of \$127,600.

All articles were passed by the majority.

Respectfully Submitted,

Jane Patton
Chairperson
Community Preservation Committee

CONSERVATION COMMISSION

Lauren Stevens, Chairman

The Conservation Commission is the citizen board responsible for the management of Town owned conservation lands and for the administration of the Massachusetts Wetlands and Rivers Protection Act. Meetings are held on the second and fourth Thursdays of each month at 7:00 p.m. Site visits are often conducted prior to the public hearings so that the Commission members can better understand what is being proposed by the applicants, what specific wetland and river resources are in need of protection and how best to provide the protection.

Current members of the Conservation Commission are Lauren Stevens (Chair), Stephanie Boyd (Vice Chair), Philip McKnight, Henry Art, Tim Carr, Katie Wolfgang, and Mike Evans. Andrew Groff serves as the Conservation Agent on behalf of the Conservation Commission and the Town of Williamstown Department of Community Development.

Previous Town Meetings have placed nine Town properties in the care and custody of the Commission: The Stone Hill Woodlot, Margaret Lindley Park, The Hunter Lot, The Deans Lot, Bloedel Park, The Pine Cobble Lot, Bridges Pond, the Lowry Lot, the Burbank Lot. The latter two properties are currently used for agriculture under special use permits. The Commission is pleased to report that 2019 was the first year of a successful partnership between the Commission and the Rural Lands Foundation on trail maintenance on Town Lands. The Commission entered into an agreement with the foundation on the utilization of its summer trail crew for such projects. By contributing some extra funding, the foundation was able to bring Dan Gura on board as trails coordinator for a year-round position and expand the scope of what the summer trail crew can accomplish. Much good work was done last year on Stone Hill and in the Berlin Mt / College Ski Area recreation zones. We are looking forward to watching this partnership grow in the years ahead.



Town DPW crews hard at work on repairs to the end of Berlin Road, May 2019

COUNCIL ON AGING
Brian O'Grady, Director

2019 Annual Report/Williamstown Council on Aging

The years just pile up after a while don't they? Looking back at what we've done in the twenty years I've been here, it has been an interesting journey through changing preferences, ideas and programs. When I arrived here in September 1999, among other things, there was no yoga, no supplemental transportation, computer labs, Outreach Worker, or SHINE counselors. A major focus in the aging system in general was on the recently retired and what their needs might be. Aging service providers like Councils on Aging were encouraged to be "Boomer Ready". And so we are. But you know what? Most of us involved with the field of aging knew there would be changes as Boomers didn't necessarily want the same types of programs their parents' generation were interested in. Gone are the Elder Service Congregate Lunches, Line Dancing, the Friendship Club, and the Thursday Crafts Group, activities which were once popular but may have had their day and are, at least for now, memories. In 1999, there was a heavy focus on socialization and recreational activities. Healthy ideas were left to medical professionals for the most part. Yes, there were simple exercise classes and a Tai Chi class early on, for the record, we still play Bingo but the focus in the later 20-"teens" has shifted heavily toward health and wellbeing. Think about it. Very few people smoke these days. We're much more aware of the negative ramifications and we Boomers actually grew up in the shadow of some really great advertising campaigns for cigarettes. Not allowed in public facilities, in public outdoor spaces and in some cases, in the privacy of your own home. We all wear seatbelts when driving and bicycle helmets? Who knew? Of course fun and games are important, but you have to be able to enjoy them, subsequently we have designed or added to healthy aging efforts in Williamstown during the last few years.

Today at the Harper Center we offer three weekly Yoga classes, two weekly indoor Tai Chi classes, one of which is an intro level class, and another seasonal warm weather class on the Village green. We have three weekly exercise classes and two balance classes. These classes are heavily subscribed and are very popular activities which are designed to help people stay limber and, importantly on their feet. Falls are a significant cause of injury and unnecessary institutional placement amongst elders. At least once during the last few years a fall has seriously injured or been responsible for the death of someone the people who frequent COA programs here knew. It's always a tragedy and in many cases, was avoidable. We don't want anyone to fall!

Walking strengthens you and is actually one of the best forms of exercise there is. We have a weekly walking group leaving Harper and circling the block -a 1.4-mile loop actually- regularly during the week. We have trekking poles for loan and offered an introductory class with the nbCC here last summer, with another one scheduled for this year. Grab a set of poles and take a hike!

Then there is our collaboration with Williams College who very generously allow Williamstown senior residents to access their Olympic sized pool to swim laps. Ask us about this one folks.

There's AMP, the Aging Mastery Program, a nationally recognized cutting-edge program we have initiated on an annual basis. AMP is a 10-week intensive series of sessions featuring conversations with doctors, lawyers, nutritionists and other professional resources talking about food, scams, wills, exercise: a veritable class in mastering the art of aging!

Our van helps people to keep on track as well. The vehicle's main focus is life support transportation which means primarily journeys to medical appointments, therapies and consultations as well as food shopping expeditions. Last year this van covered 18,000 miles traveling primarily between Williamstown and North Adams bringing people to see their doctors and to buy food. While the primary focus is life support, we also recognize the value of the van as a means to get to the hairdresser, the movies, or other social activity and we try to accommodate as many requests of any kind

when we are able to do so. The COA van operates weekly, Monday through Friday from 8:00 until 4:00 in the afternoon. Call Jackie Lemieux, our van operator, for an appointment.

We're also aware we live in a limited transportation area and getting places without a car can be difficult. Two years ago, we successfully acquired a TriPPS transportation seed grant from Mass Elder Affairs to initiate limited evening and weekend service with our friends at Northern Berkshire Transport. While we expected greater participation in the program, those who utilized it found it to be a valuable resource. We continued the program through 2019 with funds from an EOE Formula grant.

While we're no longer regularly offering food under the auspices of Elder Services, we regularly provide a meal in association with afternoon programming. Sometimes it's pizza from local restaurants, or prepared food from our kitchen or grilled out back on the barbie. We hosted nutritionists from Berkshire Health Systems and the Foodbank of Western Mass to talk about food and healthy eating. Who doesn't like food? Informational sessions always include food. At least twice monthly, sometimes more, we bring in speakers to tell you what you need to know about current events, medicine, and trends in law and government. We've hosted lawyers, politicians, doctors, nutritionists, firemen; all sorts of professionals. We've talked about wills, scams, end of life legislation, all sorts of life affirming sessions. Life affirmation includes our Loss Support group open to anyone who has suffered loss of any kind to come and meet with others and share in a supportive environment.

Our AARP volunteers completed and filed state and federal taxes for about 150 people for free last winter/early spring. We hosted 12 Blood Pressure clinics, 12 Foot care clinics, a bone scan, a cholesterol screen, a couple of posture and walking evaluations. We also have a little sound amplification device called a pocket talker which is very helpful for people with hearing deficits courtesy of a special grant from Massachusetts COA.

Speaking of equipment, we just acquired a few Chromebooks for use in the building to jump onto the internet, email, read, whatever. These will be replacing most of the big desktops in the computer lab as we upgrade the service. Windows 10 is necessitating this improvement.

Lots of activity. We have an oil painting group, a coloring group, Reading Buddies with a class of Kindergarteners every other week, weekly bridge games, Hot Dog extravaganzas, movie days, theatrical performances, folklorists spinning tales, all sorts of musicians, food days, "just because", and annual fun events with the Garden Club of Williamstown. We collected coats and hosted choke saver classes with our friends from Northern Berkshire EMS. We're also community partners of the Williamstown Theatre Festival Community Works program. Have you seen any of the Community Works plays featuring your friends and neighbors?

Every Month we meet new people and our program's constituents grow. We have calls from all over the place from people inquiring about our programs for themselves and for relatives in our community. A first encounter with us is likely via phone call, the first person you speak with when you call is likely Carmel Kushi. Tell her what you need, she'll direct you. We've had calls from all over the world, from Europe and the Middle East from family members who found us online and called on behalf of someone. When the telephone rings, we answer. At least 10 times every day someone will call looking for information or help with something. Sometimes it's simple, other occasions not so much. We respond as needed and frequently the call requires a visit from either our Outreach Worker, Marion Quinn-Jowett, or myself. Marion averages more than 100 different contacts monthly. Got questions about insurance, housing, food, strange looking mail, or other concerns, give us a call.

The beat goes on. We've about 1,300 people involved with us during the course of the year, join them! We'll be here.

This report was offered in memory of Elinor Herne, community volunteer and longtime Secretary of the Board of Directors of the Williamstown Council on Aging. You are missed.

Respectfully submitted,

Brian O'Grady. February 2020



2019 Spotlight on Housing Choice event at Highland Woods with Lt. Gov. Polito, Williamstown's Legislative Delegation (Sen. Hinds & Rep. Barrett), Elton Odgen of Berkshire Housing, Brian O'Grady, Jason Hoch, and Jeffery Thomas from the Town.

DAVID & JOYCE MILNE PUBLIC LIBRARY

Pat McLeod, Library Director

www.milnelibrary.org

123,916 Items circulated

158,409 Items owned (includes eBooks)

6,654 Active card holders

82,058 User visits last year

26,021 Interlibrary loans

2019 was a significant year for Milne Public Library. We completed a \$250,000 renovation of our lobby/circulation area, creating a bright, fresh and welcoming space for library patrons. Slender steel columns replaced obstructive brick ones; sound-softening wall and floor treatments and energy-efficient lighting were installed; and a new circulation desk was custom crafted in a new location to meet professional and accessible standards. Centerline Architects, of Bennington, VT, was the designer and Russell Construction Services of Rutland, VT, the general contractor. The project was financed through gifts and endowment funds.



Looking ahead to 2020, we anticipate refurbishing the large space beyond the periodicals section as a "Community Room" through the generosity of an anonymous donor. We will then continue to shift rooms and services with private donations and funding from the Friends of the Library.

Outside our walls

With all the print and media available at the library, our role is simple - to be a community connector. The Library's website has many features and services that are available through the Digital Café located on our home page. With RBDigital, you can access several digital services—all from a single app. RBDigital delivers many of your favorite types of content:

- **Magazines**—The largest collection of digital magazines for libraries.
- **Entertainment**—Unlimited access to movies and television shows, Great British TV and film, Indie Flix and concerts and music documentaries.
- **Education**—A comprehensive collection of online world language learning.



We continue to have access to over 100,000 eBooks and eAudiobooks, through Overdrive or the library catalog. Overdrive also has a mobile app, its little sister called Libby, for downloading books and audios. With the new App from

CWMars, you can always have your card handy and check on the status of your library account your smartphone. Librarians can assist you with any digital service you would like to connect with.

Community Space

In 2019, with new funding from the Friends of the Library and grants, the library was able to host Adult programs like never before. Some of our events included Wild Edibles Talk and Walk, Pastel Workshop, Mount Washington - The worst weather in the world, Owls of New England, and Heather Beck Metalworking.

Partnerships:

Southwestern Vermont Medical Center - Joint Pain Panel, Intimacy presentation, and Navigating the Cancer Journey presentation

Bill Densmore - Talking Ticks

Julie Ulmer – Space Organized Frontier

Williams College Collaborations:

Jay Pasachoff – Apollo 50th Anniversary

Steve Swoape – You Have to be Cool to go to Mars

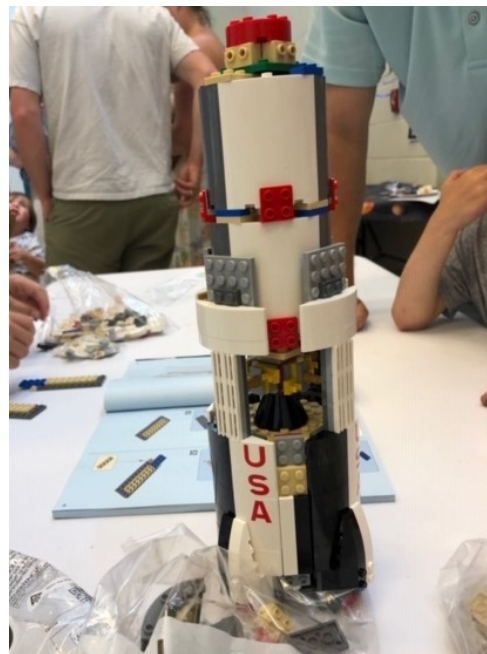
Kevin Flaherty – How to Build a Planet

Check our website or Facebook for upcoming programs!

Children's Department

This year we explored A Universe of Stories in the Children's Room! With space and the universe as our Summer Reading theme, we looked at the whole range of things out there to learn more about. We had a fun all-ages party on July 19th in honor of the 50th anniversary of the moon landing, with various crafts, informative displays, photo booth opportunities, fun snacks, and even a LEGO table.

We had other fun summer events, including a rocket-building workshop, an original play performance, a science program, a magician, and more.



We work hard to ensure that the children's room is a bright, colorful, cheerful and welcoming place for kids and families of all ages. Our regular story times run year-round and many families attend these week after week – we love watching the little ones grow, learn, and make new friends while playing here.

We also do regular outreach and try to reach out to teachers and other early education professionals to make sure they have the resources they need to thrive. In addition, we had a storyteller visit the library to perform in conjunction with Words Are Wonderful at Williamstown Elementary School, and we collaborated with Willinet on youth programming as well.

Young Adult Services

2019 Summer Reading Program focused on space and our teens had a lot of fun with the theme. The folks from Progressive Palette helped us paint the starry night over Mt Greylock, we Escaped The Space Station together, and created Ice Planet lanterns out of old CDs. We also had a great time making copper bookmarks, etching designs into glass plates, and creating our own galaxies in pendant form.

English for Speakers of Other Languages (ESOL)

We continue to act as a satellite classroom for ESOL classes for Massachusetts College of Liberal Arts. Two days a week, students attend 3-hour classes to help them learn English and function better in their workplaces. Ideally these classes have assisted a few immigrants to attain citizenship.

The Friends of the Library

Since 1989, the non-profit Friends of the Milne Public Library has supported Williamstown's library by collaborating with the library's director and elected Board of Trustees to promote the objectives and interests of the library and thereby enhance the cultural life of the community.

The all-volunteer Friends organization raises public awareness of and advocates for the library's resources and needs. Through fund-raising activities, the Friends supplements state, local, and trustee funding for materials, programs, equipment, and staff development. Monies are raised through an annual membership campaign, sales of donated books and media materials, and grants from private foundations and public funding agencies.

In November of 2018, the Friends replaced its annual two-day used book sale with Chapter Two Books, a storefront used-book operation on Spring Street. Open seven days a week, it draws entirely on volunteer staff, and all materials are donated. Book donations are received and processed by additional volunteers at the library in the Friends Donation Center. With its center-of-the-town location, Chapter Two Books has given the Milne Library a larger and more visible presence in the community.

The Library Board of Trustees

Current slate of the Board of Trustees:

Bridget Spann – Chair

Charles Bonenti – Vice Chair

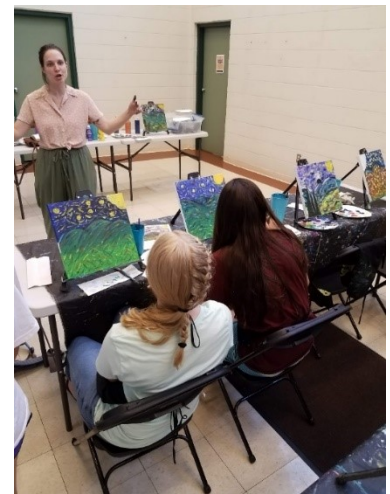
Micah Manary - Secretary

Peter Mehlin – Treasurer

Pat Wilk – Friends Liaison

Deb DiMassimo

Karen Kowitz



Did you know? – Fun facts

- Did you know that almost 100 million more people visit their libraries (1.3 billion) each year than see a movie at the theater (1.2 billion)?
- Did you know that libraries are visited over 1.3 billion times a year which is 10 times more than MLB (68 million), NFL (17 million), NBA (22 million), Hockey (21 million), and Nascar (4 million) combined?
- Did you know that 5 million more people attend just library programs than go to MLB (68 million), NFL (17 million), and NBA (22 million) games combined each year?
- Did you know that more than 172 million Americans have library cards? That means that more than half of the American public has a library card right now.
- Did you know that librarians answer around 250 million questions from the public each year?
- Did you know that millennials use libraries more than any other generation?
- Did you know that Americans check out over 2.1 billion items from their public library every year? That's an average of 16 items a year for every American or 32 items a year for every card holder.
- Did you know that these statistics are only for public libraries?



FINANCE COMMITTEE

Stephen Sheppard, Chair – Melissa Cragg, Vice Chair

The members of the Finance Committee serving during 2019 were: Susan Stetson-Clarke, Paula Consolini, Melissa Cragg, Charles Fox, Elisabeth Goodman, Doris Karampatsos, Elaine Neely, Michael Sussman and Stephen Sheppard.

In late 2019, Susan Stetson-Clarke resigned from the Committee and so we will enter our 2020 hearings on the FY 2021 budget with an open position. We have been in communication with Adam Filson, Town Moderator, with some suggestions of names and he has been making inquiries concerning a replacement.

Town bylaws state that the Finance Committee is composed of nine members who are registered to vote in Town and who are appointed to serve by the Town Moderator. We look forward to having a ninth member of the Committee identified and duly appointed so that we can again be operating at full strength.

The Finance Committee recommended and the Annual Town Meeting approved on May 21, 2019, appropriations to fund Town services in the amount of \$8,161,754 for fiscal 2020. The fiscal year is July 1, 2019 through June 30 of the next calendar year. The appropriations approved for fiscal year 2020 are an increase of 4.3% compared to 2019.

The Town had an unused levy capacity of \$1,896,116 as of May 2019. This is the amount above the 2.5% cap on any annual budget increase. Any increase above the 2.5% cap and the unused levy amount would require an override vote. Moody's Investors Service assigned an AA1 bond rating to the Town of Williamstown in 2019. The Town was able to retain its bond rating for fiscal 2020.

The table below contains the breakdown of appropriations approved at the May 2019 annual Town Meeting to fund Town services:

Table 1: Appropriations approved at May 2019 Town Meeting

BUDGET CATEGORY	FY 2019	FY 2020	% Change
Executive	\$291,569	\$289,323	-0.77%
Administration & Finance	\$3,032,482	\$3,183,706	4.99%
Community Development	\$407,837	\$420,359	3.07%
Public Safety	\$1,325,263	\$1,419,394	7.10%
Public Works	\$1,958,454	\$2,029,801	3.64%
Human Services	\$809,465	\$819,171	1.20%
Total	\$7,825,070	\$8,161,754	4.30%

DEPARTMENT OF PUBLIC WORKS

Chris Lemoine, Director

Craig Clough, Highway Superintendent

As we see the end of another decade come and go, the Public Works Department has kept the framework of the town in great condition. The framework consists of 110 public roads that total 57 miles (asphalt and gravel), as well as 15 miles of sidewalk, and five public buildings that house the employees and equipment. It is no small task to keep an eye on all of this.

During the past year the Public Works Department has finished many projects. The most noticeable projects are the resurfacing of roads. Eight roads were milled and resurfaced: Luce Road, Candlewood Drive, Holly Lane, Elm Street, Maple Street, Linden Street, Hall Street, and what we call the Hump Road. Along with the resurfacing, new curbs were installed on Candlewood Drive and Holly Lane. Before any milling or resurfacing of these roads, the storm drains were inspected and repaired as needed. There were several roads that saw some preventative measures taken such as crack sealing. West Main Street, Hill Province Road, Laurie Drive, Cobbleview Drive, Hawthorne Court, Hawthorne Road, Stoney Ledge Road, and Cluett Drive all had this treatment that will help prolong the life of the road and help stave off potholes. An additional preventative measure applied on a couple town roads, is what is called Chip Sealing. This type of method includes putting down a waterproof membrane on the road surface then topping with a chipped stone to cover the membrane and give the road a new waterproof surface. The town used the newest product known as stress absorbing membrane (SAM). Other towns have had great success in using this new treatment.



In the spring of 2019, the mud season took a large toll on gravel roads. Every mud season varies in frequency, length, and intensity. There can be a few freeze-thaw cycles throughout the winter causing mud conditions. When the gravel roads finally thawed, the Public Works restored the gravel roads using over 4,800 tons of gravel.

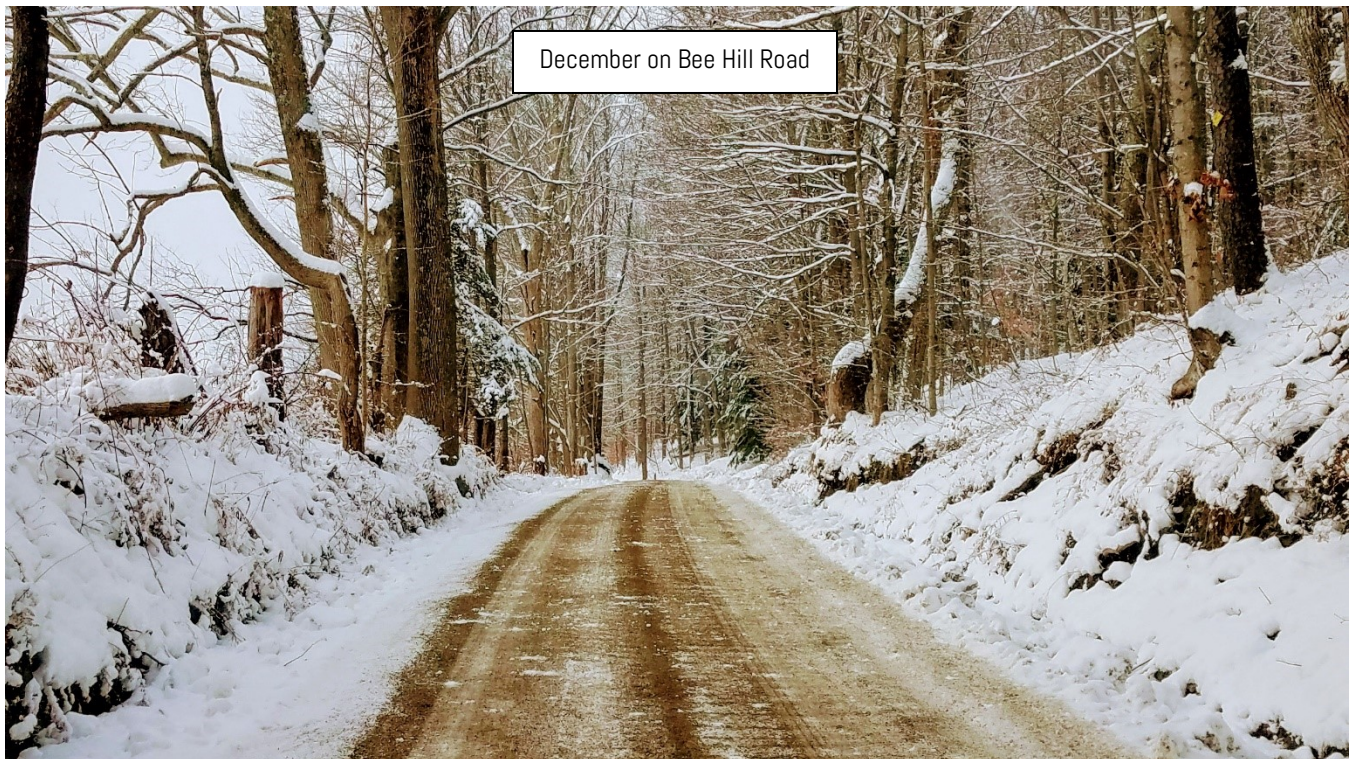
A parking lot was constructed at the end of Berlin Road. This was done completely inhouse and included clearing of some trees, hauling in 2,200 tons of gravel, grading, compacting and placing Rip-Rap around the perimeter. Another project done inhouse includes securing part of Scott Hill Road. A portion of the road was slipping down grade requiring a six-foot-deep excavation of the entire road width and 60 feet in length. New storm drains and secondary sock drains were installed to alleviate water runoff. A 120-foot-long rip-rap retaining wall was constructed and the portion of the road that was reconstructed received a binder and asphalt overlay.

Several roads in town received storm drain repairs or replacement. Luce Road, Candlewood Drive, Holly Lane, Frenier Drive, Whitman Street, Thornliebank Circle, Benlise Drive, Bridges Road, Cole Avenue, Lee Terrace, North Street, Front Street, and Berkshire Drive all had catch basin repair and, in some cases, total replacement. A major component in the Towns Storm Drain System, located off of Green River Road, is being upgraded to handle more flow. A 42-inch HDPI pipe was installed during the fall. In total, 380 feet of 42-inch pipe was installed, covered with fill to grade, loamed and seeded. This job is at 75% completion and will be completed in the future when the Massachusetts State Department of Transportation reconstructs that portion of Route 43 (Green River Road). A section of Knolls Road had a storm drain upgrade as well.

There were a couple new additions to the Public Works equipment. The Cemetery Department purchased a new 2018 JCB Compact Loader Backhoe Model 3CX-12. This backhoe replaced a 21-year-old Case backhoe. The new backhoe is better suited to handle the type of work required of the DPW and can get into tighter situations as the cemeteries get more congested. In the Public Works building a new four pillar vehicle lift replaced a 21-year-old two pillar lift that was outdated and unsafe. The four-pillar lift is much safer and more versatile.

As usual the Highway Department in conjunction with the Cemetery and Parks Department, did routine roadside mowing and trimming when weather permitted. This is not an easy task with all the poisonous weeds. Along with roadside mowing, swale ditches were cleaned on roads.

Each season provides its own challenges and obstacles the crew must overcome. The largest challenge every year is the winter season. Every winter season the Highway Department crew spends many sleepless nights clearing the roads, sidewalks, and parking lots. The Town of Williamstown is lucky to have dedicated employees who continue to do a great job day to day, not just during the winter, but throughout every season of the year. Thanks to the entire Public Works crew for your hard work and dedication.



HISTORICAL COMMISSION

2019 Annual Report

The Commission acted upon the following items in 2019:

January 2019

(1) The Williamstown Historical Commission reviewed two historic preservation projects applying for Community Preservation Act Funds. The Williamstown Historical Museum applied for funds to preserve a town owned Animal Markings ledger dating from the 18th century and the 1753 House Committee applied for funds to replace the roof of the reproduction of the 1753 House. The Historical Commission unanimously voted that the Williamstown Historical Museum and the 1753 House applications for funding from Community Preservation Act funds for FY 2020 met the criteria of Section 2 of the CPA statutory language which states that a historic resource is “a building structure, vessel, real property, document, or artifact that is listed on the state register of historic places or has been determined by the local historic preservation commission to be significant in the history, archaeology, architecture or culture of a city or town.” The members believed the projects were worthwhile projects in their efforts to preserve resources of significance representing the culture of Williamstown. The Commission directed the chair to send a letter of support for these two projects to the chair of the CPC.

(2) Town resident, Patrick Quinn, requested that the commission invite Chris Skelly, the Director of Local Government Programs from the Massachusetts Historical Commission, to speak about establishing local preservation districts. Mr. Skelly was invited by the Historical Commission to present a program about historic preservation districts and a program will take place in 2020.

April 2019

22 Birch Lane

In conformance with the code of the Town of Williamstown Section 24-4 B, Demolition Delay Bylaw, the Williamstown Historical Commission reviewed the following requests for Predetermination from Bill Allen to decide if the single-family home located at 22 Birch Lane is not preferably preserved. Vicky Abate, representing the homeowner and applicant described the dwelling as being in a state of dilapidation and that the house poses a safety issue to the neighborhood. It is currently uninhabitable and received no upkeep for the past several years. The structure would be razed without current plans for building on the site. After further discussion, LC motioned for the commission not to invoke any delay in the demolition of the dwelling; PL seconded. The motion was carried unanimously.

432 White Oaks Road

In conformance with the code of the Town of Williamstown Section 24-4 B, Demolition Delay Bylaw, the Williamstown Historical Commission reviewed the following requests for Predetermination from Mitch Bucciarelli to decide if the single-family home located at 432 White Oaks Road is not preferably preserved. There were no representatives for the application present at the meeting and discussion about the dwelling centered on this and questions about the condition of the structure. PL motioned for the commission not to invoke any delay in the demolition of the dwelling contingent on the absence of information in WHM files regarding the structure's cultural or historical significance; LC seconded. The motion was carried unanimously.

Bill Barkin resigned from the Historical Commission on April 1, 2019, upon his retirement from his role as Town Assessor. In December Garrit Blauvelt joined the Historical Commission.

HOOSAC WATER QUALITY DISTRICT



Bradley O. Furlon, Chief Operator/District Manager
Hoosac Water Quality District
667 Simonds Road
Williamstown, Mass. 01267
Tel. 413-458-8423 Fax 413-458-5016

hwqd@hoosacwaterqualitydistrict.com

Annual Report to Williamstown & North Adams: Fiscal Year 2019

District Commission

Timothy Lescarbeau, Chairman - North Adams
Donald Clark, Vice Chairman- Williamstown
K. Elaine Neely, Secretary - Williamstown
Michael Canales, Member/Treasurer - North Adams

Chief Operator - Assistant Chief Operator

Bradley O. Furlon, Chief Operator/District Manager
Mark J. DePonte, Assistant Chief Operator

Narrative

The Hoosac Water Quality District (District), which serves the Town of Williamstown and the City of North Adams, treated a total of 1,603,180,000 gallons of raw sewage during Fiscal Year 2019, which represents an increase in flow of 317,477,000 gallons as compared to Fiscal Year 2018. In addition, the District treated 550,486 pounds of Biochemical Oxygen Demand (BOD) and 768,084 pounds of Total Suspended Solids (TSS) in FY 2019.

Some key highlights of FY 19 were:

- All District personnel, which include six licensed wastewater operators, continue to work tirelessly to ensure that every requirement included in the Consent Decree and NPDES permit is fulfilled. Reports are submitted to EPA and DEP monthly, which outline all actions being taken to ensure complete compliance.
- During April through September 2018, District personnel continued to clear, inspect and maintain the District's interceptor and manholes from North Adams to the plant in Williamstown.
- District personnel worked with DPC Engineering, LLC of Longmeadow, MA to design and bid the relining of approximately 1,000 feet of 36" and 48" sewer line which is part of the District's interceptor. The project will be completed in the fall/winter of 2019.
- District personnel worked with National Grid and Technical Construction Services, Inc of Westwood, MA to install 3 new 150 hp variable frequency drives for the District's influent pumps. The project resulted in a \$27,400 incentive to the District from National Grid.
- The District personnel completed many capital improvement projects throughout FY19. This included the modification and installation of a 4" chopper pump for the primary scum line, 4 new ISCO 5800 refrigerated samplers, modifications to the flushing system of the District's belt filter presses and installing 3 new 2" chlorine feed lines over 600 feet long that aid in the District's daily process control.
- Since 1983, the District's compost facility continues to produce Type I compost as defined by the MADEP. Approximately 6,116 yards of final compost was produced in FY19. Type 1 compost was made available to individual members of the local communities; however, the bulk of the compost was sold throughout the state of Massachusetts, New York, Connecticut and Vermont by a contracted vendor.
- Public interest in the District's facility continues to grow. The District's website, www.hoosacwaterqualitydistrict.com, gives an in depth description of the operations of the treatment facility. Tours are given regularly to local college students, local grade school students and the general public.

As always, we look forward to the challenges each year presents to us and remain committed to keeping our communities clean and safe.

Respectfully submitted for the District, Bradley O. Furlon, Chief Operator/District Manager

MOUNT GREYLOCK REGIONAL SCHOOL DISTRICT

ANNUAL REPORT School Year 2018-2019

Kimberley A. Grady— Superintendent

Mary A. MacDonald—Principal, Jacob N. Schutz -- Assistant Principal

Mount Greylock Regional School completed two important goals this year - moving into its new school building and joining a newly expanded region that includes Lanesborough Elementary School and Williamstown Elementary School. Both the building and the new regional structure were achieved through the tireless work of a broad range of school and community members, and each allows Mount Greylock to provide dynamic, targeted education to its student body. The 2019 Academic Year provided a pause to review culture, communication and social emotional support for all students. Academic and social programming as well as the hire of a school-based social worker reflected the faculty and administration's understanding of what current students need to find success within Mount Greylock and beyond.

The values of integrity, responsibility and perseverance undergird The Greylock Way, the encapsulation of Mount Greylock Regional School's philosophy. These values are reflected in the academic and co-curricular programs developed for students, and in the expectations the Mount Greylock community has for its students and employees alike. The Program of Study includes rigorous and relevant courses to support students at all academic levels. Further, eligible students have the opportunity to take web-based courses through Virtual High School and to enroll in courses at Williams College, Massachusetts College of Liberal Arts and Berkshire Community College for college credit. A renewed emphasis was put on career-connected learning with a dozen students participating in work-based learning, internships and work experiences. Career fairs, job shadowing opportunities as well as systematic review of students' career interests framed work completed to support students in grades 8-12.

Almost 80% of the student body is involved with athletic teams, performing arts programs or co-curricular clubs. This involvement has earned for individuals and groups of students' numerous honors and invaluable life-long lessons. Engagement also serves to support community growth and overall student achievement.

STUDENT ENROLLMENT

YEAR	TOTAL	7	8	9	10	11	12	SP
18-19	556	123	90	79	88	84	87	5
17-18	540	94	90	94	82	93	82	5
16-17	562	90	103	89	100	84	93	3
15-16	546	108	93	89	86	90	78	2
14-15	550	97	106	91	86	81	87	2
13-14	581	104	93	87	89	94	112	2
12-13	565	91	87	92	92	117	82	4
11-12	585	90	91	88	116	89	107	4

Data reflects enrollments as counted by the Department of Elementary and Secondary Education, where district and school profiles report students physically enrolled in a school.

MOUNT GREYLOCK REGIONAL SCHOOL DISTRICT ENROLLMENT and STAFFING PROFESSIONAL DEVELOPMENT

EDUCATIONAL AND SUPPORT STAFFING (Full-Time Equivalents)

	14-15		15-16	16-17	17-18	18-19
Faculty	43.7		41.2	40.0	41.7	42.3
Specialists (Nurse and Tech)	3		2	2	3	3
Special Education Teachers, Prof. Support Staff	6.48		5.4	5.0	4.82	4.82
Paraprofessionals	15.8		16	16	18	16
Custodians/Cafeteria	9.08		9.57	9.57	10.12	10.12
TOTAL	78.06		74.17	72.57	77.64	76.24

With the implementation of a school-wide 1:1 Chromebook program, the increased access to technology has shaped instruction and assessment and influenced professional development. Faculty continue to learn how to use Google Assets and the Canvas learning management system as well as various programs and applications that can support their individual disciplines. Social Emotional Learning and an effort to increase staff understanding of students' mental health needs also directs professional development offerings. Further, Mount Greylock's conscious effort to expand diversity and inclusivity has brought in speakers and workshops to address implicit bias and work on expanding the numbers of underrepresented stories and authorial voices present in the curriculum. Curriculum-focused professional development continues to be provided to members of each department; in Mount Greylock's continuing effort to individualize instruction, accompanying curriculum work were reviews of instructional practices to best reach specific types of learners.

STUDENT ACADEMIC SUCCESS 2018 - 2019

Mount Greylock students continue to receive recognition for academic achievements.

Massachusetts Comprehensive Assessment System (MCAS 2.0): Massachusetts implemented computer-based testing across all disciplines except high school science this year. The new platform also incorporated test items structured differently from past exams where questions had multiple correct answers. 10th graders took MCAS exams in English and Math; 77% earned scores of meeting or exceeding expectations in English, and 70% earned equivalent scores in mathematics. 71% of 7th graders were meeting or exceeding expectations in English; 54% were achieving the same level in math. 71% of 8th graders were meeting or exceeding expectations in English, and 56% were doing so in math. Science 8 exams scores revealed that 70% of 8th graders achieved or exceeded expectations. The only exam not in the computer-based MCAS 2.0 format was the 9th grade science exam in physics where 80% of students achieved advanced or proficient scores.

Aptitude Tests: 82% of the senior class took the new SAT, achieving a test average of 1233. The state average is 1120 and the national average is 1059. Approximately a dozen members of the senior class took the ACT, earning an average score of 26.9. The state average is 25.5, while the national average is 20.7.

Scholarship: In 2018-19, Mount Greylock had four National Advanced Placement (AP) Scholar, 23 AP Scholars with Distinction, eleven AP Scholars with Honor, and nineteen AP Scholars. Seven seniors earned honors as National Merit Commended students. Theodore Sandstrom was named a National Merit Scholar finalist. 29 students – both juniors and seniors – were inducted into the National Honor Society after completing a rigorous application process and demonstrating their commitment to the pillars of the NHS: scholarship, leadership, service and character. 72 students earned achievement awards in the National Latin Exam.

Four-Year Graduation Rates: In the annual Massachusetts report on the percentage of students graduating with four years of attendance from 2016-2019, Mount Greylock achieved a 96.2% adjusted graduation rate. 92 percent of the 88 graduates of the Class of 2019 planned to continue their education by enrolling in four- and two- year college programs; others will pursue the military or join the workforce. The 2019 class headed to myriad colleges and universities including: Amherst College, Barnard College, Berkshire Community College, Bowdoin College, Bridgewater State University, Clark University, Colorado College, Dickinson College, Elon University, Harvard University, Lafayette College, Lasell College, Marist College, Massachusetts College of Liberal Arts, Moravian College, Milwaukee School of Engineering, Mount Holyoke College, The New School, Northeastern University, Oberlin College, Rensselaer Polytechnic Institute, Rochester Institute of Technology, St. Lawrence University, San Diego City College, Smith College, SUNY Cobleskill, Tufts University, University of Chicago, University of Hartford, University of Massachusetts (Amherst, Boston and Lowell), University of New Hampshire, University of Vermont, Western New England College, Westfield State University, Williams College, and Yale University.

OUTREACH & SERVICE

The Middle School program, Students Organizing Change (SOC), organizes and sponsors dances, arranges community service projects and looks for ways to reach out to our school and communities. Boys State and Girls State, separate

programs produced by the American Legion, sent Brandon Fahlenkamp, Nima Darafshi, Mitchell Jezouit, Alex Morin, Brayden Smith, Owen Tucker-Smith, as well as Gabby Alvarez, Tarryn Gaherty, Brandi Gill, Saville Keyes, Grace Sanchez, Anna Scott and Anna Welch to conferences at Stone Hill College to build leadership skills, teach democratic values, and encourage civic engagement. Mount Greylock continues to participate in Project 351, a state-sponsored program to unite 8th graders from across the Commonwealth to commit to service. Mount Greylock sends robust teams of students to both the Berkshire County's Anti-Defamation League Peer Leadership training and the Berkshire County Leadership Summit. A new student-initiated club, Register*Educate*Vote (REV) sponsored voter registration and a presentation from Anthony Bellmon '08 who works with the Congressman from Pennsylvania's 2nd district and has founded a PAC, Millennials in Action.

Parent Donna Narey continues to organize middle and high school students for PALS (Promoting Acceptance and Learning through Sports) to work with differently-abled elementary and middle school children. The club meets on Sundays for swimming, kickball, bowling and more; more than 20 students have volunteered over the year.

EXTENSIVE ARTS PROGRAM

Mount Greylock offers a variety of visual arts and media courses for students to express themselves and explore ideas through drawing, painting, ceramics, stained glass and photography. Student work is on display in units throughout the first floor and has been curated for shows at Norman Rockwell Museum, local libraries and the Massachusetts Museum of Contemporary Art. This year, Caroline Hadley's meditation on human interaction and musculature was used for a promotional billboard erected in North Adams across from MassMoCA.

THRIVING MUSIC PROGRAM

Mount Greylock Regional School showcased a variety of events in the performing arts. After a collaboration in the "Get Acquainted" concert, the middle and high school students each performed winter and spring band, orchestra, and choral concerts under the guidance of our Music Department Faculty of Lyndon Moors, Band Director, Ouisa Fohrhaltz, Orchestra and Choral Director. The first three concerts were held at Williams College's Chapin Hall, and we were finally able to perform in our own auditorium in the spring. Members of the orchestra, band and chorus provided support at various school and community functions, including local Memorial Day parades and graduation.

Hallie Anderson and Oscar Low represented Mount Greylock at the Western, MA Senior Music Festival. At the Junior Music Festival were Noelle Dravis, Emily Dupuis, Caleb Low, Beatrice Pedroni, Euphemia Skinner and Grace Winters.

GreylockPlays showcases student and faculty talent during 25-minute, in-school concerts; these student-produced concerts were held in the new school's foyer, which has remarkable acoustics. GreylockPlays collaborated with the newly revived Greylock Multicultural Student Union to bring marimba students to Mount Greylock. Tendai Muparutsa of Williams College directed the students who were from both Mount Greylock and Williamstown Elementary School.

CO-CURRICULAR ACTIVITIES

There were twenty different non-athletic co-curricular activities offered during the 2018-2019 school year, including performing arts opportunities, leadership opportunities, language associations, publications, community service groups, and other organizations designed to get Mount Greylock students involved. Over 225 students (approximately 41% of the school) took advantage of at least one of these opportunities.

The school newspaper, *The Echo* went back to print with five editions throughout the year in addition to the constantly maintained online news at greylockecho.mgrhs.org. A group of seniors worked diligently all year to create the 100-page school yearbook with news stories, photographs, and events from the year.

Mount Greylock Off Season Athletic Training (MGOAT) was a success in its second year with 20 participants working afterschool to stay physically fit or prepare for an upcoming athletic season. The Mechanical Mountie Robotics Team in their third year qualified for the playoffs in two separate competitions with their robot, Mercury. The 15 members worked to raise money to enter competitions as well as improve their robot from past competitions finishing in the top ten of over 40 much more experienced and financially stronger programs.

In November 2018, a cast and crew of 44 middle and high school students performed *Henry V* at the Williamstown Elementary School with help from Shakespeare & Company directors, Tom Jaeger and Noa Egozi. Following local performances, the Mount Greylock cast joined students from ten other local high schools to present the 30th Annual Fall Festival of Shakespeare, a weekend of multiple high school Shakespeare performances on the stage of Shakespeare & Company in Lenox, MA. Students rehearse for two months and attend various classes with other local high school performers at Shakespeare & Co. focusing on stage combat, movement, technical theater and performance.

The high school musical, *Hello, Dolly!* directed by MG teacher Jeff Welch was performed for two days in late March as the first event in the newly remodeled Mount Greylock Regional School Auditorium. Band teacher Lyndon Moors directed the Student Pit Orchestra for the performances, while Jean Kirsch coached vocal performances and Ann-Marie Rodriguez choreographed. There were 48 student performers and tech crew members able to be a part of the first performance in the school auditorium.

The spring drama, a spirited version of *Tartuffe*, advised by Alison Howard had 25 student participants this year.

STUDENT ATHLETE SUCCESS

Mount Greylock student athletes continue to excel both athletically and academically while representing their school well throughout Berkshire County. Of the 20 Varsity Programs hosted by the school, 19 earned MIAA Academic Excellence Honors during the 2018-2019 athletic seasons. Gold Honors were given to the 17 teams with an overall team GPA above 3.0; Silver Honors were awarded to the two teams with a team GPA of 2.5-3.0. Approximately half of the Mount Greylock student-athletes each season maintained a GPA above 3.5 while actively participating on their athletic team. There were 372 students at Mount Greylock that participated on a school athletic team this year, accounting for 68% of the total enrollment.

Fifteen Mount Greylock athletes and coaches were honored by the Berkshire Eagle as being the MVP of their respective sport: Jesse Seid (cross country), Brandi Gill (nordic), Carolyn Jones (lacrosse), Caroline Hadley (track), Maddie Albert (track), Jakin Miller (nordic), Michael Wellspeak (football), Madison Ross (track), Josh Cheung (track), Hiram Green (nordic), Greg Geyer (volleyball), Scott Burdick (cross country), Brian Gill (track), Lindsey von Holtz (lacrosse), John Jacobbe (tennis).

Multiple students were invited to attend various MIAA events and ceremonies. Patrick Aliberti, Gabrielle Alvarez, Brandon Fahlenkamp, Toby Foehl, Tarryn Gaherty, Brandi Gill, Noah Greenfield, Hannah Locklear, Brooke Phelps, Brayden Smith, Anna Welch, Finnian Welch were selected to attend the MIAA Sportsmanship Summit at Gillette Stadium. Maddison Albert, Ella Dudley, Brooke Masse and Margo Smith were honored at the National Girls and Women in Sports Day convention at Faneuil Hall. The Berkshire County Athletic Directors hosted the eighth annual Berkshire County Leadership Summit on December 6th, 2018. Mount Greylock attendees included Patrick Aliberti, Delaney Babcock, Gabriel Gerry, Hannah Gilooly, Noah Greenfield, Oscar Low, Charles McWeeny, Benjamin Prescott, Ciera Schwarzer, Hazel Scullin, Mia VanDeurzen, Malcolm Waynick, Anna Welch and Jacqueline Wells. In addition, Alison Howard, Brook Masse, Caroline Hadley, Ella Dudley, Jacob Fink and Maddie Albert led individual breakout sessions at the event.

Fall 2018: Six of the fall athletic teams participated in an MIAA Tournament event. Both the Boys and Girls Cross Country Teams were Western Mass Champions. Top finishers include Jesse Seid (2), Josh Cheung (4), Oliver Swabey (9) and Jacob Fink (10), Josie Smith (5), Jackie Wells (6) and Kate Swann (7). The Girls Team finished 2nd at the State Championship while the Boys Team finished 3rd. The Volleyball Team were MIAA Semi-Finalists. The Boys Soccer Team were Western Mass Semi-Finalists and the Girls Soccer Team were Quarter- Finalists. The Golf Team placed 5th at the Western Massachusetts Championships.

Winter 2018-2019: The Nordic Ski Teams continued their success as the girls' team earned their fourth straight MIAA State Championship title and the boys' team earned their second consecutive 2nd place state finish. Top finishers include Brandi Gill (6) and Jacqueline Wells (7) on the girls' side and Jakin Miller (7) and Col McDermott (8) for the boys. The Wrestling Team placed 15th at Western Mass with top finishes from Liam Feeley (3), Jack Rosier (4) and Aiden MacPherson (6).

Spring 2018: The Girls Lacrosse Team earned a spot in the MIAA Central/West Division II Championship for the second consecutive year. The Boys Lacrosse Team was MIAA Quarter-Finalists. Both the Mount Greylock Baseball and Softball Teams were MIAA Quarter-Finalists. The Girls Tennis Team were Western Mass Semifinalists. The Girls' Track Team placed an impressive 2nd in the Central/Western Mass Championship Meet and the Boys Track Team placed 21st. Top finishers include Madison Ross (1st in Long Jump, 2nd in Triple), Caroline Hadley (2nd in Discus), Maddie Albert (3rd in 400m hurdles), Sophia Mele (4th in 400m), Jesse Seid (4th in 2mile), Jackie Wells (5th in 800m), Takiera Darrow (6th in 200m), Wells, Mele, Maggie Nichols and Elizabeth Dupras (1st in 4x400m), Jack Catelotti, Matt Sorell, Josh Cheung, Theo Sandstrom (5th in 4x400m).

SUPPORTIVE PARENTS AND A DYNAMIC COMMUNITY

Parents and community volunteers continue to support the many activities and programs offered at Mount Greylock. There was a successful and well-organized "After Prom 2019" event held for the graduating class and their guests. The industrious and passionate athletic booster clubs and co-curricular organizations, including Friends of the Arts and the MGPTO, provided year-round support through fundraising, providing transportation and onsite support. Community organizations and business partners opened their doors to allow Mount Greylock students to job shadow and complete internships and school-to-work programs.

Williams College, Massachusetts College of Liberal Arts and Berkshire Community College provided opportunities for Mount Greylock students to enroll in credit-bearing courses. These three institutions have also been very generous in offering their athletic facilities and fields for Mount Greylock contests during the final stages of the building project. The partnership between the Williams Center at Mount Greylock (WC@MG) and the school continues to thrive. It supports numerous programs and initiatives, which develop and grow each year. Mount Greylock's relationship with the Williams Center impacts programs in writing, research, math, field trips, hands-on science, the performing arts, technology, and after-school homework help and mentoring programs.

Mount Greylock students benefited from working with guest artists visiting Williams who also made a trip to the regional school or invited students to collaborate and learn with them at the '62 Center for Theatre and Dance. Faculty and staff also offered their expertise as guest speakers for a variety of classes and GreylockTalks, the monthly speaker series modeled on TED Talks.

LEARNING MORE

Community members are invited to stay current with Mount Greylock events and accomplishments by visiting the revised and expanding Mount Greylock website at www.mgrhs.org or follow Instagram accounts @MGMounties and @MGActivities and Twitter accounts, @MGMounties and @AthleticsMG.



NORTHERN BERKSHIRE CULTURAL COUNCIL

Jane Hudson and Cecelia Hirsch, Williamstown Representatives

Report on Northern Berkshire Cultural Council activity for Williamstown

The fall 2019 grant cycle resulted in direct support for Williamstown events, artists or organizations in the amount of \$17,890.

As always, many grants overlapped with other towns in the area. For example, the Opera Collective is run by a Williamstown resident but performs in North Adams. Likewise, Williamstown also benefits from multiple grants received which are aimed at our residents. For example, Arts in Recovery for Youth (AIRY) is an arts and skills based suicide prevention program for adolescents and young adults throughout the Berkshires.

Below is the complete listing of the grant activity funded, including a description and amount for each.

Direct support for Williamstown projects & residents			
Northern Berkshire Chorale	A Baroque Christmas	The Northern Berkshire Chorale's (NBC) Fall/Winter concert "A Baroque Christmas" will highlight music from the baroque masters.	\$600.00
Greylock Opera Collective	Don Giovanni Production	Greylock Opera Collective will present our second opera, W.A. Mozart's Don Giovanni, with fully staged performances at MCLA.	\$2,000.00
Bernice Lewis/ The Ladies Auxiliary Ukulele Orchestra	10th Annual Ukefest	The festival includes participatory workshops at both beginner and intermediate levels, and features several student performers from the region. It will be expanded to honor the 10-year anniversary.	\$1,000.00
Williamstown Theatre Festival	2020 Community Works Project	CW offers free theatre workshops and story circles year-round and, in the summer, mounts a production featuring an inclusive cast of more than 70 locals performing alongside professional theatre artists.	\$3,000.00
Sarah Clay	Pure Imagination	Concert program at Milne Public Library with award-winning vocalist, flutist and teaching artist Sarah Clay. A selection of American popular songs from the 1930s to the present, all the tunes relate to fantasy, myth and legend.	\$300.00
Shakespeare & Co	Fall Festival of Shakespeare	Entering its 31st consecutive year, the Fall Festival of Shakespeare is Shakespeare & Company's flagship arts-in-education program at local schools including Mount Greylock in north county.	\$2,000.00
St John's Episcopal Church	St John's Concert Series	Since 2004, St. John's has hosted a weekly summer concert series. It is now expanding to spring and fall programming due to increased demand.	\$1,000.00
Native Plant Trust	Plant Communities of Massachusetts	Plant conservation lecture at the Milne Public Library by the nation's first plant conservation organization and the only one solely focused on New England's native plants.	\$400.00

Attracting Birds, Butterflies, Bees, and Other Beneficials	John Root @ the Williamstown Grange	90-minute power point presentation offering guidance about welcoming birds, butterflies, bees, and other beneficial organisms to our communities.	\$200.00
Pastel Paint Your Georgia O'Keeffe Miracle Flowers	Milne Public Library	Gregory Maichack, an award-winning pastelist, twice nominated for the MCC Gold Star Award Program, has reserved with the library April 29, 2020 from 6-8pm. In this new, highly researched two-hour workshop, adults, seniors, and teens 18+ have fun producing a	\$510.00
HooRWA	Green River Artworks	The Hoosic River Watershed Association will invite artists to display sculptures or installations to celebrate the spirit and history of the Green River, together with the green activities along its shore.	\$1,000.00
Images Cinema	20th Century Women: Women Activists in Cinema	In celebration of that historic expansion of voting rights, Images Cinema is presenting a series of films about women's activism and advocacy from then until today.	\$1,000.00
Pine Cobble School	Pine Cobble Collective Sculpture Residency	This year, Jane Smith (English) and Karl Mullen (Art) will be creating an all school project in performance, writing, and sound design.	\$800.00
South Williamstown Community Association	Celebrating Woman Suffrage	Research the history of local women's suffrage activities in preparation for our joint project with the Williamstown Historical Museum and the League of Women Voters to celebrate the centennial of women's getting the vote	\$ 500.00
WilliNet-Community TV for Williamstown	Media Literacy/Video Production Workshops	WilliNet, Community Access TV, will support Media Literacy/Video Production Workshops for northern Berkshire County youth in free multi-day workshops.	\$1,400.00
New England Puppet Arts	2020 Berkshire Lantern Walk	The Berkshire Lantern Walk takes place on the grounds of the Clark, and is a celebration of the summer night, the natural world, place-building, artistic expression, and neighbors.	\$1,500.00
Artist Support			
Laurie Miles	Life Force project	"Life Force" is an abstract series of hand stitched images on heavy cotton paper. The primary element of each composition is derived from patterns of fibers found in ordinary garden vegetables.	\$650.00

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT

James Brosnan, Superintendent

The Northern Berkshire Vocational Regional School District, McCann Technical School, students, faculty and staff continued their record of noteworthy accomplishments in fiscal year 2019 and this report highlights some of these accomplishments.

Our mission is to graduate technically skilled, academically prepared, and socially responsible individuals ready to meet the challenges of the 21st century. Our mission and educational philosophy are implemented by adhering to the following core values:

Respect- for self, others, and the learning environment promotes a positive learning experience for all students.

Effort- is demonstrated through an applied work ethic that includes punctuality, improvement, and a determination to succeed.

Accountability- develops personal responsibility for both behavior and learning.

Communication- facilitates collaboration, promotes self-advocacy, and develops positive relationships.

Honor- requires students to act with integrity, honesty, positivity, and empathy for others.

During the last twenty-five years we have witnessed a dramatic transformation in vocational technical education especially in our application of technology and STEM subjects. We are very proud of the academic and technical achievement of our students and as each succeeding class raises the bar of accomplishment, the next class seeks to surpass it. The integration of our technical and academic curriculum has prepared our graduates well for their future and we appreciate you, our member communities, for your support in making it happen.

The accomplishments of our students reflect the McCann culture of learning:

- The Class of 2019 became the sixteenth class in a row to attain 100 percent competency determination on the MCAS tests.
- Twenty-eight members of the Class of 2019 earned the prestigious John and Abigail Adams Scholarship awarded through the Department of Elementary and Secondary Education for their academic record and MCAS achievement.
- Our 108 2019 graduates saw 46% continue their education in a variety of colleges and universities, 52% enter the workforce and 2% proudly enter into military service.
- The results of the spring 2019 MCAS test once again echoed the continuous progress of our students through their dedication and that of our terrific faculty. The 2019 year saw the implementation of the next-generation MCAS exams which are now a computer-based test. This next generation of tests also included a new assessment system for mathematics and English resetting performance measures, indicators, and future benchmarks.

GRADE 10 - ENGLISH LANGUAGE ARTS	
PERFORMANCE LEVEL	2019
EXCEEDING EXPECTATIONS	2%
PASSING	96%
NOT MEETING EXPECTATIONS	2%

GRADE 10 – MATHEMATICS	
PERFORMANCE LEVEL	2019
EXCEEDING EXPECTATIONS	0%
PASSING	94%
NOT MEETING EXPECTATIONS	6%

GRADE 10 - SCIENCE AND TECH/ENG					
PERFORMANCE LEVEL	2015	2016	2017	2018	2019
ADVANCED	11.3%	24.5%	26.1%	13.7%	16.0%
PROFICIENT	63.7%	61.8%	51.3%	53.3%	56.0%
NEEDS IMPROVEMENT	23.4%	10.9%	20.1%	30.6%	25.0%
FAILING	1.6%	2.7%	1.7%	2.4%	3.0%

The McCann Athletics program continues to enjoy success in the Pioneer Valley Interscholastic Athletic Association. Our programs enjoy healthy participation numbers and our student athletes continue to represent our school admirably. League championships were won by our golf and baseball teams. The softball team had an excellent season advancing to the Western Mass. Championship game at UMASS where they were defeated by the perennial powerhouse Turners Falls. They also claimed a state-vocational championship for the school in their tremendous playoff performance. In the spring of 2019, a girls' lacrosse program was started and generated a lot of interest with the student body as 19 girls played on the inaugural team.

Our continuous facility improvement program allowed us to renovate several of our original student bathrooms, our nurse's office, and upgrade equipment in our metal fabrication and carpentry departments. We installed additional new replacement air handling units in various locations and in conjunction with National Grid, completed Phase II of our LED lighting fixture replacement project.

The integration of new educational technology continues to be our priority. We used our Perkins Grant to upgrade technical software in our CAD and advanced manufacturing technology departments, upgraded laptop computers in several areas and replaced equipment in our metal fabrication department.

Community service projects continue to provide our students with excellent opportunities to display their technical skills while exhibiting the passion and commitment to support their community. Our school council held a soda can tab drive and collected approximately 79,000 tabs (70 pounds) for Shriners Hospital. Our BPA students collected items for the homeless veteran's shelter, placed flags on the graves of veterans on Memorial Day, participated in the Habitat for Humanity Christmas Tree Showcase and assisted with the set-up of the Relay for Life event. Our Skills USA students' community service included the "Buddy Walk of the Berkshires", placing flags on veterans' graves, assistance with the weekend Meals on Wheels, a Christmas "giving tree" for young residents of the Louison House, and several fundraisers for PopCares.

McCann continued its ongoing participation in SkillsUSA, a national organization of more than 300,000 members working to ensure America has a skilled work force. McCann is a 100% member of SkillsUSA which has provided the opportunity for our students to earn scholarships, tools for their trade, opportunities for employment and awards in recognition of their accomplishments. At the 2019 SkillsUSA state competition McCann students earned gold medals in 3-D visualization and animation, carpentry, sheet metal and freshman sticker design at the high school level and dental assisting and job interview at the postsecondary level. A silver medal was awarded in customer service at the high school level and dental assisting at the postsecondary level. Bronze medals were also earned in 3-D visualization and animation, CNC turning specialist, industrial motor control, and technical computer applications at the high school level. Two students received the Jannine Baker Legacy Award for their community service efforts. All gold medal winners had the opportunity to attend the national competition in Louisville, KY where more than 15,000 people –

including students, teachers and business partners – are expected to participate in the weeklong event. Competitions include 96 different hands-on trades, technical and leadership fields. We are incredibly proud of our competitors!

Business Professionals of America (BPA) is the leading career and technical student organization for students pursuing careers in business management, office administration, information technology and other related career fields. The organization's activities complement classroom instruction by giving students practical experience through application of the skills learned at school. BPA is contributing to the preparation of a world-class workforce through the advancement of leadership, citizenship, academic, and technological skills. At the 2019 BPA State Leadership Conference held in Framingham, MA, McCann students received a total of twenty-three awards in Finance, Business Administration, Management Information Systems, Digital Communication and Design, and Management, Marketing and Communications, bringing home one 1st place, five 2nd place, and eight 3rd place awards. In May 2019, nine McCann students traveled to Anaheim, CA to join over 5,000 other conference attendees from across the nation to participate in business skills competitions, workshops, general sessions, and intern assignments. One of our business technology juniors, Keaton West, qualified to advance to the Microsoft Office Systems National Competition in Orlando, Florida. He qualified as a result of winning the Massachusetts Championship in Microsoft PowerPoint certification examinations. Project Lead the Way is the leading provider of rigorous and innovative Science, Technology, Engineering, and Mathematics (STEM) education programs in schools across the United States. Students enrolled in the program take as many as four courses above and beyond their graduation requirements. Since its inception in 2005, over 60% of participating students - over one hundred - have become eligible for college credits through Rochester Institute of Technology or New Hampshire Technical Institute as a result of their performance on the national engineering examination. In last year's PLTW cohort, 4 students achieved this eligibility.

A Drone Club was developed at McCann during the 2018-2019 academic year. Two faculty members are pursuing their drone pilot license and will act as advisors for this extra-curricular activity. A small fleet of 10 drones has been procured through the generosity of IEEE who provided a grant for the development of this club. The club is currently establishing its membership, learning principles of flight and operation, and developing its objectives which will likely include competitions, community service, and film and photography applications.

Once again our advanced manufacturing sophomores and juniors received high accolades in the Manufacturing Advanced Center Workforce Innovative Collaborative, MACWIC, certification testing with 11 sophomores and 1 junior achieving Level I certification, four of whom received a challenge coin for achieving 85% or better in each of the five categories, while 6 juniors and 1 senior achieved Level II certification with two receiving a challenge coin for achieving 85% or better in each of the four categories. We were one of only two schools in Massachusetts to achieve 100% on Level I testing and were the highest in the state for Level II testing at 82%. Our information technology students also achieved success with seven sophomores passing the CompTIA IT Fundamentals certification exam. Our business technology students achieved success in the Microsoft Office Specialists, MOS, certification examinations with 12 sophomores passing the Word exam and 11 passing the Excel exam, 16 freshmen passed the PowerPoint exam, 13 juniors passed the Access exam and 6 seniors passed the Outlook exam. We also had 1 student pass the Computing Fundamentals, 15 pass the Key Applications and 3 pass the Living Online exam, all part of the Internet and Computing Core Certification, IC3.

The success of our student body continues to be measured by our 100% competency determination, high career placement, high college matriculation rate and technical expertise in national skills competitions.

The district continues to operate on sound financial management principles and incorporates technology in this process to ensure maximum benefit for all of our programming. At the end of the fiscal year we returned \$56,288.00 of unused transportation monies to our communities. The district continues to search out grants to support our educational funding to improve instructional services and vocational equipment.

Our Massachusetts Board of State Examiners of Electricians 8 module (600 hour) journeyman electrical program continues to expand with over 32 graduates passing their journeyman licensure examination in the last several years. We also offer the approved master electrician program (150 hours) every other year.

FY19 Budgeted Revenues	Budget	Actual
	<i>City & Town Assessments</i>	
Municipal Minimum	\$3,021,749.00	\$3,021,749.00
Capital	\$38,460.00	\$38,460.00
Transportation	\$163,852.00	\$163,852.00
Municipal Assessment	\$489,745.00	\$489,745.00
Ch. 71 Transportation	\$265,000.00	\$321,288.00
Ch. 70 General School Aid	\$4,688,716.00	\$4,647,244.00
Tuitions	\$670,576.00	\$670,576.00
Miscellaneous Revenue	\$5,860.00	\$23,879.29
State Bonus Aid	\$0.00	\$0.00
Total Revenue Received	\$9,343,958.00	\$9,418,264.29
Member City & Town Transportation Refunds		(\$56,288.00)
Misc. Revenue Balance to Surplus E & D		(\$18,018.29)
	\$9,343,958.00	\$9,343,958.00
Source	Grant	Amount
	<i>(Federal Entitlement)</i>	
Fed	Sped IDEA	\$122,016.00
Fed	Title I	\$93,699.00
Fed	Title II A	\$16,041.00
Fed	Title IV	\$6,875.00
Fed	Perkins	\$64,670.00
Fed	Postsecondary Perkins	\$2,538.00
	<i>(Federal Grants Other)</i>	
REAP		\$35,732.00
	<i>(State Grants)</i>	
Workforce Skills Capital Equipment		\$195,873.00
MassHire Berkshire: Connecting Activities		\$1,000.00
MassHire Berkshire: Advanced Manufacturing		\$20,000.00
MassHire Berkshire: Welding		\$20,000.00
Mass Market Partnership: Manufacturing Assembly		\$16,962.00
	<i>(Competitive/Private)</i>	
Private	Olmsted	\$5,000.00
Private	BHG Wellness	\$2,000.00
Private	Mass Cultural Council: Big Yellow Bus	\$250.00
Private	City of Chicopee Nurse Grant	\$2,850.00
Private	MASS MoCA	\$750.00
Private	Gene Haas Foundation	\$15,000.00
Private	General Dynamics: Robotics	\$3,000.00
Private	IEEE	\$3,949.00
TOTAL GRANTS	\$628,205.00	

NORTHERN BERKSHIRE SOLID WASTE MANAGEMENT DISTRICT

www.nbswmd.com

The Town of Williamstown CY19 Annual Report

For Calendar Year 2019, 834.99 tons of paper, glass, cans and plastic were recycled District-wide. The Town of Williamstown recycled 167.28 tons of paper and 96.31 tons of glass, cans and plastic at the Williamstown Transfer Station, continues to lead the way within Recycling, thank you~ Your towns Scrap Recycling Program collected 108,930 pounds~ Generating \$5,070.80 revenue for the Transfer Station, increase from FY18. Textile Recovery 2,239 pounds collected, One World Center Textile Recycling. Electronic recycling collected 12,160 pounds. The Town of Williamstown & residents continue to take the lead in recycling. Thank you for your continued support. The success of your Transfer Station is a team effort. Thank you to Jason, transfer station attendant, DPW, town officials & most of all your Residents!

The District contracted with PSC/Stericycle for a one-day Hazardous Waste Collection that was held on September 28, 2019, at the Adams DPW Yard. This location is central to the residents of thirteen member towns and we appreciate the Town of Adams allowing NBSWMD the use of the property for that day. Residents from every member town, 154 households & 4 town departments in all, took advantage of the opportunity to dispose of Hazardous Chemicals in a safe way. The cost for this one-day event was \$9,101.50. Peace of mind for Residents~ "Priceless"! Thank you to Town of Adams Commissioner & Selectman James Bush, Commissioner of Clarksburg, Carl McKinney & Commonwealth Community Service program & Adams Police Department for your help at our much-needed collection. The District has changed the paint collection program to mainstream the collection and maximize our dollars. Oil based paint is collected at the Comprehensive Household Hazardous Waste Collection, latex paint is no longer accepted as it's not a hazardous material. We continue to educate residents on drying latex and proper disposal or donating if the product is usable.

The District has six universal waste product sheds for district member towns to utilize, funded throughout the years by Mass DEP. The cost of recycling is allocated from the District's yearly budget. This program has increased with collections, location of sheds Adams, Cheshire, Hinsdale, Peru, Windsor and Williamstown Transfer Station. NLR, Next Level for Recycling Inc, designated facility for the districts recycling of universal waste products. To stay in compliance with Mass DEP all sheds must be cleaned and packed for shipping on a yearly basis. Each town is generated a Waste Manifest, filed in the District office. Thank you again to all who make this program a success. This program is also maintained by your Town's transfer/recycling center attendants, Thank you. The District recycled~ 1,329 various sizes of Fluorescent lamps, 230 Alkaline batteries, 165 N-ICAD batteries, 180 Lithium batteries cost \$2,483.11. We continue with outreach & education in assisting our communities in converting their household's & Businesses to LED lighting~

The District, with town volunteers, held Annual Bulky & Electronic waste collection days in Adams, Clarksburg, and Lanesborough. The special collection events are open to all residents of the 13 member towns. Total material collected at Adams 8,500 pounds of electronics, 3.02 tons of scrap metal, and 4.43 tons of furniture, etc. Total collected at Lanesborough: 2,200 pounds of electronics, 1.99 tons of scrap metal, and 2.87 tons of furniture, etc. Total collected at Clarksburg: 3600 pounds of electronics, 2.87 tons of scrap metal and 1.53 tons of furniture, etc. Thanks to our volunteers, Joe Szczepaniak, Selectman Sayers, Paul Howcroft, Selectman Bush, Scott & Daniel Cernik & Adams, Clarksburg, & Lanesborough DPW. The district had 3 very successful Bulky Waste Collection events~ The schedule for 2020 will be listed on our website and flyers will be available at the transfer stations as soon as dates are finalized. TBA the District CHARM Center, more information to follow.

Yearly we partner with All Saints Church, North Adams & sponsors community paper shredding event, last year the collection was September 28, 2019. Record breaking Community Shredding event, between 11,000 to 13,000 pounds according to ProShred.

The Collection as well promotes recycling & Helps Combat Identity Theft.

Please view our website for events and information/resources on recycling programs.

Kick off to Earth Day/Month Community paper shredding day, Saturday, April 11, 2020 Town of Lanesborough, open to all. Saturday, August 22, 2020 Household Hazardous Waste Collection to be held in Adams. The District has been in discussion with the City of North Adams in rejoining the District. Williams College, Environmental Studies conducted a comprehensive review on the pros and cons of the partnership, the conclusion was in favor of the city rejoining. The study was presented to the City Council for consideration, a final decision is expected in February 2020.

This year NBSWMD Program Coordinator, Linda Cernik filed grant applications and the Massachusetts Department of Environmental Protection awarded "Small Initiative Grants" of \$500.00 to five towns in the District & \$1,500.00 to NBSWMD. The Commissioners voted to pool the grants as a shared purchase of 700 (14) gallon blue recycling bins, various outreach materials, community & schools & special collection events, Community Paper Shredding days & HHW. The approved shared purchase will be a benefit to all the member towns & residents.

There were 8 towns in the district that received Mass DEP Recycling Dividends Program. Each of the member towns contributed \$500.00 with NBSWMD contribution of \$1,500.00 for shared purchase.

The Towns of Adams, Cheshire, Hinsdale, Williamstown, Windsor and Savoy were again recognized and awarded funds under the Mass DEP Recycling Dividends Program. The District is proud to announce 2 newcomers receiving Recycling Dividends Program, the Town of Hancock & Florida. This program awards points for achievement. Awards for the District Member Town's~ Adams \$4,200, Cheshire \$4,200, Florida \$2,800, Hancock \$2,450, Hinsdale \$4,900, Savoy \$3,500, Williamstown \$5,250 & Windsor \$4,200. Towns of Clarksburg, Lanesborough, Monroe, New Ashford, & Peru were awarded Small Scales Awards of \$500 & NBSWMD \$1,500 **Total grants dollars awarded to NBSWMD \$35,500.** This is an increase of 11,600 from last year's grant awards. Congratulations we did it as a team, thank you! The funds are reinvested to promote recycling education, new equipment or projects. All the towns increased their RDP grant Awards from last calendar year. My goal is to help all the Towns achieve RDP Grant awards.

The waste stream continues to evolve, and our programs will continue to evolve as well. Our efforts in the coming year will be aimed at collecting textiles expanding locations, Compost Distribution Program, creation of new CHARM Center, waste reduction, negotiations for hauling, keeping cost down, Kick off to Earth Day/ Month Community paper shredding event April 11, 2020, Household Hazardous Waste Collection scheduled August 22, 2020, to be held in Adams, expanding our "Green Team" collaboration with our Districts Local Schools, outreach & education.

A heartfelt thank you goes out to Shawn Wright, Amy Broderick & Connor Doherty, The Commonwealth of Massachusetts Trial Court, Office of Community Corrections over~ **172**

Hours of Volunteer time were given to the member towns in the District. Your help with HHW event, packing our Universal Waste Sheds, helping with Special Events~ Packing the boxes for pick up, organizing the Town of Hinsdale's Swap Shop Monthly~ Cleaning & organizing the Town of Williamstown's book shed~ So many benefits from the sheds at the Transfer Stations~ many treasures can be found. Thank you for a great year & partnership. Look forward to working with you in 2020!

To the residents of the member towns, thank you for your continued support in recycling & waste reduction. Your dedication is what makes the Northern Berkshire Community a beautiful place to call home!

Thank you all for a great year~ Thank you all for a Great Year~ Board of Commissioners, Town Officials, Contracted Haulers, Volunteers, & most of all the Transfer Station / Recycling Attendants that make it all happen.

Reuse ~Recycle~ Rethink~ Donate & Recycle whenever possible

Linda Cernik, NBSWMD Program Coordinator

Tim Kaiser, NBSWMD Commissioner for the Town of Williamstown

PLANNING BOARD

Stephanie Boyd, Chair

The Planning Board is an elected Board, responsible for overseeing the long-term land use patterns of Williamstown through the Zoning Bylaw, The Subdivision Control Law, and Master Planning process.

In the early months of 2019, the Planning Board investigated and developed amendments to the town's bylaw that would encourage the development of lower priced housing through the use of Accessory Dwelling Units. The Board worked with the director Chris Kluchman, of the State's Housing Choice Program and sought input from a broad cross section of the Williamstown community to create a bylaw that balances important community concerns of neighborhood density and character with the housing needs of aging residents, younger people, singles or lower income families and others looking for new types of housing. Town Meeting ultimately passed the ADU with 86% voting in favor of the change.

In response to community input, the Board continued to strengthen its approach to communication by posting more information on the website, articles, analysis, and published an FAQ related to proposed bylaw changes, etc. The Board also held an informal workshop to discuss the proposed bylaw changes in advance of the Public Hearing.

Following the 2019 Town Meeting, the Board turned its attention to other important issues in the zoning code. These included regulations associated with outdoor lighting, nonconforming lots, residential driveways and marijuana.

The town's current regulations related to non-conforming lots are out of compliance with case law, as the courts in Massachusetts have evolved their interpretation of the state's zoning enabling act. The proposed changes to the bylaw will bring the town's code in line with the courts' interpretation.

Currently there are no town regulations related to driveways. Long driveways are difficult and at times unsafe for emergency vehicle travel. In consultation with the Fire District, the Board is proposing clear and reasonable standards for future driveways to improve safe access for single and multi-home driveways. These regulations do not affect existing driveways or those less than 100 ft in length.

The project with the most public interest this year has been revising the Town's zoning regulations related to marijuana. The Board's goals are two-fold; to bring regulations into line with the regulations used by the Massachusetts Cannabis Control Commission and to better balance the needs of community and neighbors with those of potential economic development opportunities.

Due to the complexity of the issue, and workload of the Planning Board the revisions to the lighting related zoning bylaw has not yet been completed.

Following the May 2019 Town Election, former chair Amy Jeschawitz seat was replaced by newcomer Dante Birch. Other committee members are Stephanie Boyd (Chair), Susan Puddester (Vice-Chair) (Williamstown Community Preservation Committee representative), Alexander Carlisle (Berkshire Regional Planning representative), and Chris Winters.

WILLIAMSTOWN POLICE DEPARTMENT

Chief Kyle J. Johnson



The Police Chief oversees the Police Department, Dispatch, Forest Warden, and School Crossing Guards. These departments are made up of a group of hard-working, dedicated professionals. Williamstown is very fortunate to have these professionals, and I would like to start this report by personally thanking each and every one of them for their continued hard work, dedication and professionalism that they display every day. I would also like to thank the Community as well for their continued support of these departments.

The duties of the Police Chief include not only the responsibilities listed above but also all administrative functions within the Police Department, as well as covering open patrol and dispatch shifts as needed.

On July 9, we moved into our new Police Station at 825 Simonds Road. The existing building, formerly the Turner House, was renovated to house administrative offices, locker rooms and a meeting room. The addition houses the essential spaces such as Dispatch, Lockup, Sallyport, and a dual-purpose Training Room/Emergency Operations Room. Since moving in, the Training Room has been used for our annual In-Service training, which we are now able to open up to all county police agencies, as well as other groups such as the Fire Department, Girls Scouts of America, COOL Committee and the Turner House Board of Directors. Any group wishing to use the room should contact Chief Johnson or Lt. Ziembra for scheduling.

On August 15, K9 Officer Michael Ziembra was promoted to the position of Lieutenant after scoring above average on the Lieutenant's Assessment Center Testing. Lt. Ziembra also received strong recommendations from School Superintendent Grady; Principals MacDonald, Brookner & Kaatz; WCSS Associate Director Sinico, and Police Chiefs Wood, Tarsa & Sorrell. As Lieutenant, he oversees the daily operations of the Department.

Follow us on Facebook as "Williamstown Police Department, Massachusetts".

Administration / Personnel:

Lieutenant: Michael Ziembra

Sergeants: Scott McGowan, Paul Thompson, David Lemieux

Officers: Kevin Garner, Tania Hernandez, Craig Eichhammer, John McConnell, Shuan William, Scott Skorupski & Brad Sacco

Dispatchers / Reserve Officers: Laurie Tuper (Dispatch), David Jennings (Both), Calvin Dziedziak (Both) & Anthony Duprat (Both), Bill Jennings, Christy Lemoine & Mike Strizzi (Part-time)

Crossing Guards: Bill Cote, Rosella Cote, Linda Nichols, Scott Parks (Part-time)

Forest Warden: Rick Daniels

Deputy Wardens (Volunteer): Luke Ames, Christopher Beaumont, Marcus Bottesi Jr., Dawn Daniels, Morissa Daniels, Kevin Jolin, David Larabee, Peter Niemeyer, Erika O'Mara, Kevin O'Mara & Nicole Pedercini

Dispatch:

Dispatch is the heart and soul of the Police Department. These are the people behind the scenes, 24 hours a day, seven days a week, simultaneously performing a multitude of tasks and never getting the credit they truly deserve. Aside from Police and Forest Warden dispatches, we also dispatch for Williamstown Fire and Northern Berkshire EMS, as well as serving as the after-hours point of contact for both the Department of Public Works and the State Department of Transportation.

Calls for service are generated in Dispatch in a variety of ways. They can be personnel initiated via the radio or the cruiser's Mobile Data Terminal (MDT), such as a patrol conducting a traffic stop or a building check. They can be by walk-in, such as a License to Carry (LTC) application or fingerprinting, or they may come in through phone calls to the business, emergency or 911 phone lines. In 2019, the Department received 14,184 incoming calls on the business lines and another 3,263 calls on the emergency or 911 lines.

There were 15,973 calls for service requiring some sort of action and are listed below by Call-Type category and are then broken down by shift:

<u>CALLS BY CATEGORY</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
911 ABANDONED CALLS	41	34	38
911 TEST CALLS	85	73	81
911 WRONG NUMBER CALLS	152	194	121
911 HANG UP CALL	51	58	56
911 SILENT CALLS	40	28	13
911 OVERFLOW – NORTH ADAMS	7	1	8
ABANDONED MV	3	2	2
AIRCRAFT INCIDENT	0	0	2
ALARM – BURGLAR	198	177	174
ALARM – OTHER	17	4	10
AMBULANCE CALL – WILLIAMSTOWN	1,550	1,593	1,281
AMBULANCE CALL – HANCOCK	66	95	73
AMBULANCE CALL – MUTUAL AID	75	16	13
AMBULANCE CALLS – NEW ASHFORD	15	13	15
AMBULANCE CALL - NORTH ADAMS	-	21	12
AMBULANCE CALLS – POWNAL	21	26	5

AMBULANCE TRANSFERS	708	848	736
ANIMAL BITE	15	18	16
ANIMAL CONTROL	354	293	327
ALARM PERMITS ISSUED	6	5	3
ALARM PERMIT RENEWALS	152	134	116
ASSAULT	11	20	18
ASSIST OTHER AGENCY – DPW	84	69	60
ASSIST OTHER AGENCY – FIRE	75	87	82
ASSIST OTHER AGENCY – MGRSD	-	36	22
ASSIST OTHER AGENCY	42	58	26
ASSIST OTHER AGENCY – RMV	9	10	15
ASSIST OTHER AGENCY – POLICE	84	75	98
ASSIST OTHER AGENCY – UTILITY	36	53	49
ASSIST OTHER AGENCY – WCSS	33	21	27
ASSIST OTHER AGENCY – REPO	10	6	9
BREAKING & ENTRY	13	8	26
B.O.L.O.	66	83	104
BUILDING CHECK	1,967	3,225	4,147
BURGLARY	0	0	2
DISTURBANCE	141	121	120
DISABLED MV	95	100	124
DOMESTIC DISTURBANCE	20	13	23
ESCORT / TRANSPORT	21	17	13
FINGERPRINTING	60	54	35
FIRE DISPATCH – WILLIAMSTOWN	254	238	275
FIRE DISPATCH – MUTUAL AID	9	4	6

FORGERY	1	1	0
FIREARMS OFFENSE	0	0	1
FOREST WARDEN DISPATCH	34	30	29
ILLEGAL DUMPING	3	4	4
IMMIGRATION DETAINER REQUESTS	0	0	0
JUNK MOTOR VEHICLE	0	0	1
JUVENILE OFFENSES	3	6	2
K-9 REQUEST – WILLIAMSTOWN	7	7	3
K-9 REQUESTS – OTHER AGENCY	9	8	4
LARCENY	160	98	84
LICENSE TO CARRY	59	108	85
LIQUOR LAW VIOLATION	18	12	23
MEDICAL ASSISTANCE	202	178	179
MISSING PERSON	23	23	7
MOTOR VEHICLE LOCKOUT	109	116	120
MOTOR VEHICLE ACCIDENT	242	256	197
MOTOR VEHICLE STOP	1,705	1,698	2,361
NARCOTICS INVEST	9	7	3
NOISE COMPLAINT	48	69	50
PARKING COMPLAINT	46	38	39
PERSONNEL COMPLAINT	3	3	2
PROPERTY DAMAGE	16	17	18
ANNOYING PHONE CALLS	4	15	10
PARKING CHECK	1,902	1,802	1,719
POWER OUTAGE	42	14	11
PUBLIC RECORDS REQUEST	198	229	156

FOUND / LOST PROPERTY	123	111	110
PUBLIC SERVICE	122	97	86
PUBLIC SERVICE EVENT	26	43	34
RECOVERED STOLEN MV	0	1	0
ROAD CONDITIONS	136	180	187
ROBBERY	0	1	0
SERVE RESTRAINING ORDER	6	12	10
SEXUAL OFFENSES	16	9	25
SUDDEN DEATH	4	6	6
SECTION 12	17	20	17
SHOPLIFTING	0	3	4
SUSPICIOUS MOTOR VEHICLE	299	270	228
AUTO THEFT	1	1	1
SOLICITING	5	4	10
SEX OFFENDER REGISTRATION	3	9	11
SPEED TRAILER ASSIGNMENT	5	8	12
SYSTEM TROUBLE	15	8	23
SERVE SUMMONS	71	102	80
SUSPICIOUS ACTIVITY	283	332	270
THREATS / HARASSMENT	43	44	38
TRAFFIC CONTROL	617	881	860
TRAFFIC COMPLAINT	226	231	253
TRESPASS	27	21	26
UNWANTED GUEST	12	23	20
VANDALISM	22	15	22
VIOLATION RESTRAINING ORDER	3	0	4

SERVE WARRANT	20	11	4
WELL-BEING CHECK	149	144	141
TOTAL CALLS FOR SERVICE:	13,735	15,305	15,973

2019 CALLS FOR SERVICE BY SHIFT:

<u>SHIFT</u>	<u>NUMBER OF CALLS</u>
Days / 7am to 3pm	8,883
Evenings / 3pm to 11pm	5,319
Nights / 11pm to 7am	1,771
Total Calls for Service	1,5973

Criminal Activity:

The Police Department applied for two hundred eighty-one (281) criminal charges against one hundred fifty-three (153) adults, and fourteen (14) criminal charges against nine (9) juveniles in 2019. An additional sixteen (16) adults were placed into Protective Custody. The following is a breakdown of offense types based upon the Federal Bureau of Investigations (FBI) National Incident-Based Reporting System (NIBRS):

<u>OFFENSES BY NIBRS CODE:</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
FORCIBLE RAPE / SODOMY	4	2	4
FORCIBLE FONDLING	1	0	0
ROBBERY	0	1	0
AGGRAVATED ASSAULT	5	2	5
SIMPLE ASSAULT	17	16	15
INTIMIDATION	1	8	3
ARSON	1	0	0
BREAKING & ENTERING / BURGLARY	9	9	7
SHOPLIFTING	0	3	4
THEFT FROM A BUILDING	46	8	4
THEFT FROM A MV	2	0	11

ALL OTHER LARCENIES	90	64	60
MV THEFT	1	0	2
COUNTERFEITING / FORGERY	2	21	0
LARCENY BY FALSE PRETENSE	7	8	8
CREDIT CARD THEFT	1	2	1
IMPERSONATION	1	1	0
HACKING/COMPUTER INVASION	-	1	0
EMBEZZLEMENT	1	1	0
STOLEN PROPERTY OFFENSES	2	3	2
PROPERTY DESTRUCTION / VANDALISM	29	17	30
NARCOTIC VIOLATIONS	12	13	3
INCEST	1	0	0
STATUTORY RAPE	6	4	0
PORNOGRAPHY / OBSCENE MATERIAL	2	2	0
WEAPONS VIOLATIONS	1	0	1
BAD CHECKS	1	0	1
DISORDERLY CONDUCT	7	6	0
DRIVING UNDER THE INFLUENCE	7	13	7
DRUNKENNESS	2	17	15
FAMILY OFFENSES (NON-VIOLENT)	1	0	0
LIQUOR LAW VIOLATIONS	17	8	18
TRESPASS	8	2	5
ALL OTHER OFFENSES	54	56	63
TRAFFIC OFFENSES / TOWN BYLAWS	92	136	163
TOTAL	431	424	432

Traffic Enforcement:

Traffic enforcement is a significant portion of the Police Department's duties. The town has approximately eighty-six (86) miles of public roadways, with the major routes being State Routes 2, 7, and 43. When officers are not answering calls or completing paperwork, they are conducting enforcement on these roadways. Of the 2361 traffic stops conducted in 2019, these routes saw a majority of the enforcement:

- Route 2 (Taconic Trail & Main Street): 560 stops resulting in 686 violations;
- Route 7 (New Ashford & Cold Spring Roads, North Street and Simonds Road): 703 stops resulting in 810 violations;
- Route 43 (Hancock & Green River Roads and Water Street): 410 stops resulting in 480 violations;
- North Hoosac, Bridges and Sand Springs Road corridor: 439 stops resulting in 513 violations.

Specific traffic complaints are received regularly at the Police Department. As cell phone technologies advance with improved reception, more motorists are calling to report the improper operation of other motorists. When possible, patrols are directed to these areas in an attempt to locate the specific motor vehicle. A second type of complaint commonly received is when a resident or group of residents in a specific neighborhood report speeding vehicles in a specific section of town. To assist in strategizing enforcement in these specific areas, the Police Department deploys a speed monitoring trailer to record the number of vehicles, speed, direction and time of day to allow for a more specific enforcement action. These trailers also serve as a deterrent as well by displaying both the posted road speed and the vehicle's speed, and then flashing red when the posted speed is exceeded. The Department added a second speed monitoring trailer in 2019. In addition to the mobile trailers, we also have two (2) permanent speed monitoring signs installed on Route 43 (Water Street and Green River Road); two (2) signs on School Street and two (2) signs on North Hoosac Road.

In 2019, the Police Department responded to one hundred ninety-seven (197) motor vehicle crashes. Fortunately, most of these crashes were minor in nature and many occurred in parking lots or during on-street parking.

<u>CRASH ACTIVITY SUMMARY</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
FATAL MV CRASHES	0	1	1
CRASHES INVOLVING PEDESTRIANS / CYCLISTS	7	5	7
TOTAL MV CRASHES:	219	249	197

<u>TRAFFIC ENFORCEMENT</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
CRIMINAL MOTOR VEHICLE VIOLATIONS	92	157	185
CIVIL MOTOR VEHICLE VIOLATIONS	266	234	297
WARNING MOTOR VEHICLE VIOLATIONS	1,697	1,718	2,348
TOTALS VIOLATIONS:	2,055	2,109	2,830
TOTAL MOTOR VEHICLE STOPS:	1,705	1,698	2,361

<u>PARKING ENFORCEMENT</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
HANDICAP ZONE	13	10	5

PROHIBITED AREA	196	99	107
DOUBLE PARKING	0	1	4
ALL NIGHT PARKING	596	391	388
WITHIN 10' OF FIRE HYDRANT	1	0	5
ACROSS PRIVATE DRIVE / ROAD	7	4	1
WITHIN 20' OF INTERSECTION	3	3	10
UPON CROSSWALK / SIDEWALK	5	8	2
WRONG DIRECTION OR MORE THAN 12" FROM CURB	14	13	16
SNOW & ICE REMOVAL	0	1	4
UPON BRIDGE OR APPROACH	2	0	1
OVERTIME PARKING	1151	1134	1125
TOTAL PARKING TICKETS:	1988	1664	1668

<u>NON-MOTOR VEHICLE CITATIONS</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
CIVIL POSSESSION OF ONE (1) OUNCE OR LESS OF MARIJUANA	0	6	4
UNLICENSED DOG	1	0	1
DOG RUNNING AT LARGE	22	18	15

Training:

Training is a very important element for effective policing. Laws are constantly being created or updated, and technology is rapidly advancing in the world of law enforcement. There is a delicate balance between staying current, and sometimes even ahead of these changes, while working within the strict confines of a budget. The Police Department recognizes the importance of training, and every year all officers receive forty (40) hours of state mandated In-Service training through classroom sessions conducted by the Berkshire County Chiefs of Police Association, or online through various agencies such as the Municipal Police Training Committee, Massachusetts State Police or the Municipal Police Institute. Mandated topics in 2019 included: Police Interactions with Persons with Mental Illness; Integrating Communications, Assessments & Tactics; Defensive Tactics; Legal Updates; CPR, AED and First Responder and Multidisciplinary Response to Active Shooter Hostile Events.

These training opportunities were held on various days in a north, central or south Berkshire location from January through May, allowing many to attend while on shift to reduce overtime costs.

All Williamstown Police Officers are also certified Dispatchers, and therefore, all officers and civilian staff are mandated by the state to also receive a minimum of sixteen (16) hours annually of In-Service training in the Emergency Medical Dispatch (EMD) field. Topics in 2019 were Aircraft Incidents; Allergies & Stings; Crimes in Progress; Kidnapping;

Unlawful Custody; Outside Fires; Young Stroke: A Dispatchers Resource; Suicidal Callers; Stalking; Public Indecency; Childbirth-Obstetrics; Elevator Rescue; Person-Body Found and 911 Liability.

Chief Johnson and Lt. Ziemba received thirty-eight (38) hours of instruction each in Animal Control issues to qualify and maintain their certifications. Both are required to receive eight (8) hours of continuing education each calendar year going forward.

We also conduct training within the Police Department, as well as for other agencies, with our own staff functioning as instructors. Within the department, Sergeant David Lemieux and Officer Brad Sacco instruct the annual qualifications of handgun & long gun at the firearms range. In addition to the In-Service trainings and certifications, the following are some of the specialized trainings that were able to be attended:

January: All employees completed their mandated Conflict of Interest Laws for Municipal Employees course and exam.

Lt. Ziemba attended "When Controversy Comes to Campus: Gators, Haters & the First Amendment" hosted at UMASS - Amherst. Drawing on lessons learned by the University of Florida, this conference informed participants on actions needed for a unified response composed of university, local, state, and federal partners, when a known controversial speaker or event comes to campus.

March: All officers certified in National Grid's Electrical Safety for First Responders course and recertified in Electronic Control Weapons.

Chief Johnson attended training in Restorative Justice for Communities, A Law Enforcement Led Approach to the Opioid Epidemic and Workplace Safety.

April: Officer Brad Sacco graduated from the 58th Recruit Officer Class (ROC) on Friday, 04/15/19, and earned the Staff Instructor's Award for an overall outstanding performance during the 26 weeks of training. He fills a vacancy created when Officer Preston Kelly transferred to the North Adams Police Department in September, 2017. The Department is now at full staff.

May: Sgt. Lemieux attended Firearms Legal Update in Milford, MA on 05/22/19. Sgt. Lemieux and Officer Sacco perform all License To Carry (LTC) and Firearms Identification Card (FID) applications and renewals. This is generally done between 10AM - 10PM. Residents should call first to check availability.

Officer William certified Officers Sacco, Dziedziak, & Duprat in StopStick Deployment.

On May 1, Officers Dziedziak & Duprat attended MIIA's Emergency Vehicle Operator Class (EVOC) training at Westover Airforce Base in Chicopee.

Officer William attended Evidence Room Management in Foxborough on May 8.

All officers qualified with their duty weapons and patrol rifles on May 29.

Sgt. McGowan attended training to become certified as an Application Assistant for the Address Confidentiality Program (ACP) presented by the Secretary of the Commonwealth and hosted at the Berkshire Community College on May 30.

September: Officer Sacco started the process to become a Firearms Instructor for the department, completing his certification in November.

Officer Shuan William certified as an Unmanned Aircraft Pilot to fly the Department's Drone as needed.

Lt. Ziemba received two weeks of training as a First Line Supervisor at Roger Williams University. This training provides sworn public safety professionals with contemporary, relevant concepts of leadership and management appropriate to the role responsibilities of first line supervisors in a modern criminal justice agency. Topics included: Myers-Briggs Type Indicator; Leadership Principles; Interpersonal Communication; Discipline, Conflict Management, and Performance Appraisals; Problem Solving and Community Engagement; Situational & Crisis Applied Leadership; Legal Updates and Liability; and Fair and Impartial Policing for Supervisors.

On Monday, 9/30, Sgt. McGowan attended Commercial Sexual Exploitation of Children; Understanding and Responding to Victims training. Topics included: Understanding the local and national picture of commercial sexual exploitation of children (CSEC); Gaining knowledge on how to recognize a pimp and common recruitment tactics used to groom our youth; Understanding the impact of commercial sexual exploitation on the mind, body and soul; Utilizing the Stages of Change Model in working with commercially sexually exploited youth; Understanding your role in identifying victims and responding to disclosures.

October: Lt. Ziemba completed his Command Training: Mid-Management Course at Roger Williams University.

All officers completed the fall firearms qualifications course, to include duty weapons and patrol rifles.

Ofc. Sacco attended a one-day class on Firearms Law updates.

November: Lt. Ziemba, along with Officers Skorupski & Dziedziak, attended two days of training on Domestic Violence and Sexual Assaults, sponsored by District Attorney Harrington's Office and hosted by Williams College.

Grants:

In 2019, the following grant money was awarded to the Department. In most instances, the grants come with specific rules regarding implementation and they generally do not allow their use to supplant any portion of the operating budget.

<u>SOURCE</u>	<u>PURPOSE</u>	<u>AMOUNT</u>
State 911 Public Safety Answering Point (PSAP) Support	Dispatch Equipment & Personnel Costs	\$38,392.00
State 911 Public Safety Answering Point (PSAP) Training	EMD Training	\$14,720.68
Volunteer Fire Assistance Grant through the DCR Bureau of Forest Fire Control	Four (4) Portable Radios w/Collar Mics	\$1,900.00

FOREST WARDEN:

In 2019, the Forest Warden Department issued burn permits during the open season from January 15 - April 30th. Agricultural burn permits may be issued year-round as the weather permits. Burn Permits are issued for brush 3" in diameter or smaller. Grass, hay, leaves, stumps & trash are never allowed to be burned. The Department investigated smoke complaints and checked on permitted fires for regulation compliance and extinguished all illegal fires. As in past years, 2019 was dry and windy at times making it difficult to safely issue permits. The state, as well as the Department, had some red flag days which meant no outdoor fires of any kind.

A total of one hundred twenty-eight (128) Burn Permits were issued and the Wardens responded to twenty-nine (29) calls for service:

- Smoke Complaints, Illegal Content and/or Unpermitted Fire complaints: (19)
- Outside Fires: (3)
- Rescues: (5)
 - January: We responded to the Sperry Campground to assist several campers with leaving the area as the cold elements proved too much for their planned camping trip.
 - June: We assisted officers with a MV that became stuck in the woods on an ATV trail off Berlin Road.
 - July: We responded to the Pine Cobble trail to rescue a hiker with a broken ankle.
 - August: We responded to the top of the Taconic Trail to assist with the removal of a hang glider and pilot who were stuck in a tree.
 - October: We responded to Mt. Prospect Trail to assist with the rescue of a hiker with a broken ankle.
 - Mutual Aid: In April and in May, we responded to Pownal to assist them with outside fires.
 - Community and Training: The Forest Wardens attended the Town's 4th of July Parade and also stood by at the Fireworks display at the Taconic Golf Course. We participated in Fire Prevention Day in October. All members train regularly, completing CPR/AED and First Responder training as required by the State. One member maintains the National Red Card Certification, two (2) are Emergency Medical Technicians and one (1) is a Paramedic. Six (6) members became certified in Ice Water Rescue in February.

The Forest Warden Department Received a grant from The Volunteer Fire Assistance Grant 2019 for \$1,900.00 to purchase four (4) portable radios.

Assignments

While each officer serves in both the patrol and dispatch roles as their primary function, some are given specialized assignments to enhance our role in public safety. The specialized assignments often require additional specialized training and allow the officers to work regularly with other agencies to further hone their skills. In return, the department fosters relationships that work seamlessly when additional resources and manpower are needed from outside agencies.

Animal Control:

All officers respond to the various animal calls received within the year and enforce the Town Bylaws as they apply to dogs and cats. Often times, callers are redirected to private pest control companies for nuisance wildlife calls as the Department is not authorized to relocate any wildlife. Dogs and cats with possible rabies exposure through bites or wounds of an unknown origin are viewed and quarantined as required by law. To maintain a level of consistency, Chief Johnson and Lt. Ziemba fill this role of Animal Inspectors.

Berkshire Law Enforcement Task Force (BLETF): Officer Shuan William

While assigned to the BLETF-DEU (Digital Evidence Unit), Officer Shuan William has assisted in numerous investigations with the BLETF, along with the downloading of cell phones and similar electronic devices (tablets/gps). The information that has been gained from these data extractions have helped law enforcement significantly strengthen the criminal cases they were derived from.

Since the implementation of the DEU eight (8) years ago, a growing number of towns from Berkshire County, along with the patrol barracks of the Massachusetts State Police, have taken advantage of having a Digital Evidence Unit in the county. DEU members have assisted in numerous investigations by assisting other police officers in authoring and obtaining the necessary search warrants in order to be granted permission to search these electronic devices for evidence of a crime.

- **Notable Cases:**

On March 01, 2019, after a three-month long investigation, the Berkshire County Drug Task Force (BCDTF) and investigators from the Alcohol, Tobacco, Firearms and Explosives (ATF) executed a search warrant on a motel in Williamstown for a person wanted by the ATF for numerous federal firearms violations, along with a number of local charges for heroin and cocaine distribution. This person as well as two other people located in the room were arrested on multiple warrants.

On December 18, 2019, the Berkshire Law Enforcement Task Force executed an ICAC (*Internet Crimes Against Children*) Search Warrant in a town within the county for the Possession and Distribution of Child Pornography. During an interview with the suspect, officers were able to locate numerous electronic devices on scene, and collect the items pertinent to the case. The juvenile suspect was charged with Possession and Distribution of Child Pornography. This case is currently working its way through the Berkshire Juvenile Court system.

- **Investigations: Sergeant Scott E. McGowan**

The Town of Williamstown is a safe community that allows people to enjoy a very high quality of life to live, work and visit. However, as with all communities, Williamstown is not immune to crimes and the persons that commit them. To devote the necessary resources when serious incidents are reported to the Department, Sergeant Scott McGowan was appointed the Police Department's investigator in 2007 and continues in that role today. McGowan still covers patrol functions but as the investigator, he is also tasked with maintaining specific investigative certifications.

Many incidents reported to the Department throughout the year can be handled while on a regular patrol. Other, more serious incidents require uninterrupted attention, and as this happens, McGowan's regular shifts are backfilled by others so he can focus on the investigative task(s) at hand.

Investigation types vary each year, and 2019 saw eighty-four (84) larceny complaints, twenty-six (26) breaking & Entering, twenty-five (25) sex offenses, along with other various investigations. Of the twenty-six (26) Breaking & Entering calls, fifteen (15) of these were unlocked vehicles while parked in their driveway overnight. Three (3) additional locked vehicles had the windows smashed while parked at the Pine Cobble Trail head.

During the first three quarters of 2019, Williamstown benefited from a low occurrence of serious crimes. In the fourth quarter, four investigations currently remain open for various sex offenses.

- **K-9 Program: Lt. Mike Ziemba & K9 Daisy**

The Williamstown K-9 Unit, Lt. Mike Ziemba and canine Daisy, were requested to respond to multiple calls for service in and around Williamstown. Several scenarios that may require the use of the K-9 for a search are: suspects that have just committed a crime and fled on foot; persons who have indicated that they wished to harm themselves and walked away; persons fleeing from a motor vehicle crash or stop, and lost or missing persons. Even in instances where a specific subject is not located, the tracks for suspects may provide vital information where evidence is found along the track, or ending in certain locations where motor vehicles were used to remove the suspect from the area.

The K-9 Unit also participated in public service events which covered a range of topics from informative presentations on the role and use of the K-9 to school children of varying ages, presentations and question and answer sessions,

demonstrations at various local parades and block parties, and the presentation of DARE awards to students graduating from the program.

Training is a constant process for the K-9 Unit which, on average, logs many hours each month. Most training is done locally, in different scenarios, and in varying communities. Many times, training time is also spent with the Pittsfield Police Department and Berkshire County Sheriff's Department, both of which have K-9 Units and a certified Police K-9 Master Trainer.

Many local communities have recognized the benefit of having a certified K-9 Unit as part of the Police Department and have acquired one of their own. At the inception of Williamstown's K-9 program there were no grants that were offered to assist with expenses and startup costs, but that has now changed. Many area municipalities have been awarded these grants and now have K-9 Units trained to respond to calls for service, providing a larger resource of K-9 responses, easing the burden on the existing K-9 Units in the area. Lt. Ziemba has assisted with some of these new K-9's and their handlers by providing guidance as they start their respective programs.

To date, the new K-9 Units have selected either a Shepherd or Malinois canine, focusing training on tracking, article and/or narcotics detection and/or a patrol dog, leaving Williamstown's Daisy as the only bloodhound in all of Western Massachusetts. Bloodhounds are renowned for their scent tracking ability, and this is Daisy's only responsibility. Daisy's day-to-day care and expenses are the sole responsibility of K-9 Handler, Lt. Ziemba. Medical expenses are supported by donations from the community.

- **ROPES: Dispatcher Laurie Tuper & Officer Brad Sacco**

Dispatcher Tuper and Officer Sacco spent two (2) weeks as facilitators at the ROPES (Respecting Other People Encouraging Self-Esteem) camp in North Adams, (07/15-7/19 & 8/5-8/9). The camp is open to all children 11-13 years old and mentors 14-18 years old, from Cheshire, Clarksburg, Florida, North Adams and Williamstown. Twenty-one youths from Williamstown attended the camps in 2019.

- **School Safety: Lt. Mike Ziemba and Officer Brad Sacco**

Based on current negative trends in today's society, extra precautions and vigilance are directed towards the several schools within Williamstown and the neighboring communities. Each and every day, multiple random patrols are directed to the area of the Williamstown Elementary, Pine Cobble and Mt. Greylock Regional High School, and the surrounding streets during the commutes to and from school. While Williamstown is a safe community, the Police Department has dedicated much time to planning and preparing for a variety of emergency scenarios. While we hope these tragic events that occur across the nation never become a reality here, training for them is unfortunately a necessity. Keeping the schools safe is a team effort and would not be possible without the full cooperation and communication between several agencies. These agencies consist primarily of educators and administrators of the Williamstown Elementary School, Mount Greylock Regional High School and Pine Cobble School, and the Williamstown Police Department. Neighboring agencies also play a vital role in school safety as well. The Massachusetts State Police, North Adams Police and Lanesborough Police also assist and participate in our drills on a regular basis as their respective agencies would be called to respond if an event were to occur. In turn, Lt. Ziemba and Officer Sacco have assisted with drills and training in the North Adams, Adams, Florida, Lanesborough and Hancock Schools. Officer's from each agency that are assigned to the school safety initiative communicate with and update each other on a regular basis regarding any changes/advancements in the schools.

To fully understand the topic of school safety and in an effort to stay current with national responses, Lt. Ziemba was certified several years ago as an instructor for the ALICE (Alert. Lockdown. Inform. Counter. Evacuate.) curriculum, a nationally recognized program designed to educate and instruct Law Enforcement responses to active threats within the schools. Officer Sacco also obtained this certification in 2018 and assists Lt. Ziemba with presentations and drills.

This training is fact and statistics based and encourages a whole new way of addressing threats within the school; a drastic departure from the formerly accepted practices of simply locking students and staff into classrooms. The program also encourages attendance by school personnel and allows for law enforcement and school staff to take the curriculum practices back into the school for dissemination to the rest of the staff for implementation. This program, while more specifically designed for schools, can be adapted for most businesses, and can be presented by the Police Department upon request.

Williams College, Williamstown Elementary School, Mount Greylock Regional High School, Williamstown Youth Center, Pine Cobble School, Williamstown Commons, Sweet Brook Care Center and Images Cinema have also received this training presentation.

Programs

The Police Department continued its Community Policing approach throughout 2019, and will do so well into the future. Community Policing is a style of police work that puts heavy emphasis on partnering with the community and problem solving as many issues as possible that threaten to erode the quality of life within the community. A large emphasis is placed on the smaller, less obvious issues to help establish ways of dealing with them before they can become a source of erosion to the quality of life for the residents and visitors of our community. This is known as the Broken Windows Theory. If a broken window is not fixed, then adjacent windows will be broken until the facade of the entire building is eroded. However, if this first window is maintained, the temptation to break other windows is reduced, and the building will stay intact. The "Building" in this theory is the community. Everyone knows that crimes such as drug offenses, assaults and larcenies are violations of the law and dealing with these issues falls under standard police work. The Community Policing philosophy tackles the smaller issues that tend to lead up to these more serious crimes in an effort to prevent them from occurring altogether.

- **A Safer Williamstown:**

This program allows the Police Department to issue an informational brochure to all residents that apply for and receive either a Firearms Identification Card (FID) or a License to Carry (LTC) a firearm. The brochure focuses on safe gun storage, gun safety rules, and important points of law. Through a partnership with Project Child Safe, the Police Department is also able to distribute gun safety locks, free of charge, to all residents. Anyone in need of gun safety locks should call or stop by the Williamstown Police Department.

The issuance of the FID or LTC by the Police Department has been expedited by the Police Department implementing MIRCS (Massachusetts Instant Record Check System). MIRCS is a program implemented through the Criminal History Systems Board for online instant record checks, photos and fingerprinting for firearms licensing applicants. It improves efficiency in the licensing process by confirming data and fingerprint identification immediately. This system allows for an electronic application process to reduce the delays caused by forwarding paper applications by mail. Officer Sacco and Sergeant Lemieux handle all applications, and generally new applicants and renewals can be performed between 10:00 AM and 10:00 PM when either is on duty. Residents are encouraged to call just prior to coming to the station to check their availability.

- **Community Events Planning:**

The Police Department stays busy directing traffic around numerous events throughout the year. These include the Williams College Graduation and the Alumni Parade, the annual Holiday Walk, Memorial and Independence Day Parades, Cal Ripken Parade, and numerous block parties and fundraising runs that occur on town roadways.

- **Lock Box Program:**

Through the partnership with the Council on Aging, special attention is focused on the senior citizens of Williamstown. This partnership focuses on quality of life issues, crime prevention measures and identity thefts and scams. One such initiative continued in 2019 included the purchase of numerous Lock Box units that are utilized to secure a spare key at an individual's home. In the event that a person may be locked inside their residence and is in need of emergency care, responding officers and/or emergency personnel can access the key from the Lock Box and make entry without causing any damage to the residence.

- **Noise Abatement Program:**

This program partners the Police Department with Williams College Campus Safety & Security, Williams College administration representatives, landlords who rent to off-campus students and the students themselves. The purpose of this collaboration is to make students aware of the quality of life issues within their neighborhoods and how they can help maintain them and still have a college related social life. Referred to as the "Three strikes program" by some students, this project advises students about the consequences of repetitive police response to off campus housing and the consequences to tenants and property owners. This program is overseen by Sergeant Paul Thompson.

- **Prescription Round-Up:**

The Prescription Drop Box is now located outside of the Police Station entry door and it continues to be a valued tool for the community. The drop box is available 24/7 to the community as a safe alternative to dispose of unwanted, unused and expired medications.

*** SHARPS ARE NOT ACCEPTED ***



SIGN COMMISSION

Anna Singleton, Chairman

The Town of Williamstown Sign Commission is tasked with administering the Code of the Town of Williamstown, Chapter 53, Signs (the Sign Bylaw), consistent with the character and appearance of the area for which the sign is requested. Signs may be of a permanent nature, (for new businesses, institutions or activities) or may be temporary for specific events or functions. During 2019 Sign Commissioners were: Chair Anna Singleton, Anne Hogeland, Timothy Cherubini, and Kathy Thompson.

The Sign Inspector can issue any sign which fully complies with the Sign Bylaw; any deviation from the bylaw requires Sign Commission approval. In granting Special Permits, the Commission has wide discretion in what will be allowed or modified in the application. The Sign Inspector is the enforcing authority under the bylaw. Fines may be assessed under the non-criminal disposition provisions of the Code of the Town of Williamstown.

The Sign Bylaw, in its introduction, states:

A. The Williamstown envisioned under this chapter is one with major patterns of use and general appearance little changed from today, but with greater opportunities within the community for a broader range of diversity of citizens and businesses; a town not only undamaged by change but made better through it.

B. Economic growth appropriate to Williamstown's character is actively sought, not as an end to itself, but as a means of broadening the diversity of opportunity in Williamstown, in mm supporting a rich and diverse community life and population. There is room enough for all the development which realistically the town can expect to experience without the defacing of its special assets and places, including both natural and man-made features, mini vistas and historic monuments.

C. The basic form of Williamstown is that of a classic New England town, with a strong central village sharply contrasting with and benefiting from the openness of the surrounding lands. The present arrangement works well for almost everyone. It provides wonderful living possibilities within easy walk of both central services and open lands. It organizes development in an easily serviced way. It creates a visually rich and satisfying community character.

D. There is little doubt Williamstown residents intend the policies of the Sign Commission to enhance these qualities. Such conflicts within the community as the Sign Commission may encounter should be reconciled with this public vision in mind. It is instructed to use incentives and rewards wherever possible, as a way of implementing sign policy.

However, the following guidelines are intended to be as clear and unambiguous as possible:

(1) The primary function of on-premise signs is to index the environment to tell people where they can find what. Selling is a subordinate purpose.

(2) Signs should be expressive of the individual proprietor's identity.

(3) Signs should be appropriate to the type of activity to which they pertain.

(4) Signs should be compatible with the visual character of the area surrounding them. Carved signs are compatible in all areas, and this chapter encourages their use.

(5) Signs should be legible in the circumstances in which they are seen.

Using its discretion, consistent with the bylaw, the Commission seeks to follows these guidelines in rendering its decisions.

In 2019, 69 sign permits were issued either by the Commission or its Sign Inspector, Andrew Groff.

TOWN CLERK/BOARD OF REGISTRARS

Mary Courtney Kennedy, Town Clerk (Democrat)

Robert A. Jones, Registrar (Republican)

Mark Windover, Registrar (Democrat)

Kurt Gabel, Registrar (Republican)

The Town Clerk's office serves as the repository of vital records for the town; conducts all activities related to the Annual Street Listing, voter registration, elections and town meeting, administers oaths to all public officials, issues dog licenses, records vital records and issues certified copies, provides notary public services, oversees employee and board members compliance with the Conflict of Interest law, and serves as the Public Records Officer.

Total Registered Voters as of December 31, 2019 – 4,577

Democrats – 2,195

Republicans – 273

Unenrolled – 2,081

Green Rainbow – 3

Libertarian – 13

United Independent Party – 6

Socialist – 2

American Independent Party – 1

Pirate Party – 1

MA Independent Party – 1

Green Party USA – 1

Dog Licenses Issued – 2019

Male	31
Female	18
Neutered Male	305
Spayed Female	18
Kennel License (4 dogs)	0
Kennel License (10 dogs)	0
Net Value of Licenses	\$3,878.00
Late Fees	\$250.00
Gross Value of Dog License	\$4,128.00

Vital Records Recorded in 2019

Births	9
Marriage Intentions	24
Marriage Licenses	24
Death	153

Documents and Permits issued in 2019

Business Certificates -41

Raffle Permits – 1

Certified Birth Certificates Issued -69

Certified Marriage Certificates Issued – 88

Certified Death Certificates Issued – 702

ANNUAL TOWN ELECTION MAY 14, 2019

MODERATOR	PREC. 1	PREC. 2	PREC. 3	TOTAL
J. ADAM FILSON	363	109	336	808
WRITE INS	2	0	1	3
BLANKS	59	32	51	142
TOTAL	424	141	388	953
SELECTMEN (VOTE FOR 2)	PREC. 1	PREC. 2	PREC. 3	TOTAL
JANE PATTON	321	106	296	723
JEFFREY THOMAS	305	94	279	678
WRITE INS	13	7	10	30
BLANKS	209	75	191	475
TOTAL	848	282	776	1906
LIBRARY TRUSTEE (VOTE FOR 4)	PREC. 1	PREC. 2	PREC. 3	TOTAL
DEBRA A. DIMASSIMO	316	98	276	690
PETER MEHLIN	340	111	310	761
BRIDGET M. SPANN	333	103	288	724
MICHA JOHN MANARY	298	90	269	657
WRITE INS	0	3	0	3
BLANKS	409	159	409	977
TOTAL	1696	564	1552	3812
PLANNING BOARD (VOTE FOR 1)	PREC. 1	PREC. 2	PREC. 3	TOTAL
AMY C. JESCHAWITZ	146	53	144	343
DANTE J. BIRCH	277	88	243	608
WRITE INS	0	0	0	0
BLANKS	1	0	1	2
TOTAL	424	141	388	953
NO. BERK VOC REG SCHOOL COMM	PREC. 1	PREC. 2	PREC. 3	TOTAL
DAVID J. WESTALL	371	115	336	822
WRITE INS	0	1	0	1
BLANKS	53	25	52	130
TOTAL	424	141	388	953

**TOWN OF WILLIAMSTOWN
ANNUAL TOWN MEETING
FISCAL YEAR
JULY 1, 2019 to JUNE 30, 2020
COMMONWEALTH OF MASSACHUSETTS**

Berkshire, ss:

To either of the Constables of the Town of Williamstown, in the County of Berkshire.

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Williamstown qualified to vote in elections and Town affairs to meet at Williamstown Elementary School, 115 Church Street, in said Williamstown on

TUESDAY, THE FOURTEENTH DAY OF MAY 2019 at SEVEN O'CLOCK A.M. for the following purpose:

To bring their votes to the election of officers for the election of all Town Officers

The polls will be opened at 7:00 o'clock A.M. and will close at 8:00 o'clock P.M.

And furthermore, to meet at Williamstown Elementary School, 115 Church Street, on TUESDAY, THE TWENTY-FIRST DAY OF MAY 2019 AT SEVEN O'CLOCK P.M. for the following purpose:

To act on all Articles of this warrant, except Article 1, which has been acted upon at the above meeting for the election of officers.

Proceeding: Moderator Adams Filson opened the Annual Town Meeting at 7:04 PM in the gymnasium of the Williamstown Elementary School, 115 Church Street.

Anne O'Connor represented the Select Board as Chairman.

Elisabeth Goodman represented the Finance Committee as Chairman.

Stephanie Boyd represented the Planning Board as Chairman.

Jane Patton represented the Community Preservation Committee as Chairman.

Chairman O'Connor read the names of the Committee and Board members who have terms expiring in June and thanked them for their service. to Williamstown.

The Moderator announced the recipients of the following awards:

Scarborough, Solomon & Flynt Community Award - Nancy Nylen

League of Women Voters Town Employee Award - Sam White - Milne Public Library employee.

Two hundred and seventy-eight (278) registered voters checked into the Town Meeting.

ELECTION OF TOWN OFFICERS

Article 1. To choose one Moderator for a three-year term; two Selectmen for three-year terms; four Library Trustees for three-year terms; one Planning Board member for a five-year term; and one Northern Berkshire Vocational Regional School Committee member for a three-year term. The election occurs on May 14, 2019 after this document has gone to press. Election results are posted on the town website www.williamstownma.gov.

REPORTS OF TOWN COMMITTEES

Article 2. To see if the Town will vote to accept the reports of the Select Board, the Town Manager, and all other officers and committees, and act thereon.

Proceeding: The Chairman of the Select Board moved, and it was seconded, the Town vote to adopt Article 2. There being no discussion, the Moderator declared Article 2 carried by unanimous voice vote.

The Moderator stated town meeting will be using the Consent Agenda process that town meeting began using last year.

The following explanation was included in the Consent Agenda handout that voters received when they checked in: Warrant articles on a Consent Agenda are exceptions to the general process of Town Meeting. The Chairs of the Board of Selectmen and Finance Committee, Moderator, Town Clerk, Treasurer and Town Manager identified, for Town Meeting consideration, those articles that they believe should generate no controversy and can be properly voted without debate. These articles are put on the Consent Agenda to allow motions under these articles to be acted upon as one unit and be passed without debate. At the call of the Consent Agenda, the Moderator will read out the numbers of the articles, one by one. If one or more voters object to any particular article being included in the Consent Agenda, they say "hold" in a loud voice when the number is called. The article will be removed automatically from the Consent Agenda and restored to its original place in the Warrant, to be debated and voted under the usual manner. After the calling of the individual items in the Consent Agenda, the Moderator will ask for a motion that the voters pass all items remaining *as a unit* on one vote. Use of the Consent Agenda process makes the Town Meeting more efficient by speeding up the handling of non-controversial items.

CONSENT AGENDA SET #1

This set of articles includes all items related to the Town and School budgets as well as the Town's Enterprise Funds (Water, Sewer, Transfer Station). The cumulative impact of the proposed budgets as well as the use of free cash, anticipated increasing revenues and new property tax base growth yields an estimated tax increase of less than 2.45%. The Moderator asked, "Is there a motion the Town take Articles 3 through 11 and 15 through 19 out of order and that they be "Passed by Consent" in accordance with the Motions shown on the Consent Agenda distributed this evening." The Chairman of the Finance Committee so moved, and it was seconded, Request were made from the floor to Hold Article 4 and Article 7 from the Consent Agenda. The Moderator declared that Article #3, 5, 6, 8-11 and 15-19 be voted on by Consent Agenda as carried by majority voice vote.

CONSENT AGENDA SET #2

The Moderator asked, "Is there a motion the Town take Articles 20 through 29 out of order and that they be "Passed by Consent" in accordance with the Motions shown on the Consent Agenda distributed this evening."

The Chairman of the Finance Committee so moved, and it was seconded. Request was made from the floor to Hold Article 27 from the Consent Agenda. The Moderator declared Article 20-26 and 28 and 29 be voted on by the Consent Agenda as carried by majority voice vote.

TO APPLY UNRESERVED FUND BALANCE TO REDUCE THE TAX RATE

Article 3. To see if the Town will vote to transfer and appropriate the sum of \$518,487 from the General Fund Unreserved Fund Balance to reduce the tax rate, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate the sum of \$ 518,487 from the General Fund Unreserved Fund Balance to be used to reduce the tax rate. Article 3 considered and approved under the Consent Agenda.

APPROPRIATION FOR DEBT SERVICE

Article 4. To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$719,488 or any other sum, to pay interest and maturing debt, or take any other action in relation thereto.

Purpose	Year Borrowed	Years Left	Initial Principal	Balance end of FY2019	FY2020 Principal and Interest
Landfill Closure	2005	1	\$150,000	\$10,300	\$10,300
Elementary School	2005	6	\$4,200,000	\$1,292,450	\$236,850

Police Station	2018	19	\$4,835,000	\$6,496,896	\$344,738
Cable Mills	2015	6	\$1,102,961	\$717,200	\$127,600

Proceeding: A request from the floor for a "Hold" of Article 4 from the Consent Agenda. There was a request for a more detailed explanation on this article, of which the Town Manager addressed.

MOTION: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$247,150 from taxation, \$127,600 be appropriated from the Community Preservation Fund and \$344,738 be appropriated from the Unreserved Fund balance to pay interest and maturing debt. Article 4 was carried by unanimous voice vote.

GENERAL GOVERNMENT

Article 5. To see if the Town will vote to raise and appropriate or appropriate from available funds, the sum of \$8,161,754 or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the several Town Departments, namely:

Department	Fiscal Year 2019	Fiscal Year 2020
Executive	\$291,569	\$289,323
Administration and Finance	\$3,032,482	\$3,183,706
Community Development	\$407,837	\$420,359
Public Safety	\$1,325,263	\$1,419,394
Public Works	\$1,958,454	\$2,029,801
Human Services	\$809,465	\$819,171
Total	\$7,825,069	\$8,161,754

MOTION: Moved that the Town vote to raise and appropriate \$7,947,454 from taxation; that \$117,081 be appropriated from Estimated Water Receipts; that \$82,219 be appropriated from Estimated Sewer Receipts; that \$9,000 be appropriated from Cemetery Perpetual Care Trust Fund; and that \$6,000 be appropriated from the Sherman Burbank Memorial Trust. Article 5 considered and approved under the Consent Agenda.

NORTHERN BERKSHIRE VOCATIONAL REGIONAL SCHOOL DISTRICT

Article 6. To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$323,311 or any other sum, being Williamstown's share of the Northern Berkshire Vocational Regional School District FY20 budget, or take any other action in relation thereto.

Note: This is an Omnibus Budget, i.e. Town Meeting may vote only a total amount.

	FY2019	FY2020
Minimum Contribution/Assessment	\$225,294	\$303,813
Transportation Assessment	\$5,571	\$7,425
Capital Assessment	\$9,615	\$12,073
Total	\$240,480	\$323,311

MOTION: Moved that the Town vote to raise and appropriate the sum of \$323,311 from taxation to pay Williamstown's share of the Northern Berkshire Vocational Regional School District 2019-2020 budget. Article 6 considered and approved under the Consent Agenda.

MOUNT GREYLOCK REGIONAL SCHOOL DISTRICT

Article 7. To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$12,113,764 or any other sum, being Williamstown's share of the Mount Greylock Regional School District FY20 budget, or take any other action in relation thereto.

Note: This is an Omnibus Budget, i.e. Town Meeting may vote only a total amount.

	FY2019	FY2020
Minimum Contribution	\$9,943,729	\$10,259,079
Transportation Assessment	\$523,592	\$491,031
Capital Assessment	\$1,341,754	\$1,363,654
Total Assessment	\$11,809,075	\$12,113,764

Proceeding: A request from the floor for a "Hold" of Article 7 from the Consent Agenda. There was a request for a breakdown of the Elementary School budget compared to the Mount Greylock budget as reflected in the article. Kim Grady, Supt of MGRSD and Dan Caplinger, member of the MGRS committee addressed the issue.

MOTION: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$12,113,764 from taxation, being Williamstown's share of the Mount Greylock Regional School District 2019-2020 fiscal budget. Article 7 was carried by unanimous voice vote.

CAPITAL IMPROVEMENT PROGRAM

Article 8. To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$863,000 or any other sum, for the following capital expenditures, or take any other action in relation thereto.

<i>Item</i>	<i>Department</i>	<i>Amount</i>
Luce Rd.- drainage/reclaim/overlay	Highway	\$82,000
Cluett - drain replacement	Highway	\$110,000
Candlewood & Holly -reclaim/overlay	Highway	\$121,000
Elm St. - reclaim/overlay	Highway	\$33,500
Hall St. - reclaim/overlay	Highway	\$27,500
Maple St. - reclaim/overlay	Highway	\$28,500
Linden St. - reclaim/overlay	Highway	\$33,500
Mechanic's Bay updates (60%)	Highway	\$21,000
Backhoe	Parks	\$125,000
Resurface Linear Park Tennis Court	Parks	\$8,000
Pickleball Court - Linear Park	Parks	\$35,000
<i>Subtotal</i>		<i>\$625,000</i>
Cold Spring Rd pump station upgrades	Sewer	\$40,000
Mechanic's Bay updates	Sewer	\$7,000
South St. sewer replacement	Sewer	\$84,000
<i>Subtotal</i>		<i>\$131,000</i>
Hoxsey/Main water main replacement	Water	\$100,000
Mechanic's Bay updates	Water	\$7,000

<i>Subtotal</i>		<i>\$107,000</i>
Total Capital		\$863,000

MOTION: Moved that the Town vote to raise and appropriate the sum of \$625,000 from taxation, that \$131,000 be raised and appropriated from Estimated Sewer Receipts, and that \$107,000 be raised and appropriated from Estimated Water Receipts. Article 8 considered and approved under the Consent Agenda.

FINANCE COMMITTEE RESERVE FUND

Article 9. To see if the Town will vote to raise and appropriate the sum of \$75,000 for the Finance Committee Reserve Fund, or take any other action in relation thereto.

MOTION: Moved that the Town vote to raise and appropriate the sum of \$75,000 for the Finance Committee Reserve Fund. Article 9 considered and approved under the Consent Agenda.

TO FUND OTHER POST EMPLOYMENT BENEFITS

Article 10. To see if the Town will vote to transfer from the General Fund Unreserved Fund Balance the sum of \$50,000 to the Other Post-Employment Benefits Liability Trust Fund, established under the provisions of M.G.L. Chapter 32B, Section 20, or take any other action in relation thereto.

MOTION: Moved that the Town vote to transfer the sum of \$50,000 from Unreserved Fund Balance to the OPEB Trust Fund. Article 10 considered and approved under the Consent Agenda.

APPROPRIATION TO COMPENSATED BALANCES RESERVE FUND

Article 11. To see if the Town will vote to transfer from the General Fund Unreserved Fund Balance the sum of \$195,000 to the Compensated Balances Reserve Fund, established under the provisions of M.G.L. Chapter 40, Section 13D, or take any other action in relation thereto.

MOTION: Moved that the Town vote to transfer the sum of \$195,000 from Unreserved Fund Balance to Compensated Balances Reserve Fund. Article 11 considered and approved under the Consent Agenda.

WILLIAMSTOWN CHAMBER OF COMMERCE

Article 12. To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 6A to raise and appropriate the sum of \$46,302 for the Williamstown Chamber of Commerce to advertise the Town's resources, advantages, and attractions, or take any other action in relation thereto.

MOTION: The Chairman of the Finance Committee moved, and it was seconded the Town vote to raise and appropriate the sum of \$46,302 for the Williamstown Chamber of Commerce. There being no discussion, the Moderator declared Article 12 carried by unanimous voice vote

WILLIAMSTOWN YOUTH CENTER

Article 13. To see if the Town will vote to raise and appropriate the sum of \$77,000 for the Williamstown Youth Center to provide youth recreation services, or take any other action in relation thereto.

MOTION: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$77,000 to support the Williamstown Youth Center. There being no discussion, the Moderator declared Article 13 carried by unanimous voice vote.

SAND SPRINGS RECREATIONAL CENTER

Article 14. To see if the Town will vote to raise and appropriate the sum of \$19,000 for the Sand Springs Recreational Center to provide swimming and recreation services for Williamstown residents, or take any other action in relation thereto.

MOTION: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to raise and appropriate the sum of \$19,000 to support the Sand Springs Recreation Center. Following a short discussion, the Moderator declared Article 14 carried by majority voice vote.

SEWER DEPARTMENT

Article 15. To see if the Town will vote to appropriate from Estimated Sewer Receipts the sum of \$1,178,462 or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the Sewer Department, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate the sum of \$1,128,462 from Estimated Sewer Receipts and the sum of \$50,000 from Sewer Fund Unreserved Fund Balance. Article 15 considered and approved under the Consent Agenda.

WATER DEPARTMENT

Article 16. To see if the Town will vote to appropriate from Estimated Water Receipts the sum of \$1,032,313 or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the Water Department, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate the sum of \$988,313 from Estimated Water Receipts and the sum of \$44,000 from Water Fund Unreserved Fund Balance. Article 16 considered and approved under the Consent Agenda

WATER RATE

Article 17. To see if the Town will, in accordance with § 7, Chapter 606 of the Acts and Resolves of 1941, vote to approve a municipal water rate of \$3.70 per 100 cubic feet of water as fixed by the Select Board at their meeting of April 8, 2019 to be effective July 1, 2019, or take any other action in relation thereto.

MOTION: Moved that the Town vote to approve a municipal water rate of \$3.70 per 100 cubic feet. Article 17 considered and approved under the Consent Agenda.

TRANSFER STATION DEPARTMENT

Article 18. To see if the Town will vote to appropriate from Estimated Transfer Station Receipts or other available funds the sum of \$202,008 or any other sum, to pay interest and maturing debt, and for charges, expenses and outlays of the Transfer Station Department, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate the sum of \$201,805 from Estimated Transfer Station Receipts and \$203 from Transfer Station Unreserved Fund Balance. Article 18 considered and approved under the Consent Agenda.

CHAPTER 90 HIGHWAY FUNDS

Article 19. To see if the Town will vote to raise and appropriate from Chapter 90 funds that are, or may become, available to the Town during the fiscal year for Capital Projects, and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth, or take any other action in relation thereto.

MOTION: Moved that the Town vote to adopt this article. Article 19 considered and approved under the Consent Agenda.

Consent Agenda 2

COMMUNITY PRESERVATION – COMMITTEE EXPENSES

Article 20. To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation budget, and to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues the sum of \$5,000 to meet the administrative expenses of the Community Preservation Committee for Fiscal Year 2020 or take any other action in relation thereto.

MOTION: Moved that the Town vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation budget, and to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues the sum of \$5,000 to meet the administrative expenses of the Community Preservation Committee for Fiscal Year 2020. Article 20 considered and approved under the Consent Agenda.

COMMUNITY PRESERVATION – AFFORDABLE HOUSING

Article 21. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for affordable housing purposes, under the Community Preservation Act, the sum of \$75,000 to fund a grant to the Williamstown Affordable Housing Trust in unrestricted funds for initiatives and programs related to furthering affordable housing in Williamstown and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for affordable housing purposes, under the Community Preservation Act, the sum of \$75,000 to fund a grant to the Williamstown Affordable Housing Trust in unrestricted funds for initiatives and programs related to furthering affordable housing in Williamstown and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate.

Article 21 considered and approved under the Consent Agenda.

COMMUNITY PRESERVATION – AFFORDABLE HOUSING

Article 22. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for affordable housing purposes, under the Community Preservation Act, the sum of \$200,000 which funds shall revert to the CPA fund if not expended by June 30, 2022, to fund a grant to the Berkshire Housing Development Corporation for development of affordable housing at 330 Cole Avenue, Williamstown, such funds only to be expended one hundred and eighty days after construction has commenced on said project and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate, and to authorize the Select Board to accept property interests as may be appropriate, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for affordable housing purposes, under the Community Preservation Act, the sum of \$200,000 which funds shall revert to the CPA fund if not expended by June 30, 2022, to fund a grant to the Berkshire Housing Development Corporation for development of affordable housing at 330 Cole Avenue, Williamstown, such funds only to be expended one hundred and eighty days after construction has commenced on said project and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate, and to authorize the Select Board to accept property interests as may be appropriate. Article 22 considered and approved under the Consent Agenda.

COMMUNITY PRESERVATION – AFFORDABLE HOUSING

Article 23. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for affordable housing purposes, under the Community Preservation Act, the sum of \$70,000 which funds shall revert to the CPA fund if not expended by June 30, 2021, to fund a grant to the Northern Berkshire Habitat For Humanity for development of two single family affordable housing units at the intersection of Maple and Cole Avenues, Williamstown, and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate and to authorize the Select Board to accept property interests as may be appropriate, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for affordable housing purposes, under the Community Preservation Act, the sum of \$70,000 which funds shall revert to the CPA fund if not expended by June 30, 2021, to fund a grant to the Northern Berkshire Habitat For Humanity for development of two single family affordable housing units at the intersection of Maple and Cole Avenues, Williamstown, and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate and to authorize the Select Board to accept property interests as may be appropriate. Article 23 considered and approved under the Consent Agenda.

COMMUNITY PRESERVATION - HISTORIC RESOURCES

Article 24. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of \$3,980, which funds shall revert to the CPA fund if not expended by June 30, 2020, to fund a grant to the Williamstown Historical Museum for the preservation of historically valuable documents, in accordance with the application submitted to and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of \$3,980, which funds shall revert to the CPA fund if not expended by June 30, 2020, to fund a grant to the Williamstown Historical Museum for the preservation of historically valuable documents, in accordance with the application submitted to and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate. Article 24 considered and approved under the Consent Agenda.

COMMUNITY PRESERVATION- HISTORIC RESOURCES

Article 25. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of \$9,815, which funds shall revert to the CPA fund if not expended by June 30, 2020, to fund a grant to the 1753 House Committee for replacement of the roof of the 1953 replica of a 1753 regulation house at Field Park in accordance with the application submitted to and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of \$9,815, which funds shall revert to the CPA fund if not expended by June 30, 2020, to fund a grant to the 1753 House Committee for replacement of the roof of the 1953 replica of a 1753 regulation house at Field Park in accordance with the application submitted to

and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate. Article 25 considered and approved under the Consent Agenda.

COMMUNITY PRESERVATION- HISTORIC RESOURCES

Article 26. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of \$7,325, which funds shall revert to the CPA fund if not expended by June 30, 2020, to fund a grant to the Town of Williamstown for restoration of a 1920 architectural rendering of the proposed Memorial Community Building in accordance with the application submitted to and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for historic resources purposes, under the Community Preservation Act, the sum of \$7,325, which funds shall revert to the CPA fund if not expended by June 30, 2020, to fund a grant to the Town of Williamstown for restoration of a 1920 architectural rendering of the proposed Memorial Community Building in accordance with the application submitted to and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate. Article 26 considered and approved under the Consent Agenda.

COMMUNITY PRESERVATION – RECREATION

Article 27. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of \$34,800, which funds shall revert to the CPA fund if not expended by June 30, 2020, to fund a grant to Sand Springs Recreational Center for creating ADA accessibility to the second floor community room in accordance with the application submitted to and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate and to authorize the Select Board to accept property interests as may be appropriate, or take any other action in relation thereto.

Proceeding: There was a request to Hold Article 27 from the Consent Agenda. Following a discussion, the Moderator declared Article 27 carried by majority voice vote.

MOTION: The Chairman of the Community Preservation Committee moved, and it was seconded, the Town vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of \$34,800, which funds shall revert to the CPA fund if not expended by June 30, 2020, to fund a grant to Sand Springs Recreational Center for creating ADA accessibility to the second floor community room in accordance with the application submitted to and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate and to authorize the Select Board to accept property interests as may be appropriate. Following a discussion, the Moderator declared Article 27 carried by majority voice vote.

COMMUNITY PRESERVATION – RECREATION

Article 28. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of \$80,000, which funds shall revert to the CPA fund if not expended by June 30, 2020, to fund a grant to the Friends of Linear Park for the partial costs of purchase and installation of playground equipment at Linear Park, in accordance with the application submitted to and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant

agreement with the organization upon such terms and conditions as may be appropriate and to authorize the Select Board to accept property interests as may be appropriate or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of \$80,000, which funds shall revert to the CPA fund if not expended by June 30, 2020, to fund a grant to the Friends of Linear Park for the partial costs of purchase and installation of playground equipment at Linear Park, in accordance with the application submitted to and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate and to authorize the Select Board to accept property interests as may be appropriate. Article 28 considered and approved under the Consent Agenda.

COMMUNITY PRESERVATION – RECREATION

Article 29. To see if the Town will vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of \$20,176, which funds shall revert to the CPA fund if not expended by June 30, 2021, to fund a grant to the Hoosic River Watershed Association for the construction of Linear Park Link Trail along the Green River in accordance with the application submitted to and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate and to authorize the Select Board to accept property interests as may be appropriate, or take any other action in relation thereto.

MOTION: Moved that the Town vote to appropriate from the Community Preservation Fund FY 2020 estimated annual revenues, for recreation purposes, under the Community Preservation Act, the sum of \$20,176, which funds shall revert to the CPA fund if not expended by June 30, 2021, to fund a grant to the Hoosic River Watershed Association for the construction of Linear Park Link Trail along the Green River in accordance with the application submitted to and recommended by the Community Preservation Committee, and to authorize the Town Manager to enter into a grant agreement with the organization upon such terms and conditions as may be appropriate and to authorize the Select Board to accept property interests as may be appropriate. Article 29 considered and approved under the Consent Agenda.

EASEMENT WITH FIRE DISTRICT

Article 30. To see if the Town will vote to authorize the Select Board to acquire, for access, driveway, and utility purposes, a permanent easement on property owned by the Williamstown Fire District and described more particularly in Order of Taking recorded with the Berkshire North Registry of Deeds in Book 1652, Page 22, which easement is approximately shown as "R.O.W. & Utility Easement for the Town of Williamstown Area = 785+ S.F." on a plan entitled "Plan of Land Prepared for Williamstown Fire District", dated November 12, 2018, prepared by Guntlow & Associates, Inc., a copy of which is on file with the Town Clerk, or take any other action in relation thereto.

Proceeding: The Moderator noted there is an error in the page number of the recorded Order of Taking which needed to be corrected to read " Page 32" Article should correctly read as: To see if the Town will vote to authorize the Select Board to acquire, for access, driveway, and utility purposes, a permanent easement on property owned by the Williamstown Fire District and described more particularly in Order of Taking recorded with the Berkshire North Registry of Deeds in Book 1652, Page 32, which easement is approximately shown as "R.O.W. & Utility Easement for the Town of Williamstown Area = 785+ S.F." on a plan entitled "Plan of Land Prepared for Williamstown Fire District", dated November 12, 2018, prepared by Guntlow & Associates, Inc., a copy of which is on file with the Town Clerk, or take any other action in relation thereto.

MOTION: The Chairman of the Select Board moved, and it was seconded, the Town vote to authorize the Select Board to acquire, for access, driveway, and utility purposes, a permanent easement on property owned by the Williamstown Fire

District as described in the warrant. There being no discussion, the Moderator declared Article 30 carried by unanimous voice vote

ABATEMENT OF UNPAID TAXES ON ASSESSMENTS OF INSUFFICIENT VALUATION

Article 31. To see if the Town will vote to accept the provision of M.G.L. Chapter 60 Section 2 paragraph 2 which states: If the collector of the Town is satisfied that an unpaid tax on land committed to the Collector or any of the Collector's predecessors in office for collection was assessed on a valuation insufficient to meet charges or expenses of collection, or if any other committed tax is unpaid and is less than \$25, the Collector may notify the Assessors in writing, on oath, stating why the tax cannot be collected. Upon receipt of the request, the Assessors shall act on the request immediately and, after due inquiry, may abate the tax and shall certify the abatement in writing to the Collector. The certificate of abatement shall discharge the Collector from further obligation to collect the tax so abated.

MOTION: The Chairman of the Finance Committee moved, and it was seconded, the Town vote to accept the provision of M.G.L. Chapter 60 paragraph 2. There being no discussion, the Moderator declared Article 31 carried by unanimous voice vote.

ZONING BYLAW AMENDMENT - REGULATING TWO FAMILY HOMES

Article 32. To See if the Town will vote to Amend §70-3.3, Use Regulation Scheduled and §70-7.1. D Second Dwelling Units by changing the following.

- Amend §70-7.1. D by deleting §70-7.1. D (2) and renumbering the remaining sections.
- Remove "New" from Two-Family Dwelling Category. Eliminate use category on dwelling conversion and change RR2/RR3 and SG to YES permission.
- Remove "Conversion of existing single family into two family"

Use Regulation Schedule Town of Williamstown								
§ 70-3.3. USE REGULATION SCHEDULE	Districts							
	RR1	RR2 RR3	GR	LB	SG	VB	PB	LI
<i>New Two-family dwelling</i>	No	BA YES	YES	No	BA YES	No	No	No
<i>Conversion of existing single-family dwelling into two-family dwelling [See § 70-7.1D(2)]</i>	NO	YES	YES	No	YES	YES	No	No

The Planning Board unanimously recommends the adoption of this article.

The Select Board unanimously recommends the adoption of this article.

Currently, new two-family homes are permitted in RR2, RR3, and SG via a ZBA Permit. This change will remove restrictions to allow new two-family homes and for existing single-family homes to be converted without restriction in those zones.

MOTION: The Chairman of the Planning moved, and it was seconded, the adoption of Article 32. Chairman Boyd delivered the favorable report of the Planning Board in support of the article.

Following a short discussion, the Moderator called for a standing vote on the article. He reminded voters a 2/3rd. majority is required for passage of the motion. He then declared the article passed with 204 in favor and 7 opposed.

ZONING BYLAW AMENDMENT - DETACHED ACCESSORY DWELLING UNITS

Article 33. To See if the Town will vote to Amend §70-3.3, Use Regulation Schedule and §70-7.1. D Second Dwelling Units by changing the following.

- Replace "Second Dwelling Unit Creation of a detached second dwelling unit by conversion of existing buildings [See § 70-7.1D (3)]" use category with "Detached Accessory Dwelling". Change RR2/RR3 and SG to YES permission.

Use Regulation Schedule Town of Williamstown								
§ 70-3.3. USE REGULATION SCHEDULE	Districts							
	RR1	RR2 RR3	GR	LB	SG	VB	PB	LI
<i>Detached Accessory Dwellings [See § 70-7.1. D]</i>	No	BA-YES	BA-YES	No	BA-YES	BA-No	No	No

Amend §70-7.1. D by deleting the existing and replacing with the following;

D. Detached Accessory Dwellings

(1) Purpose and Intent.

- Increase the number of small dwelling units available in Town;
- Increase the range of choice of housing accommodations;
- Encourage greater diversity of population with particular attention to young adults and senior citizens while being more affordable to a wider range of households;
- Encourage a more economic and energy-efficient use of the Town's housing supply while maintaining the appearance and character of the Town's single-family neighborhoods; and
- Give renewed purpose to previous underutilized accessory buildings.

(2) Conditions and Requirements; General.

- A detached accessory dwelling unit shall be subordinate in size to the principal dwelling unit on a lot.
- There shall be no more than one detached accessory dwelling unit per lot.
- A detached accessory dwelling unit may be constructed on a parcel containing a two-family dwelling only if the two-family dwelling has been in existence for at least 5 years.
- The principal building on a parcel containing a detached accessory dwelling unit shall not be eligible for conversion from a single to a two-family dwelling for at least 5 years following the issuance of a certificate of occupancy for the detached accessory dwelling.

(3) Conditions and Requirements; Appearance. A detached accessory dwelling unit shall be designed to maintain the appearance and essential character of the neighborhood.

- Customary residential accessory activities (e.g., use as a barn, garage, shed, etc.) shall be permitted in addition to a detached accessory dwelling unit. Such structures shall not count towards the following floor area restrictions.
- A detached accessory dwelling unit shall be limited to 900 square feet gross floor area and may be increased to $\frac{1}{2}$ of the gross floor area of the principal dwelling on the lot if it is larger but in no instance exceed 1200 square feet gross floor area.
- No unenclosed stairs shall be located on any street-facing side of the building.
- The detached accessory dwelling unit shall require one parking space.

(4) Conditions and Requirements; Review Process.

- Non-Conforming Lot. Requires Special Permit by the Zoning Board of Appeals.
- Existing Nonconforming Structure. Requires Special Permit by the Zoning Board of Appeals.

MOTION: The Chairman of the Planning Board moved, and it was seconded, the Town vote to adopt Article 33. Chairman Boyd delivered the favorable report of the Planning Board in support of the article.

Dante Birch made the following amendment, which was seconded, " Amend Article 33 by removing the second sentence in the first bullet point and removing the strikethroughs in the original article to replace the YES in RR2, RR3, GR and SG and NO in VB such that BA appears in those boxes as shown in the chart provided to the Moderator."

Following a long discussion on the amendment, a motion was made to "Call the Question", which was carried by majority voice vote. The Moderator then called for a voice vote on the amendment, after which he declared as failed. The voice vote ruling was challenged by the required 7 voters. The Moderator then declared the amendment failed by a standing vote of 78 in favor and 175 opposed.

The Moderator called for a standing vote on Article 33 as presented in the warrant. He reminded voters that a 2/3rds majority is required for passage of the article. He declared Article 33 carried by a vote of 205 in favor and 32 opposed.

CITIZEN PETITION

Article 34. To have the selectmen of Williamstown form an exploratory committee of people disposed towards ranked choice voting to determine (1) whether it is feasible and /or advisable to have ranked choice voting in Williamstown local elections, (2) to determine the language of a proposed HOME RULE PETITION under Article LXXXIX Section 8(1) of the Amendments to the Constitution of the Commonwealth to be placed on either a special town meeting or the next general town meeting at the latest for submission to the state legislature; OR (3) in the alternative to a HOME RULE PETITION, should an enabling act having been passed by the state legislature allowing towns to enact bylaws providing for ranked choice voting in local elections, to place a proposed bylaw for ranked choice voting on a special town meeting or the next general annual town meeting at the latest.

MOTION: Anne O'Connor, representing the petitioners moved to withdraw the article and take no action. The Moderator declared the article withdrawn upon request by majority voice vote.

ADJOURNMENT

Motion: There being no further business before the Town a motion was made, and seconded to adjourn the 2019 Annual Town Meeting. Following a unanimous voice vote, the Moderator declared the meeting adjourned at 9:08 PM.

A true copy, attest,

Mary Courtney Kennedy
Town Clerk

Treasurer's Receipts

For the year ending June 30, 2019

Department	Description	Amount
<u>Tax and Excise</u>		
Treasurer-Collector	Personal Property	\$ 308,994.95
Treasurer-Collector	Real Estate Tax	\$ 17,010,640.16
Treasurer-Collector	Motor Vehicle Excise	\$ 767,712.60
Treasurer-Collector	Interest on Property Tax	\$ 26,589.57
Treasurer-Collector	Interest on MV Excise	\$ 2,462.92
Treasurer-Collector	Interest on Tax Liens	\$ 10,409.57
Treasurer-Collector	Tax Liens & Foreclosures	\$ 59,554.93
Treasurer-Collector	Payments in Lieu of Tax	\$ 55,708.22
Treasurer-Collector	Meals Tax	\$ 176,617.23
Treasurer-Collector	Hotel and Motel Tax	\$ 453,321.98
Treasurer-Collector	Community Preservation-State Match	\$ 47,454.00
Treasurer-Collector	Community Preservation Surcharge	\$ 249,198.92
Total Tax and Excise		<u>\$ 19,168,665.05</u>
<u>Utility Charges</u>		
Sewer Department	Sewer Charges	\$ 1,212,613.03
Water Department	Water Charges	\$ 1,112,801.53
Landfill Department	Landfill Payments	\$ 17,625.20
Landfill Department	Landfill Stickers	\$ 95,978.00
Landfill Department	Landfill Bags	\$ 62,692.25
Total Utility Charges		<u>\$ 2,501,710.01</u>
<u>Other Charges for Services</u>		
Cemetery	Cemetery Interments	\$ 21,652.23
Police	Off-Duty Fees	\$ 279,517.25
Total Charges for Services		<u>\$ 301,169.48</u>

Fees

Assessor	Fees	\$ 17.75
Community Development	Fees	\$ 13,860.00
Cemetery Department	Perpetual Care	\$ 8,970.00
Conservation Commission	Fees	\$ 3,694.29
Council on Aging	Fees	\$ 13,520.12
Energy Credits	Fees	\$ 820.80
Health Department	Fees	\$ 9,353.00
Highway	Fees	\$ 1,760.00
Historical Commission	Fees	\$ 160.00
Library	Fees	\$ 2,795.57
Landfill Department	Fees	\$ 4,114.26
Planning Board	Fees	\$ 1,760.00
Police Department	Fees	\$ 17,852.18
Police Department	Dispatch Services	\$ 53,876.00
Selectmen	Fees	\$ 350.00
Treasurer - Collector	Cannabis Host Impact Fee	\$ 15,205.48
Sealer of Weights	Fees	\$ 279.60
Town Clerk	Fees	\$ 6,280.00
Treasurer - Collector	Fees	\$ 54,396.49
Insp Services-Revolver	Fees	\$ 223,951.75
Sewer Department	Fees	\$ 423.00
Town Manager	Fees	\$ 930.63
Water Department	Fees	\$ 10,728.64
Zoning Board	Fees	\$ 1,160.00
Total Fees		<u>\$ 446,259.56</u>

Licenses and Permits

Community Development	Licenses and Permits	\$ 383,972.66
Health Department	Licenses and Permits	\$ 27,419.70
Highway	Licenses and Permits	\$ 500.00
Police Department	Licenses and Permits	\$ 3,152.50
Selectmen	Licenses and Permits-Liquor Licenses	\$ 33,210.00
Selectmen	Licenses and Permits	\$ 2,173.50
Sign Commission	Licenses and Permits	\$ 2,301.00
Town Clerk	Licenses and Permits	\$ 3,869.00
Total Licenses and Permits		<u>\$ 456,598.36</u>

State Government - Grants

Treasurer-Collector	ADA Municipal Grant	\$	20,000.00
Treasurer-Collector	Assist Firefighters Grant	\$	1,714.11
Treasurer-Collector	Municipal Vulnerability	\$	7,000.00
Treasurer-Collector	Emergency Management	\$	2,460.00
Treasurer-Collector	Red School house Oil Tank Grant	\$	2,787.50
Treasurer-Collector	COA Tripps Grant	\$	5,000.00
Treasurer-Collector	PDMC Hazard Mitigation Grant	\$	8,302.56
Treasurer-Collector	MIIA OSHA Grant	\$	2,500.00
Treasurer-Collector	E-911	\$	45,449.11
Treasurer-Collector	Police-Drug Task Force	\$	12,217.02
Treasurer-Collector	Polling Re-imbursement	\$	2,109.50
Treasurer-Collector	Library Title LIG/MEG Grant	\$	11,192.02
Treasurer-Collector	Council on Aging - Formula Grant	\$	25,176.00
Treasurer-Collector	Sustainable Materials Recovery Grant	\$	4,200.00
Treasurer-Collector	Toxic Use-Bee Grant	\$	1,000.00
Treasurer-Collector	Brownfield Grant-Photech	\$	29,477.71
Total State Grants		\$	180,585.53

Fines and Forfeits

Commonwealth			
Police Department	Court Fines	\$	9,749.38
Total Fines and Forfeits	Parking Tickets	\$	24,387.00
		\$	34,136.38

Sale of Assets

Cemetery	Sale of Lots	\$	800.00
DPW	Sale of Vehicles	\$	3,475.00
		\$	4,275.00

Interest Income

Treasurer-Collector			
Treasurer-Collector	Investment Interest	\$	290,754.35
Total Interest Income	Trust Interest	\$	56,567.65
		\$	347,322.00

<u>Gifts and Contributions</u>		
Council on Aging	Donations & Fundraisers	\$ 4,787.25
Library	Operations Gifts	\$ 20,090.00
Library	Books	\$ 1,069.65
Police Department	Contribution - General	\$ 5,500.00
Town/School	Health Coordinator	\$ 2,000.00
Library	Renovations	\$ 106,174.00
Total Gifts and Contributions		<u>\$ 139,620.90</u>
<u>Payroll and Insurance</u>		
Payroll Deductions		
Payroll Deductions	Federal Withholding	\$ 494,784.77
Payroll Deductions	Medicare Withholding	\$ 125,169.96
Payroll Deductions	State Withholding	\$ 225,444.75
Payroll Deductions	Retirement Withholding	\$ 390,128.58
Payroll Deductions	Health Insurance	\$ 1,016,317.33
Payroll Deductions	Life Insurance	\$ 9,191.45
Payroll Deductions	Dental Insurance	\$ 53,295.68
Payroll Deductions	Other Withholdings	\$ 114,476.57
Total Payroll and Insurance		<u>\$ 2,428,809.09</u>
<u>Fund Transfers</u>		
Transfers between Funds		\$ 200,300.00
Total Fund Transfers		<u>\$ 200,300.00</u>
<u>Miscellaneous</u>		
Miscellaneous	OPEB Fund	\$ 50,000.00
Miscellaneous	Sherman Burbank Trust Distribution	\$ 17,563.00
Miscellaneous	Williamstown Scholarship Fund	\$ 2,012.63
Miscellaneous	Compensated Balance Transfer	\$ 195,000.00
Miscellaneous	Miscellaneous Trust Contributions	\$ 2,449.13
Miscellaneous	Library Annual Fund	\$ 33,460.00
Miscellaneous	Reimbursement for damages	\$ 2,588.97
Miscellaneous	Westlawn/Sherman Burbank Contributions	\$ 861,577.12
Miscellaneous	CPA to Affordable Housing Trust	\$ 20,000.00
Miscellaneous	Transfer from Special Reserve fund	\$ 19,648.00
Miscellaneous	Police Station	\$ 239,163.62
Total Miscellaneous		<u>\$ 1,443,462.47</u>
Total Receipts		<u>\$ 28,944,640.70</u>

Statement of Debt

June 30, 2019

Long Term Debt

Date	Amount	Amount		Principal	Principal	Interest	Principal
<u>Authorized</u>	<u>Authorized</u>	<u>Issue</u>		<u>07/01/18</u>	<u>Paid</u>	<u>Paid</u>	<u>06/30/19</u>

\$4.835 Million Bond-Issued June 14, 2018

Police Station	05/15/18	5,000,000	4,835,000	Inside Limit	4,835,000	160,000	180,958	4,675,000
		5,000,000	4,835,000		4,835,000	160,000	180,958	4,675,000

\$3.325 Million Bond-Issued Aug 15, 2001

Sewage System	5/23/89	145,000	75,700	Inside Limit	0	0	0	0
Cemetery Building	5/23/89	108,500	38,800	Inside Limit	0	0	0	0
School Remodeling	5/23/89	281,000	128,500	Inside Limit	0	0	0	0
Water Standpipe	6/18/91	3,804,000	1,289,100	Outside Limit	0	0	0	0
Water Mains	6/18/91	122,000	33,900	Outside Limit	0	0	0	0
Sewer Inflow & Infiltration	5/15/01	1,156,000	1,156,000	Inside Limit	62,850	62,850	1,100	0
Chapel Borrowing	3/30/99	200,000	132,800	Inside Limit	7,580	7,580	133	0
Sewer Main-Spring Street & Gale Road	5/18/99	267,000	257,000	Inside Limit	14,690	14,690	257	0
Water Main-Spring Street	5/18/99	219,000	213,200	Outside Limit	12,160	12,160	213	0
		6,302,500	3,325,000		97,280	97,280	1,703	0

\$4.35 Million Bond-Issued May 1,2005

New School	Exempt	11/18/99	14,500,000	4,200,000	Inside Limit	1,395,000	205,000	38,000	1,190,000
Landfill Closure		5/14/00	4,200,000	150,000	Outside Limit	20,000	10,000	600	10,000
Cable Mills	CPA	5/15/07	1,525,000	1,102,961	Outside Limit	770,000	110,000	20,900	660,000
			20,225,000	5,452,961		2,185,000	325,000	59,500	1,860,000

Total Long Term Debt			31,527,500	13,612,961		7,117,280	582,280	242,161	6,535,000
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VETERANS SERVICES

Stephen Roy, Veteran's Agent

The Williamstown Office of Veteran Services is directly responsible for providing veterans' benefits under Chapter 115 of the General Laws of the Commonwealth of Massachusetts and the US Department of Veteran Affairs at the Federal level. These important programs provide a great many resources and financial assistance to eligible veterans and their dependents. The veterans of our community who are disabled, homeless, unemployed or suffering from the trauma of war with nowhere else to turn can find relief in the services provided by the Office of Veteran Services.

Accurate bookkeeping and 100% approval of all submitted claims to the Department of Veteran Services (DVS) in Boston continues to be a priority in this time of financial insecurity, which all of our communities are facing. The Office of Veteran Services can assure full reimbursement to the Town of Williamstown under the guidelines of 108 CMR § 13.02 (3). Consequently, the need for meticulous recordkeeping and guaranteed reimbursement by the Commonwealth to the Town is imperative. In 2019, Veterans' Agent Stephen Roy processed \$70,659.90 in benefit claims without a single penny rejected by the Commonwealth - funding which would've otherwise been a liability to the community. Many widows and veterans have been saved from homelessness, hunger and despair by these funds.

With the drawdown in America's foreign engagements, many service members are coming home from Iraq, Afghanistan and elsewhere. While this is wonderful, the unfortunate truth of the matter is America continues to recover from the recession and meaningful employment opportunities are extremely scarce in our area, especially for folks with advanced military training which often doesn't transition to civilian jobs. Worse, many soldiers, sailors, airmen and Marines come home greatly challenged due to the horrific effect of war on the human psyche. The Office of Veteran Services assists a great number of veterans with filing claims through the Department of Veterans Affairs (VA). This intimidating (and time consuming) process is extremely difficult to accomplish successfully; without assistance many claims would otherwise be denied by the VA. We assist veterans in acquiring the correct documentation, proper completion and submission to the appropriate entity. Other services provided include, but are not limited to, educational/employment assistance, dependency and indemnity compensation, alcohol/drug rehabilitation, housing assistance, referrals, and close contact with funeral homes and cemeteries to ensure all veterans' graves are properly honored. The Veterans' Office also serves as a depository for hundreds of thousands of documents and important records of historic value to the sons and daughters of Williamstown in secure archives.

VSO Roy maintains a very dynamic and flexible schedule serving the veterans of not only the Town of Williamstown but the City of North Adams, Adams, Williamstown, Clarksburg, Florida, Savoy, Cheshire, Lanesborough and Dalton. The Veterans' Agent often makes special appointments and house calls to the sick, bedridden or elderly who cannot easily make it to the Municipal Building to process documentation; the Williamstown Office of Veteran Services is staffed Monday and Friday afternoons from 1:00 – 3:30 PM.

Respectfully submitted,
Stephen R. Roy
Director of Veteran Services

WATER AND SEWER

Edward Rondeau

2019 Water and Sewer Department

In the calendar year 2019 the Water Department continued on to phase two of the Hoxsey Street and Walden Street water main upgrades. The Department installed 890 feet of new eight-inch ductile iron water main replacing six-inch cast-iron lead joint water main which was deficient by today's firefighting standards. In addition, the old main had more than six water main breaks within the past fifteen years. We also are happy to report the removal of near 40 lead joints from the water system. Though lead matriculation has not been an issue in the past, it is still proactive to remove this type of pipe when it becomes feasible to do so.

Also, of note in the calendar year the Water Department said farewell to our oldest production well, Well #1 which was drilled in 1959 as a backup source to our reservoirs at the time. In 1992 when the Town switched to ground water only, abandoning our surface water supplies at the order of the USEPA, Well 1 and Well 2 went into continuous service until 1999 when Well # 3 came on line. Well 1 became clogged with iron and manganese at the screens and gravel pack surrounding them. The well continued to try to produce at its original capacity of 350 gallons per minute until it finally got choked all the way down to just about 100 gallons per minute. In 2011 Well # 1A was drilled as a replacement and went into service at that time. This last fall 2019, Well # 1 was finally sealed and grouted shut to end any chances of contamination to the Town's water supply by means of a mechanical packer and cement grout. The building where it used to exist still stands and will act as a cold storage building for the Water and Sewer Department.

In the month of May, the Water Department went into W.E.S. and gave all the students a presentation during Water Week on where their water comes from and the importance of refilling water bottles at home instead of purchasing and throwing away plastic water bottles that are pricey and pollute our waterways and public areas. The culminating activity was to give every child from K-6 their very own stainless-steel water bottle with their school logo on it. The precursor activity that the Department launched in coordination with W.E.S. and principal Joelle Brookner was to replace two older fountains in the school with new handicap accessible fountains with water bottle filling stations on them during the school's April vacation. The Department had a great time interacting with and educating the children and we are already planning next year's visit during the first week of May!!!

The Sewer Department had a busy year doing maintenance on the following streets, Thornliebank Rd and Circle, Buxton Hill Rd, Hawthorne Rd and West Main Street from Thornliebank Road to Buxton Hill Road. The maintenance was our final subsection to be cleaned and televised in the entire Town. The process of cleaning and inspecting sanitary sewers aims to reduce the number of stoppages and or backups and helps us to keep a living video library of our system. The secondary function is to find and eliminate inflow and infiltration issues within the mains, gone unchecked those issues can inundate our wastewater treatment facilities and drive up the cost of operations there and hence to you the rate payers.

The Water Department repaired 10 water main breaks during the calendar year which is a little busier than normal.

A reminder that the Department flushes water mains in both May and October for two weeks each time, during the hours of 8 p.m. and 12 a.m.

As always if you have any questions or concerns regarding water or sewer issues please contact us Monday- Friday 7:00 am to 4 pm at 413 458-3383. If you have an emergency after hours on weekends or holidays please contact us through the Williamstown Police Department on their non-emergency line 413 458-5733.

Respectfully brought to you by your Water & Sewer Superintendent

Edward J. Rondeau

erondeau@williamstownma.gov

**WILLIAMSTOWN ELEMENTARY
ANNUAL REPORT 2019 (FY19)**

Superintendent—Kimberley A. Grady

Principal—Joelle Brookner

Assistant Principal—Elea Kaatz

School Committee - Joe Bergeron Chair, Dan Caplinger, Regina DiLego Vice Chair, Al Terranova, Steve Miller, Ali Carter, Christina Conry

Guiding beliefs identify the core values of the Williamstown Elementary School: We believe...

- Every child has the right and potential to learn;
- In inspiring and nurturing children to care about and contribute to their world;
- All children deserve to have high expectations set for them and the support to achieve them;
- In commitment to professional growth for our faculty and staff;
- Parents and community play a critical role in education;
- All members of our school community need to feel safe;
- It is important to have built-in systems that support, implement and evaluate innovations;
- In respecting and fostering unique and diverse learning and teaching styles;
- In a curriculum that is coordinated and consistent, flexible and challenging to meet the needs of every learner;
- Mutual respect, honesty and responsibility are vital to a healthy learning environment;
- It is the responsibility of the educational community to anticipate the changing needs in society and to evaluate and adopt the best educational practices.

WILLIAMSTOWN ELEMENTARY SCHOOL ENROLLMENT and STAFFING 2018-2019

Student Enrollment & Student to Teacher Ratios

Year	Totals	PK	K	1	2	3	4	5	6
18-19	436	12	59	62	57	72	62	55	57
17-18	458	32	56	58	72	58	56	52	74
16-17	451	29	47	74	60	54	56	72	59
15-16	453	29	64	61	54	55	74	61	56
14-15	460	31	66	54	58	69	60	56	66
13-14	439	36	50	50	67	58	52	65	61
12-13	438	34	54	63	55	48	64	60	60
11-12	416	29	65	48	46	56	57	59	56

**Enrollment based upon Oct 1, 2018 report to Department of Education*

EDUCATIONAL AND SUPPORT STAFFING (Full-Time Equivalents)

Grade-Level Teachers PK-6:

26.5 Specialists (Music, Art, Library, PE, Nurse, Reading, and Technology)

8.8 Special Education Teachers and Professional Support Staff

7.5 Paraprofessionals

20.5 Custodians/Cafeteria

6.2

TOTAL 69.5

WILLIAMSTOWN ELEMENTARY SCHOOL HIGHLIGHTS 2018-2019

Regionalization: Williamstown Elementary joined Lanesborough Elementary in regionalizing with Mount Greylock Regional School District on July 1, 2018. There were successful negotiations with all bargaining units, unifying the three buildings under shared contracts. We had the opportunity to have the first shared convocation to start the school year. Work began building relationships among staff at the three schools and aligning policies, procedures, and practices under a unified district.

1:1 Chromebooks: As one of the school's long-term goals, WES was able to implement a 1:1 Chromebook initiative in grades 3 – 6. Students use Chromebooks to access school textbook resources in mathematics as well as Google Classroom, an online learning platform. Additionally, Chromebooks were used for MCAS testing, which was a requirement for all students in grades 3 - 6 across the state.

Social Emotional Learning: Social emotional learning was a main focus for Williamstown Elementary. Our School Improvement Plan guided our work in offering a wide variety of training for staff and experiences for students. Staff worked with coaches Shirley Edgerton and Kim Boland on cultural proficiency training as we solidified our vision for creating a school community with a strong commitment to inclusion, equity, and diversity. We launched the *Choose to Be Nice* program schoolwide, teaching monthly core values of respect, kindness, acceptance, teamwork, honesty, responsibility, friendship, patience, courage, and justice. With the School Council, we also laid the groundwork for hiring a school social worker for the 2019 school year.

Words Are Wonderful: We celebrated the 21st annual Words are Wonderful week with visits from authors Ty Allan Jackson and Michelle Cuevas. The much-anticipated costume parade was a hit as usual, with students and staff dressing creatively as words or their favorite characters from books. The PTO Scholastic Book Fair was fabulous! We are grateful to Kathleen Igoe, and a large cadre of volunteers, for gifting WES students with an amazing week celebrating language.

WILLIAMSTOWN HOUSING AUTHORITY
35 Adams Road
Williamstown, Massachusetts 01267
Tel: 413 458-8282 Fax: 413 458-9698

The Williamstown Housing Authority administers a total of 145 units of subsidized housing, both rental assistance and conventional units. This includes: 30 elderly apartments, Meadowvale, on Adams Road, 82 units of federally subsidized Section 8 rental assistance, 8 units of family housing at the corner of Cole Avenue and Stetson Road, 8 units for people with special needs on Adams Road, and 17 state funded rental vouchers. Our office is located at Meadowvale, 35 Adams Road.

We are presently accepting applications for elderly and family housing. However, our Section 8 Federally funded rental assistance program waiting list is closed at the present time, due to the number of applicants.

WILLIAMSTOWN MUNICIPAL SCHOLARSHIP FUND

Kris Kirby. Chair

The Williamstown Municipal Scholarship Committee oversees the granting of scholarships to residents of Williamstown who will be attending accredited colleges or vocational/technical schools. The scholarships are intended to support residents' educational goals, enhance their skills, or prepare them to re-enter the workforce.

The residents of Williamstown, through tax-deductible donations, fund these scholarships, which are issued by the town treasurer to the attending college in advance of the fall semester. Donations can be submitted to the town treasurer's office, or made alongside property tax payments.

This year, the committee was pleased to award a scholarship towards a local resident's continuing education, and we look forward to supporting more Williamstown students in the future.

Scholarship applications are available on the town's website, or from the town treasurer, by November 1st each year. Scholarship awards are decided in mid-January.

Committee members include Jeanne Dilisio, Linda Brown, Donna Denelli Hess, Kris Kirby.

ZONING BOARD OF APPEALS

Andrew Hoar, Chairman

The Zoning Board of Appeals is comprised of 5 members and 3 alternate members. Serving on the Board in 2019 were Andrew Hoar; Chairman, Keith Davis, David Levine, Vince Pesce, and Robert Mathews. Alternate Members are Amy Jeschawitz, Eunice Marigliano, and Jane Nicholls. We must take a moment to reflect on the passing this past year of our longtime friend and colleague on the ZBA, Leigh Short. Leigh had a decorated career in science and engineering and the thoughtfulness and expertise with which he approached his work with the ZBA will be sorely missed. Our condolences go out to Leigh and all the members of his family and community. The Board meets the third Thursday of every month to hear and decide petitions arising from the application of the Williamstown's Zoning Bylaws. These petitions fall into four categories:

- Variances seek relief from the requirements of the Bylaws due to particular circumstances that are unique to a property.
- Special Permits seek permission for uses or changes allowed under the Bylaws under certain conditions. These permits allow the Board to permit important projects while protecting neighborhoods from adverse impacts.
- Administrative Appeals seek relief from a decision made by the Zoning Enforcement Officer.
- Comprehensive Permits seek permission to circumvent certain local zoning laws to construct affordable housing under the authority of Massachusetts General Law Ch. 40B.

Any application for any of these four types of permits requires the Board to place advertisements in the local newspaper, The Berkshire Eagle, and notify all abutters of the subject property of the time and date of the public hearing on an application by postcard. This process ensures that all neighbors of a proposed project have a chance to voice any concerns regarding a proposal. If you ever receive a post card notifying you of a permit request in your neighborhood the folks in the Community Development Department at Town Hall are very helpful and can explain any questions you might have about an application or the process in general.

The Zoning Board received 12 requests for hearings in 2019 about the same as in 2018. These were an array of mostly simple residential projects, notably the first Accessory Dwelling Unit under the bylaw passed at last year's town meeting. The other notable applications included an approval of a new marijuana dispensary in 2019 and the renewal of the comprehensive permit for the Cole Avenue housing development. We look forward to reviewing more exciting developments in 2020.



The ZBA and members of the public visit a site on Blair Road that had been proposed to be a marijuana cultivation facility.

APPENDICES

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WILLIAMSTOWN HISTORICAL MUSEUM

Williamstown Historical Museum 2019

Sarah Currie, Executive Director

Highlights of the Year

As Williamstown's history center, the Williamstown Historical Museum measures its success through visitation numbers, program attendance, educational outreach, collection acquisitions, and research requests filled. Each of these areas has improved over the past two years at its new location and the museum is eager to expand further. The museum and research resources are free and open to the public. Volunteers and staff are happy to help you carry out your personal research using the WHM collection and on-site digital resources. The WHM collection is vast and contains objects, archive items, and photos that can inspire research on countless topics related to local history. Located at 32 New Ashford Road in a historic schoolhouse in a historic district in South Williamstown, right next to the Store at Five Corners, the museum continues its dedicated focus on research, exhibits, object preservation, and educational programs. All residents are encouraged to visit to learn more about your town!

On August 11, 2019, the WHM celebrated the summer with its second Hay Day fair. This family friendly event, reminiscent of a country agricultural fair, brought hundreds of visitors to the grounds of the WHM, heightening the museum's visibility, while allowing families and individuals to enjoy a friendly summer gathering where they could participate in fun games and activities like hoop and stick races, sack races, pony rides, face painting, and Michael Nixon's maypole. Children and adults even tried balancing on the museum's many pairs of wooden stilts made by Hugh Glover! The WHM is extremely grateful for the community's participation at this event; from visitors, to volunteers, to vendors, to musicians, to generous donors, to other local non-profits, many hands made this event a delight to witness and participate in. Local history is alive in Williamstown!

The museum continues to work on a project to record an audio version of Williamstown's history book titled, *Williamstown the First 250 Years*. This project was funded in 2018 with a grant from the Fund for Williamstown, a fund of the Berkshire Taconic Community Foundation. Community residents are encouraged to participate in this project and its resultant audio book will be available online for free to all. Please visit the museum's website or contact the museum if you would like to learn more.

The Williamstown Historical Museum's online catalog contains images and information about items in the collection. The catalog is an ever-expanding and popular resource for researchers and people interested in our town's visual and cultural history. By visiting this link, you may research Williamstown's past:
<http://williamstown.pastperfectonline.com>.

Exhibits

This spring, the museum was fortunate to receive a print, created by Ralph Lieberman, of George Yeomans' 1856 lithograph, "A View of Williamstown from Stone Hill." Using the print as a jumping off point, along with a narrative created by Ralph Lieberman, the museum presented an exhibit of images of Williamstown's buildings represented in the lithograph, taken around the time the lithograph was created. Opportunities for discovery and analysis were available when visitors to the exhibit compared the lithograph and photos of the Main Street area with their knowledge of the current architectural landscape of Williamstown. An enlarged copy of the print worked on by Lieberman is on view behind the reception desk at the Williams Inn on Spring Street.

The museum is also fortunate for the good work of its past leadership and volunteers who designed built an attractive, and still relevant, permanent exhibit that continues to serve the museum well.

Outreach and Public Programs

In 2019 WHM lectures included "E. Parmalee Prentice: Mt. Hope's Polymath" by Dustin Griffin, "A Behind the Scenes Tour of the Clark" with Bill Powers, "A View from Stone Hill: The 1856 Yeomans Lithograph" by Ralph Lieberman, and "The Families of the Hopper" by Dustin Griffin. In addition to holding lectures and programs at its headquarters, WHM held two lectures at Sweetwood of Williamstown in 2019. WHM lectures are free and open to the public and typically draw a large crowd. The museum is grateful for its continued partnership with WilliNet. The WHM films lectures and programs and they appear regularly on WilliNet. WHM programs are also available on the WHM website and on the WilliNet website.

Celebrating its second year, the history book group continues to meet on the first Thursday of the month at 1 p.m. at the WHM. Lively discussion centers around books related to history. All community members are invited to participate in these monthly meetings even if you have not read the book.

Research Assistance

The WHM receives many inquiries for assistance with genealogical research, house/building history research, and student and professional research. Visitors are encouraged to carry out their own research in the Flynt Research Room with assistance provided by volunteers and staff. Out of town research requests are filled by volunteer researchers, David Primmer and Paul Guillotte. David and Paul received and worked on at least one request a week in 2019. This year, many requests focused on genealogical inquiries, though other inquiries focused on questions about homes and organizations. This year, numerous Williams College students carried out research with materials from the collection.

Nuts and Bolts

In 2019 the WHM received over 200 items from donors who understand how important it is to share items related to Williamstown's history. Some of the items donated were scanned so that they can become part of the collection of the WHM and available for research while the originals may remain with the donors and their families. For many, this is an ideal way to make their valuable collections accessible, while retaining sentimental pieces of their family's history for their descendants. Again, this year, the museum received several large collections of artifacts from individual donors. As these items are cataloged, they become part of the collection that can be used to develop a greater understanding and connection to Williamstown's past. The WHM welcomes donations of photos, ephemera, and other artifacts related to Williamstown's history.

The Williamstown Historical Museum's part-time staff member works approximately 20 hours a week and was assisted throughout 2019 by a dedicated group of regular volunteers who dedicate over 500 hours of assistance. WHM volunteers serve as museum greeters and help in countless other ways. They catalog and organize the collection, develop initiatives, assist with research, carry out programs, and perform clerical tasks that are helpful to the smooth functioning of the museum. Thank you to all of the WHM volunteers!

The WHM is extremely grateful to our members for their support of the museum's initiatives. In addition to valuable membership support, in 2019, the WHM received significant memorial funds. This year, the museum lost a dear friend, Steve Burnham, whose family graciously recognized the WHM as a recipient for memorial funds. Steve was a friend and history fan who selflessly helped the museum frequently over the years. Most recently, Steve used his skill and expertise to convert the South Center School classrooms into beautiful exhibit and research spaces for the museum. His memorial funds will be used to support the facility and the collection. The WHM is grateful to Steve, his family and friends for their generous contributions.

The WHM is also grateful to the town for its vote at town meeting to grant funds to support a project to conserve one of the town's oldest extant ledgers. An 18th Century Animal Markings Ledger, dating from the 1770s, owned by the town and stored in the vault at the Town Hall, was conserved at the Williamstown Art Conservation Center with Community Preservation Act funds. Guided by its mission to preserve and promote Williamstown's history, the WHM seeks ways in

which it can help with the preservation of town documents. The WHM thanks the residents of Williamstown and the Conservation Center for their support and good work.

A Broad Constituency

The WHM is fortunate to serve visitors from around the country. Most of the museum's visitors are from Berkshire County, but others come from bordering states including Vermont, New York, and Connecticut. This year, the WHM welcomed visitors from at least nineteen states while some arrived from as far away as England, France, and China!

Kind Words from Visitors

The WHM regularly receives positive comments about the museum from visitors. First time visitors are frequently surprised that a town of our size has a history center with such a highly organized collection and research area, and a dynamic permanent exhibit with a wealth of information about the history of the town. Visitor comments encourage the WHM to continue and expand its work.

"A lot of fun- especially enjoyed the school room!"

"Searching my early roots. Great experience."

"I love this place!"

"Awesome!! 10/10"

"Fantastic facility. I plan to return soon."

"Thanks for all the help with my research!"

WILLIAMSTOWN YOUTH CENTER

Williamstown Youth Center 2019 Town Report

The Board of Directors and Administration of the Williamstown Youth Center are pleased to report that this year the WYC served more Williamstown residents, and opened our doors to more community groups, than ever before.

We continue to realize the expectations the community had for us when it supported our move to the Williamstown Elementary School's campus. Through continued direct outreach to households and strengthened cooperation with WES, Mount Greylock Regional School, Williamstown Community Preschool, and other partners, we strive to increase program participation and membership, with a particular emphasis on including families who might believe the services we provide are out of financial reach.



Our robust financial assistance program, combined with our already rock-bottom fee structure, reflects our commitment to keep programs affordable to everyone in our service area, regardless of financial situation.

This year we are focusing on collaborating with other organizations to broaden awareness of our efforts, and to maximize the impact of our programs. For instance, we are working with Roots Teen Center in North Adams to offer programming for our tweens and teens during evening and weekend hours. Our new corporate partner Charter Communications has supplied us with tablets, as well as direct financial support, that will help us create opportunities for our kids to explore the possibilities of self-expression using technology. Finally, we are working with the Williamstown Historical Museum on an exhibit that will showcase the long relationship the WYC has had with Williamstown, its residents, and its institutions.

The WYC administration is overseen and supported by an active Board of Directors. Current members are:

David Armet, Board President

Duffy Judge, Board Vice President

Matthew Sheehy, Board Treasurer

Madeline Levy, Board Secretary

and

At-large members Amanda Bayliss, Yasmin Wilkinson, Andrew Art, Nolan Pratt, Kevin Bopp, Jane Patton, Candice Constantine, Thomas Elder, and Robert Livingstone.

Program Descriptions:

After School and Before School Programs: Operate every school day throughout the year.

Our total After School enrollment is approximately 49% of the total enrollment of WES, while our average daily attendance of 100 is over 25% of this number. 35 children enrolled in the After-School Program for the spring semester receive some form of financial aid.

The program is licensed by the Massachusetts Department of Early Education and Care and meets their requirements to operate. We apply for re-licensure every two years and we are subject to snap observations on a regular basis.

The WYC also operates a Before School Program from 7am to 8:30am each weekday. Kids join the group for a light breakfast, games, and homework help before the school day begins.

Full Day Programs: Every summer, the WYC runs eight weeks of summer camps, from 8am to 5:30pm each weekday. The summer camp schedule includes two afternoons a week at Margaret Lindley Pond in Williamstown, two field trip days to regional organizations including museums and outdoor recreational venues, and a variety of collaborations between local sports clubs and swimming facilities.

Additionally, the WYC is open during school vacation periods, snow days, and professional in-service days at WES.

Sports, recreational, and arts programs: The WYC uses local athletic facilities at Williams College and WES, as well as our own gym, for many of its sports programs, including a learn to skate program, basketball for kindergarteners through 8th graders, soccer club, weekly skiing lessons at Jiminy Peak, swimming lessons, track and field, cross country, and lacrosse for all school-age children. Parents, high school, Williams College and MCLA coaches and students, and Youth Center staff all provide instruction.

Art instruction is incorporated into our After-School Program daily offerings. Outside play, including Nordic skiing and snowshoeing when weather permits, is encouraged year-round.

The Williamstown Youth Center programs are open to all children in Williamstown and surrounding communities.

Guiding Philosophy: The WYC continues to adapt to reflect our belief that families need us to do more than simply facilitate team sports (although that remains an essential part of our mission!). We are focused on a holistic approach to promoting healthy living, one that encourages family hikes as much as it does winning a trophy in basketball. Given our established reputation and our continued strong partnerships with other local organizations, we are uniquely positioned to be not only a direct service provider, but also a reliable source of information and resources for families (particularly those who are new to the area) who need help navigating activities for their kids. We are always looking for new ways to expand partnerships or to work with new organizations to offer a wider range of programs and reach a greater number of families.

**WILLIAMSTOWN FIRE DISTRICT
PRUDENTIAL COMMITTEE**

John J. Notsley
Edward B. Briggs
Edward M. McGowan
Richard C. Reynolds
David R. Moresi

Corydon L. Thurston, Clerk and Treasurer
Craig A. Pedercini, Chief
34 Water Street
(413) 458-8113

2019 PRUDENTIAL COMMITTEE REPORT

The Williamstown Fire District is an independent governmental entity created by a 1912 act of the Legislature. The District is governed by a board of five commissioners elected on a rotating basis on the same day as the District's annual meeting. This is customarily on the fourth Tuesday in May at which time the District also sets its budget and its tax levy for the following year. All registered voters of Williamstown are entitled and encouraged to attend the annual and monthly meetings at the District firehouse on Water Street or any other location designated by the commissioners and advertised as such.

At the District's Annual May meeting it was voted to increase the number of Prudential Committee members from three to five, the vote was unanimous. Legislation for the change was filed at the State House by Representative John Barrett. The legislators supported the Fire District's request and approved the article. On November 19, 2019 a special election was held. Richards Reynolds and Bruce McDonald ran for a 30-month term while David Moresi and Gerard Smith ran for the 18-month term. R. Reynolds and D. Moresi were both elected and sworn in. Congratulations to you both.

The Prudential Committee agreed to curtail any future action pertaining to the construction of a new Fire Station until the results of the Operational Study was completed. The results of the study were presented at a public meeting on December 22, 2019 held at the Town Hall. The portion of that study which addressed our current facility clearly confirmed our position that the present building is grossly inadequate and creates an unsafe environment for our employees. We are now reconnecting with Saccoccio Associates, the successors of D.R. Maguire Group, which are one of the leading Architects in the field of Public Safety Buildings. They are in the process of updating the preliminary plans that they had done for us in 2012 to meet today's building codes. Once those updated plans are available, a building committee will review them to determine our space needs and ascertain the information necessary to make a presentation to the community for permission to proceed with a new Fire Station on the Main Street property, which the Fire District owns. Since taking ownership of the Main Street property, the District has been hard at work clearing the brush back and maintaining the property.

The Fire District would like to acknowledge John Notsley, Edward Briggs, Edward McGowan, Jason Hoch, Elaine Neely, and Jim Kolesar and thank them for all their time and hard work in getting the Operational Study RFP put together, interviewing and hiring a consultant and bringing this project to completion.

Monday night training continues for firefighters on a weekly basis. Firefighters sharpen their skills with ladders, ropes, hose streams, pumps and hydraulics, vehicle extrication, aerial operations, self-contained breathing search and rescue and drafting procedures. Firefighters also refresh annually with State mandated requirements such as First Responders, CPR/AED and hazardous material operations. Firefighters also took advantage of training courses offered by the Massachusetts Firefighting Academy such as Forcible Entry, Rural Water and Public Fire and Safety Educator. Other

training included IS 100 Introduction to Incident Command (Mass Emergency Management Agency) and ICS 200 ICS for Single Resources and Initial Action Incident (Mass Emergency Management Agency). Fifteen firefighters were certified in Ice Water Rescue Operations while thirteen went on to certify as Ice Water Rescue Technicians.

The District responded to 248 calls in the year 2019, some of which are mentioned in more detail.

On February 3rd the Williamstown Fire department provided mutual aid to the town of New Ashford for an MVA with entrapment. Firefighters joined New Ashford and Lanesboro firefighters in extricating a young female party who was trapped in a motor vehicle on fire. New Ashford firefighters were able to knock down the fire while Williamstown and Lanesboro firefighters peeled the wreckage away from the injured party. Once freed from the vehicle the injured party was rushed to the hospital for treatment and survived the terrible ordeal.

On February 25th the town was impacted by a high wind storm which had the fire department scrambling to multiple calls. Downed power lines, tree limbs in roadways, tree limbs on power lines arcing. The most devastating were two separate incidents involving a large tree limb that fell onto the resident's homes. At 1:20 pm the fire department responded to a report of a tree on a house. Firefighters arrived and found that a very large pine tree (4ft diam. and 40 plus ft. tall) had been snapped by the wind and landed on one side of a gable roof to a single-family residence. The homeowner was home at the time and escaped without injury. The fire department quickly assessed the structure inside and found no fire issues but multiple signs of cracks on the walls and ceilings. The roof structure was compromised. The Building Commissioner was notified and deemed the structure unsafe. While the fire department was still out chasing storm issues, a call was received regarding another downed tree on a house on the other side of town. The Fire Chief and the Building Commissioner took the call and found a large limb had broken off a tree and landed on the roof of the single-family home. The limb penetrated the roof and ceiling to the dining and living rooms. Thankfully no one was injured. Drywall, insulation and electrical wires were hanging down into both rooms. Several roof trusses were compromised. The owners were advised to get a contractor to mitigate the damages.

On the same day, February 25th late into the evening, the fire department was called out to a barn fire. The large barn at Sweet Brook Farm was fully involved when firefighters arrived. The goal at that point was to protect the family home. There was no wasted time in calling for additional help. Calls were being made to our neighboring town fire departments before we even arrived on scene. Those neighbors, Pownal, Clarksburg, Hancock, New Ashford and Lanesboro, responded to our call for assistance. Firefighters worked into the early morning hours, through the frigid night to douse the blaze. Water had to be shuttled from a mile up the road by tanker trucks. The barn was a total loss but the family home went unscathed.

The fire department took part in a few rescues in 2019. One was a July midday rescue where firefighters, forest warden's and EMT's from the Northern Berkshire Ambulance had to hike Pine Cobble to rescue a female party with an ankle injury. A dozen rescuers hiked in and found the party to be in good spirits. She was treated on site, placed in a stoke basket and carried out of the woods to a waiting ambulance. The rescue took an hour and thirty minutes.

In the late afternoon on August 1st, firefighters were called out to assist Northern Berkshire Ambulance staff with an injured party at Mt. Hope. A young male was seriously injured while attempting to take flight in a paraglider. The paraglider crashed causing EMS to make the call to have him air lifted to the hospital. The injured party was stabilized on scene by EMS while the fire department set up a landing zone for the helicopter as per protocol. It was later reported that the male party would make a full recovery.

On 8/31 the Fire Department worked with the Forest Warden's department in a rescue involving a paraglider that was hung up in a tree somewhere on the Taconic Crest Trail. Coordinates from the cell phone of the paraglider pilot was obtained and aided in pin pointing his location. A rescue plan was put in place which would require the assistance of the Mass State Police Air Wing, EMS and the Western MA Tech. Rescue Team. Incident command was set up at the top of the Taconic Trail. It was our understanding the pilot of the paraglider was uninjured. While waiting on the Western MA Tech. Rescue Team to arrive, a strike team was sent in to try and spot the paraglider pilot. The team consisted of one firefighter (professional tree climber), two forest wardens and two EMT's. The Massachusetts State Police Air Wing was canceled due to its estimated time of arrival and because we had a good fixed location on the paraglider pilot. The strike team met up with a person on the trail who was part of the paraglider's party. He led them off the trail to where the pilot

and paraglider were hung up in the tree. While waiting for an assessment from the strike team, team 2 which was made up of WMTR members entered the trail with ropes and equipment. Strike team 1 reported that the paraglider pilot was safely out of the tree. It was estimated that the pilot was approximately 35ft. up. Team 2 was updated and recalled back to IC. The strike team, the pilot and all parties exited the trail and were completely out of the woods two- and one-half hours from the initial call.

Mutual Aid was given to our bordering communities on nine occasions. Five responses to Pownal, VT, three to New Ashford and one to the City of North Adams. Williamstown Firefighters provided assistance with structure fires, motor vehicle accidents and a chimney fire. These same departments along with a few others have provided assistance to Williamstown whenever asked. Our mutual aid agreement works quite well for all communities.

There were two dozen calls for the fire department to respond to natural gas odors throughout the year. Eighteen went unfounded while six were confirmed leaks. Firefighters would identify the extent of the hazard and manage it until Berkshire Gas personnel arrived. The Berkshire Gas Company in each case has always been quick to respond and the Fire District thanks them for that.

Firefighters have responded to 118 activated fire alarms, 21 calls for assistance with fire alarm issues and 21 carbon monoxide alarm calls. A good percentage of these calls could be eliminated if homeowners educated themselves on how to care for and maintain their smoke and carbon monoxide detectors. In many cases the batteries were found to be low or the service life of detector expired. The Williamstown Fire Department is available and willing to visit any residence to answer questions regarding smoke and carbon monoxide alarms.

248 Calls:

Structure Fires – 2, Chimney Fires – 3, Mulch Fires – 2, Oven/Stove Fires – 2, Garage Fire/Extinguished before Fire Dept. Arrived – 1, Scene Shop Fire/Injuries, Extinguished before Fire Dept. was called – 1, Chemical Spill on Person – 1, Boiler/Furnace Issue – 1, Gasoline Spills/Leaks – 2, Tree on House – 2, Major Storm – 1, Electrical Issues – 5, Fires-Electrical/transformer/pole/tree/wires down – 2, Mutual Aid Structure Fires – 6 (1 North Adams, 5 Pownal VT), Mutual Aid/MVA – 2 (New Ashford), Mutual Aid Stand-by 1 – (Chimney Fire New Ashford), Medical Assist – 2, Life Flight Landing Zone – 1, Motor Vehicle Accidents – 7, Natural/Propane Gas Odors – 18, Natural/Propane Gas Leaks – 6, Search for Lost/Injured Persons/Rescues – 2, Rescued Para Glider Pilot from tree – 1, Water Search/Rescue – 1, Water Issues/Broken Pipes/Flooding Basements – 4, Assisted with Fire Alarm Issues – 21, Activated Fire Alarms Including Sprinkler Systems – 118, Carbon Monoxide Alarms – 21 (1 with CO levels), Gas Alarm – 1, Investigated Strange Odors in Homes – 2, Smoke/Good Intent Calls - 9

Chief Pedercini conducted regular inspections of all public and private schools, restaurants, theaters, motels, inns and nursing homes. The district continues to review comprehensive plans for new construction and renovation projects. In 2019, Williams College completed the Garfield Dorm and the new Williams Inn and continues moving forward with the North Science Center construction project. The Fairfield Inn & Suites also opened in late December. The Fire Chief and Building Commissioner work closely together throughout the year while performing inspections of fire alarms, sprinkler systems and liquor license renewals.

232 permits were issued for smoke/co detectors, liquid propane gas, tank removals, oil burners, tank truck inspection, fuel tank storage, hot works, fireworks, hood suppression systems, fire reports and floor refinishing.

Elected officers of the Williamstown Fire District include Paul Harsch as Moderator and Corydon L. Thurston as Clerk, and Treasurer of the District. Their terms expire in 2020. Elected Prudential Committee members and term expirations are John J. Notsley 2020, Edward M. McGowan 2021, David R. Moresi 2021, Edward B. Briggs 2022 and Richard C. Reynolds 2022.

Appointed officers are Chief Craig A. Pedercini, First Assistant Engineer Robert E. Briggs, Second Assistant Engineer Michael E. Noyes, Third Assistant Engineer Richard F. Daniels, and Fourth Assistant Engineer Daniel J. Bryant.

Williamstown Fire District				FY 2019	Report of the Treasurer *	
			Balance	July 1, 2018	\$840,792	
RECEIPTS:						
	Town of Williamstown (Taxes collected		\$548,356			
	Williams College		\$28,480			
	Inspection Fees		\$6,375			
	Interest Income		\$2,423			
	Miscellaneous		\$0			
	Donations		\$5,500	\$591,134		
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EXPENSES						
	Audit		\$8,000			
	Berkshire County Retirement		\$30,947			
	Communications		\$10,212			
	Debt Service		\$0			
	Dispatch		\$55,804			
	Education and Training		\$6,055			
	Insurance		\$55,813			
	Legal		\$5,290			
	Maintenance & Operation		\$76,768			
	Pay of Firemen		\$34,742			
	Salaries		\$97,901			
	Services & Supplies		\$16,616			
	Street Lighting		\$65,627			
	Utilities		\$5,233			
	Water Rents		\$1,650			
	Total Operations	Article 5		\$470,658		
	Stabilization	Article 6	\$42,000			
	SCBA	Article 7	\$24,043			
	WFD Feasibility	Article 8	\$20,625			
	Site Cost FY13	Article 10	\$14,253			
	Station FY15	Article 10	\$10,000			
				\$110,921		
					(\$581,579)	
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			Balance	June 30, 2019	\$850,347	
	Stabilization Fund		July 1, 2018	\$589,944		
	Additions			\$42,000		
	Interest			\$8,047		
	Fund Balance		June 30, 2019		\$639,991	
			Balance	June 30, 2019	\$1,490,338	
Corydon Thurston					*Subject to Audit Adjustment	